



Republic of the Philippines  
**Bangsamoro Autonomous Region in Muslim Mindanao**  
**Ministry of Basic, Higher and Technical Education**  
 Cotabato City



**Office of the Minister**

**REGIONAL MEMORANDUM**

No. 1153  
 Series of 2021

Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
 OFFICE OF THE MINISTER

**RELEASED**

TO : **ALL DIRECTOR GENERALS  
 ALL OMIN DIVISION AND SECTION HEADS  
 ALL OTHERS CONCERNED**

BY: Hagir  
 DATE: 21 SEP 2021  
 TIME: 1:40 P.M.  
 Ctrl. No. 2021-09-224

FROM : MORAGHER M. IQBAL  
 Minister

SUBJECT : **3RD QUARTER PROGRAM IMPLEMENTATION REVIEW (PIR)**

DATE : September 21, 2021

1. As part of the mandates of the Ministry of Basic, Higher, and Technical Education (MBHTE), the implementation of the Fiscal Year (FY) 2021 Programs, Activities, Projects and services (PAPs) to respond to the education needs of the Bangsamoro based on its ideals, and aspirations shall be ensured.
2. To establish the status and performance of the FY 2021 approved PAPs, the ministry's Planning Division shall conduct a **3<sup>rd</sup> Quarter Program Implementation Review (PIR) on September 27-30, 2021 at Microtel, General Santos City.**
3. The PIR will measure the status of PAPs that are being implemented by the ministry through its subsectors, divisions and units which are based on the performance indicators of the General Appropriation Act of the Bangsamoro (GAAB) for the FY 2021. It shall lead to the formulation of strategies and further plans for the smooth implementation of the different programs of the ministry.
4. The PIR aims to:
  - a. Assess the outcome performance status of the implementations of the different programs, activities and projects reference indicators and target dates of each approved PAPs for FY 2021.
  - b. Identify courses of action to be undertaken and provide necessary technical assistance to address concerns and bottlenecks in the implementation of PAPs.
  - c. Share issues and concerns, innovative practices and valuable lessons from program implementers.
  - d. Design the process flow and coordination in line with implementation of different PAPs.
  - e. Agree on the next steps for the smooth implementation of the ministry's programs, projects and activities.

Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
 REGIONAL INFORMATION OFFICE

**RELEASED**

BY: Jam  
 DATE: SEP 21 2021  
 TIME: 1:45 PM





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Cotabato City



Office of the Minister

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5. All Director Generals, Unit Heads from HRD, Finance, EFS, Legal Unit and concerned PPA holders shall include the following in their presentations:
  - a. Highlights of Accomplishments in terms of major outputs (Physical Accomplishment)
  - b. Financial Accomplishments
  - c. Issues and concerns/Bottlenecks on the current quarters and its status
  - d. Best Practices (Mode of Verification- MOV's)
  - e. Next steps/Ways Forward, Recommendations and Suggestions
6. Attached is the Indicative Program of Activities (Annex B) and Presentation Templates (Annex C) for your reference.
7. Should you have any concerns, please email at [mbhteplanning@yahoo.com](mailto:mbhteplanning@yahoo.com).
8. For information, guidance and strict compliance.

**3<sup>rd</sup> Quarter Program Implementation Review (PIR)**  
September 27-30, 2021 | Microtel, General Santos City

**Annex A: Number of Target Participants**

<b>OFFICES</b>	<b>NUMBER OF PARTICIPANTS</b>
Office of the Minister	5
Administrative and Finance Division	6
Finance Division	6
Human Resource and Management Division	2
Information and Communications Division	2
Legal and Legislative Liaison Division	2
Education Facilities Support Division	1
Planning Division (secretariat)	10
Basic Education	7
Higher Education	4
Madaris Education	4
Technical Education	4
Special Geographical Area	2
Total	55



**3<sup>rd</sup> Quarter Program Implementation Review (PIR)**  
September 27-30, 2021 | Microtel, General Santos City

**Annex B: Indicative Program of Activities**

DATE/TIME	ACTIVITY	REMARKS
<b>September 27</b>	Departure and Arrival to the Venue	
<b>September 28</b>		
8:00 – 9:00	Registration Preliminaries - Invocation - National Anthem - Bangsamoro Hym	Planning Team
9:00 – 9:15	Welcome Remarks	Haron S. Meling Deputy Minister
9:15 – 9:45	Ministry and Policy Guidance Message	Hon. Mohagher M. Iqbal Minister
9:45 – 10:15	Overview of the Activity and Sessions Flow	Jourdan K. Pangilan Chief, Planning Division
10:15 – 10:30	Input 1: <ul style="list-style-type: none"> <li>• Presentation of recommendations and analysis during the 1<sup>st</sup> Quarter, DAPAT/BASA and Technical Budget Hearing</li> </ul>	Sittie Hannah B. Adza Planning Officer II
10:30 – 11:15	Accomplishment Report, Updates of 2020 and 2021 PAPs	Madaris Education
11:15 – 11:45	Discussion	
11:45 – 1:00	Lunch and Duhur Prayer Break	
1:00 – 1:45	Accomplishment Report, Updates of 2020 and 2021 PAPs	Technical Education
1:45 – 2:15	Discussion	
2:15 – 3:00	Accomplishment Report, Updates of 2020 and 2021 PAPs	Higher Education
3:00 – 3:30	Discussion	
3:30 – 4:15	Accomplishment Report, Updates of 2020 and 2021 PAPs	Basic Education
4:15 – 4:45	Discussion	
4:45 – 5:00	Synopsis	
<b>September 29</b>		
8:00 – 9:00	Registration	
	Management of Learning (MOL)	
9:00 – 9:30	Input 2: <ul style="list-style-type: none"> <li>• Presentation on Linking the Plan to Budget (to improve budget execution process)</li> </ul>	Benamine B. Ubpon Planning Officer III
9:30 – 10:00	Workshop 1: <ul style="list-style-type: none"> <li>• Process and Flow (from budget proposal, activity proposal, submission, implementation and completion)</li> </ul>	

10:30 – 11:15	Finance Accomplishment Report and Updates (Budget Status FY 2020 and FY 2021)	Finance Division
11:15 – 11:45	Discussion	
11:35 – 1:00	Lunch and Duhur Prayer Break	
1:00 – 1:45	Human Resource Management Division Accomplishment Report and Updates	HRMD
1:45 – 2:15	Discussion	
2:15 – 2:45	Legal Division Accomplishment Report and Updates	Legal and Legislative Liaison Division
2:45 – 3:30	EFS Accomplishment Report and Updates	Education Facilities Section
3:30 – 4:00	Discussion	
4:00 – 4:15	Input 3: <ul style="list-style-type: none"> <li>• Monitoring and Evaluation (monthly and quarterly)</li> </ul>	Mohammad Harris M. Ilon Planning Officer IV
4:15 – 4:45	Synthesis and Agreements on Implementation Schedules	Jourdan K. Pangilan Chief Planning
4:45 – 5:00	Closing Program	Planning Team
<b>September 30</b>	Departure	

**3<sup>rd</sup> Quarter Program Implementation Review (PIR)**  
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**Annex C: Presentation Template**

The presentation of each of the sub sector and division is given below:

Name of PAs	Approved PIP Budget	Physical Target			Financial Target			Reasons and Implications	Status
		Target Indicators	Actual Beneficiaries	Percentage of Physical Accomplishment (%)	Financial Target	Actual Budget Accomplish	Percentage of Financial Accomplishment (%)		

- Name of Programs, Projects and Activities- List of PAs specified in PIPs
- Approved PIP Budget- Amount indicated in the PIP
- Target Indicators- Target Indicators indicated in PIP
- Actual Beneficiaries - Beneficiaries indicated in PIP
- Financial Target - Budget based on the proposal submitted
- Actual Budget Accomplishments - Percentage of Budget Utilized
- Reasons and Implications - fully implemented or not
- Status- completed/ongoing etc.

II. Best Practices (MOV's)

III. Other accomplishments (programs conducted with partners)

IV. Ways forward, recommendations and suggestions