



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
Ministry of Basic, Higher and Technical Education
 Cotabato City



Office of the Minister

Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 OFFICE OF THE MINISTER

REGIONAL MEMORANDUM

No. 1165
 Series of 2021

RELEASED

BY: Hajir
 DATE: 24 SEP 2021
 TIME: 8:00 Am
 Ctrl. No. 2021-09-242

TO : **ALL SCHOOL DIVISION SUPERINTENDENTS AND FOCALS
 DIVISION NURSES-IN-CHARGE
 ALL OTHERS CONCERNED**

Ministry of Basic, Higher and Technical Education
 REGIONAL INFORMATION OFFICE

RELEASED

FROM : MOHAGHER M. IQBAL
 Minister

BY: Jam
 DATE: SEP 24 2021
 TIME: 8:05 Am
 Ctrl. No. 2021-09-748

SUBJECT : **REGULAR REPORTING OF VACCINATION DATA BY SCHOOL
 HEALTH PERSONNEL**

DATE : September 23, 2021

1. This has reference to the issued DepEd Task Force COVID-19 (DTFC) Memorandum No. 513 dated September 17, 2021, which requires the submission of regular monthly reporting of vaccination data by School Health Personnel.
2. It can be recalled that the DTFC has previously requested the summarized vaccination data from regional focals using the templates annexed to the following issuances:
 - a. DTFC Memorandum No. 421 titled Master listing of DepEd Personnel for COVID-19 Vaccination.
 - b. DTFC Memorandum No. 441 titled Instructions to the Field Regarding the Operationalization of DM 28, s. 2021 Particularly on the Vaccination of DepEd Teaching and Non-teaching Personnel.
3. To facilitate the timely compliance by the Ministry of Basic, Higher and Technical Education to the said memoranda, **all Division School Health Personnel are hereby directed to comply to the timely submission of the required data to the ministry's Health and Nutrition Unit (HNU).**





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- Please be guided of the schedules for the data collection. Deadline shall be every 15th of the month, and submission to the DTFC must be within three (3) working days after the cutoff date.

MONTH	CUT-OFF DATE (FOR DATA COLLECTION)	SUBMISSION DEADLINE
September 2021	15 September	18 September
October 2021	15 October	18 October
November 2021	15 November	18 November
December 2021	15 December	18 December

- No extension shall be made on the date of submission from the divisions as the Regional HNU shall consolidate the report before submitting to the National Task Force.
- The said reporting shall continue every month until otherwise stopped by a future issuance, and while the Self-Reporting for COVID-19 Vaccination Tracker continues to be promoted. While the self-reporting tracker intended to eliminate manual data collection and consolidation in all governance levels as stipulated in OUA Memorandum No. 00-0721-0093 titled Mass Dissemination of Information on Self-Reporting for COVID-19 Vaccination Tracker, the monthly submission of reports will be retained for the mean time. This is for data validation/triangulation purposes and for the recording of information not reported in the said tracker.
- All data to be submitted must be emailed to amm.hnu@deped.gov.ph.
- Should you have any concerns, please contact the MBHTE-HNU at mobile number 0905-081-4291.
- For information and strict compliance.