



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
Ministry of Basic, Higher and Technical Education
 Cotabato City



Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 OFFICE OF THE MINISTER

Office of the Minister

RELEASED

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DATE: 06 OCT 2021
 TIME: 10:25 Am
 Ctrl No: 2021-10-04D

REGIONAL MEMORANDUM

No. 1201
 Series of 2021

TO : DR. RAHIB L. KUDTO, Director General for Basic Education

ATTENTION : ALL SCHOOLS DIVISION SUPERINTENDENTS AND FOCALS
 DIVISION PLANNING OFFICERS
 DISTRICT SUPERVISORS
 PUBLIC AND PRIVATE SCHOOL PRINCIPALS/HEADS

Ministry of Basic, Higher and Technical Education
 REGIONAL INFORMATION OFFICE
RELEASED

BY: Marlon Abulegna

DATE: OCT 06 2021

TIME: 10:35 AM

Ctrl. No. 2021-10-04D

FROM : 
 Mohagher M. Iqbal
 Minister

SUBJECT : SUBMISSION OF OFFICIAL ENROLMENT DATA FOR SY 2021-2022

DATE : October 4, 2021

1. Amid the on-going threat brought upon by the pandemic, the Ministry of Basic, Higher, and Technical Education (MBHTE) ensures the provision of quality education this School Year (SY) 2021-2022 in the region.
2. Education services for this SY instill challenges that need attention and immediate response. As MBHTE begins to transition from Alternative Learning Modality to possible Face-to-Face classes, enrollment data is acquired as one of the bases for vital decision-making of the ministry.
3. In this connection, **all public and private school heads are instructed to submit official enrollment data for SY 2021-2022, as of October 01, 2021**, using the enrollment template attached herewith. **Deadline of submission for both hard and soft copies to the Education Management Information System-Planning, Policy and Research Division (EMIS-PPRD) shall be on or before October 15, 2021.**
4. Said documents shall be prepared in four (4) sets/copies:
 - 1 copy shall remain in the school
 - 1 copy shall be submitted to Division Office
 - 2 copies shall be submitted to the ministry's EMIS-PPRD
5. District Supervisors are directed to endorse the Enrollment Data for consolidation to the Division Planning Officers (DPOs) the and final endorsement of the Schools Division Superintendents. **Division Planning Officers shall submit an electronic copy of the consolidated data to Mr. Abdul Raffi A. Abas, OIC-Chief EMIS, at abdulraffi.abas@deped.gov.ph on or before October 15, 2021.**
6. For information and strict compliance.



**NOTE:
GRADE 11 AND GRADE 12, PLEASE INDICATE
THE TRACT AND STANDS OFFERED PER
GRADE LEVEL**

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