



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
Ministry of Basic, Higher and Technical Education
 Cotabato City



Office of the Minister

Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 OFFICE OF THE MINISTER

REGIONAL MEMORANDUM

No. 1202
 Series of 2021

RELEASED

Hajiri
 DATE: 06 OCT 2021
 TIME: 10:25 Am
 Ctrl No. 2021-10-04

TO : **DR. RAHIB L. KUDTO**, Director General for Basic Education
YUL V. OLAYA, Curriculum & Instruction Division Chief
ALIZABREI SUNGKA, School Management Division Chief
MARGIE PENDULAT, Field Operations Division Chief
ALL OTHERS CONCERNED

FROM : 
MOHAGHER M. IQBAL
 Minister

SUBJECT : **CHARTER DEVELOPMENT WORKSHOP FOR THE MBHTE-BASIC EDUCATION**

DATE : October 4, 2021

1. The Philippine government upholds the efficiency of the delivery of services to the public through the enactment of Republic Act 9485 in 2007. Otherwise known as the Anti-Red Tape Act of 2007, it mandates all government units and government-owned corporations to expedite transactions and or set fixed time-frames or deadlines for certain transactions. It emphasizes the reduction of red-tape and corruption besetting the government agencies.
2. In the same context, the Bangsamoro government anchored on its policy on MORAL GOVERNANCE highly commends the provision of quality services to different layers of clientele among the different ministries and offices in the region. It requires efficient delivery of public service where it responds accurately to the needs of the client which the public employee is serving. To keep abreast with such policy, it is a precedent to define the functions, relationship among the different positions within and across departments. It will identify the role and functions of each employee to avoid overlap of functions, miscommunications and delays of transactions.
3. Given the above, the Ministry of Basic, Higher and Technical education, with support from the Pathways will have a **Charter Development Workshop for Basic Education offices**. It is a document that defines the purpose, focus and reason for existence of a group or an organization. It sets the overall direction on how the office will discharge its function.

Ministry of Basic, Higher and Technical Education
 REGIONAL INFORMATION OFFICE

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BY: Marlon Abolencia
 DATE: OCT 06 2021
 TIME: 10:25 AM





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4. The design of the activity aims to:
 - a. define the contribution of the different directorates and their respective units to overall mandate and agenda of the ministry;
 - b. delineate and clarify roles, responsibilities and functions across and different directorates and units; and
 - c. align programs and services, performance areas, indicators with functions and roles within and across directorates and units. Likewise, it will identify areas of collaboration and cooperation.
5. In this connection, the following personnel are hereby directed to attend to the activity on **October 5, 2021, 8:00 a.m.-4:00 p.m.**, at **Paragon Hotel, Mother Bagua, Cotabato City**:

Rahib L. Kudto
Alizabrei Sungka
Yul V. Olaya
Margie Pendulat
Tu Alfonso
Linda S. Butil
Bai Juree Mentang
Norhaya Sumaluyan

Lynito Tadle
Jemraisa Mangkong
Dayansalong Maruhom
Elma Maliga
Crisalyn Miraato
Norilyn Sabdulla
Nor-ain Sani
Clarissa Kempao

6. The Office of the Directorate General for Basic Education is also directed to identify two (2) representatives from the Curriculum Division to join in the activity.
7. For information, guidance and strict compliance.