



Republic of the Philippines
 Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 Cotabato City



Office of the Minister

Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 OFFICE OF THE MINISTER

REGIONAL MEMORANDUM

No. 1219
 Series of 2021

RELEASED

Agair
 DATE: 08 OCT 2021
 TIME: 8:15 AM
 Ctrl. No. 2021-10-102

TO : OFFICE OF THE DIRECTORATE GENERAL FOR BASIC EDUCATION
 PLANNING POLICY AND RESEARCH DIVISION
 EDUCATION MANAGEMENT INFORMATION SYSTEM SECTION

ATTENTION : ALL SCHOOLS DIVISION SUPERINTENDENTS AND FOCALS
 DIVISION PLANNING OFFICERS
 DISTRICT SUPERVISORS
 PUBLIC AND PRIVATE SCHOOL PRINCIPALS/HEADS

FROM : MOHAGHER M. IQBAL
 Minister

SUBJECT : SUBMISSION OF SCHOOL YEAR 2021 -2022 OFFICIAL ENROLLMENT
 DATA

DATE : October 5, 2021

1. The Ministry of Basic, Higher and Technical Education (MBHTE) strives to provide quality education and education services to all its learners and personnel amid the pandemic. As we continue on Alternative Learning Modality and a possible shift to face-to-face classes, the ministry is facing various challenges that need immediate response.
2. In relation thereto, the MBHTE will collect, analyze, and use significant Schools' Data from Public and Private Educational Institutions to advance the Quality of Education and Education Services in BARMM. We shall begin with the submission of Official Enrollment Data for School Year (SY) 2021-2022 as of October 1, 2021. Please fill-in the necessary information using the Templates attached therein.
3. The following procedures must be complied:
 - a. Public and Private Schools must prepare the Enrollment Data (One School ID, One Enrollment Data) based on Template provided on **Annex A**. Hard Copies must be printed in Four (4) while Soft Copies must be saved on 4 CD-R/DVD-R and must be submitted **on or before October 20, 2021** to SDS;
 - b. Schools Division Superintendents (SDS) shall sign the Schools Data acknowledging the receipt of Four (4) Hard Copies and Soft Copies saved in Four (4) CD-R or DVD-R. Failure to submit either the Hard Copies or Soft Copies is tantamount to non-Submission. Hard Copies and CD-R/DVD-R are distributed

Regional Office, 2nd floor RELC Bldg. Bangsamoro People's
 Email: min.ed.barmm@doe.gov.ph

Republic of the Philippines
 Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 INFORMATION AND COMMUNICATIONS DIVISION
 Office of the Minister
 RELEASED
 RAM
 10-08-2021
 Time: 8:40 AM
 Control No. 2021-10-824

hts 7, Cotabato City
 @riombutebarmm





Republic of the Philippines
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Cotabato City



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in the following manner: **1 Copy for the School, 1 Copy for SDS, 1 Copy for Division Planning Officer, and 1 Copy for EMIS Section, PPRD, MBHTE Central Office;**

- c. Division Planning Officers (DPO) must **consolidate** all Schools Enrollment Data using the Template provided on Annex B of this memorandum;
 - d. Schools Division Superintendents must **transmit** the 1 Copy (Hard and Soft) of Schools' Enrollment Data to EMIS Section, PPRD, MBHTE Central Office, Bangsamoro Government Center while Division Planning Officer (DPO) must submit the **Electronic Copy of Consolidated Data (Annex B)** to **Mr. Abdul Raffi A. Abas**, OIC-Chief EMIS Section at abdulraffi.abas@deped.gov.ph **on or before November 3, 2021;**
 - e. EMIS Section, Planning, Policy and Research Division shall **acknowledge the receipt** of all submitted documents (Hard and Soft) with Date, Name and Signature of Receiving Personnel.
4. For information, guidance and immediate compliance.

Track/Strand:												
Grade 12					-			-			-	-
Track/Strand:												
Track/Strand:												
ALS					-			-			-	-
Preschool					-			-			-	-
Non-Graded					-			-			-	-
Special Education												
Others					-			-			-	-
TOTAL					-			-			-	-

Prepared by:

Certified Correct by:

Reviewed by:

Received by:

School Planning Officer

School Principal/Head

District Supervisor (if applicable)

Schools Division Superintendent



Republic of the Philippines
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 MINISTRY OF BASIC, HIGHER AND TECHNICAL EDUCATION
 Enrollment Data for SY 2021-2022
 Division of _____
 as of October 1, 2021

No.	School Name	School ID	District/ Municipality	TYPE (Private/Public)	Landbank School Account No. <i>(for Public Schools)</i>	Teacher to Students Ratio <i>(Per School)</i>	No. of Functioning Rooms <i>(Per School)</i>
TOTAL							

NOTE: GRADE 11 AND GRADE 12, PLEASE INDICATE THE TRACK AND STRANDS OFFERED PER GRADE LEVEL

