



Republic of the Philippines  
Bangsamoro Autonomous Region in Muslim Mindanao  
Ministry of Basic, Higher and Technical Education  
Cotabato City



Office of the Minister

REGIONAL MEMORANDUM

No. 1211  
Series of 2022

Bangsamoro Autonomous Region in Muslim Mindanao  
Ministry of Basic, Higher and Technical Education  
OFFICE OF THE MINISTER

RELEASED

BY: H. Jinar  
DATE: OCT 24 2022  
TIME: 9:10 A.m  
Ctrl No. 2022-10-128

TO : **PROF. TAHIR NALG**  
Director General for Madaris Education

**ABDUL RAFFI ABAS**  
Team Leader, BEMIS

**ALL CONCERNED PERSONNEL**

Republic of the Philippines  
Bangsamoro Autonomous Region in Muslim Mindanao  
Ministry of Basic, Higher and Technical Education  
INFORMATION AND COMMUNICATIONS DIVISION  
Office of the Minister

RELEASED

By: Marlon  
Date: OCT 24 2022  
Time: 9:15 AM  
Control No. 2022-10-128

FROM : **MOHAGHER M. IQBAL**  
Minister



SUBJECT : **TECHNICAL ASSISTANCE ON DATA-GATHERING AND VALIDATION OF  
MADRASAH DATA (DATA MANAGEMENT PLANNING)**

DATE : October 17, 2022

1. The Ministry of Basic, Higher and Technical Education (MBHTE), through the Directorate General for Madaris Education (DGME) with the support from the Australian Government through the Education Pathways to Peace in Mindanao, will be conducting a **Technical Assistance on Data Gathering and Validation on October 18, 2022**, at 8:00 AM-5:00 PM, at Sardonyx, Cotabato City.
2. Specifically, the activity will focus on the following objectives:
  - a. Shared understanding amongst the DGME implementers on the Madrasah Information System.
  - b. Strategy and detailed workplan for the collection, quality assurance, and processing of madrasah data collected from the field.
3. The Technical Assistance on Data Gathering and Validation will be facilitated by the DGME Data Management Section.
4. Attached are the list of participants and the program flow for reference.
5. For information and dissemination.



## Participants

1. Abdul Raffi A. Abas - Planning II/BEMIS Team Leader
2. Haron Salah - Head, Information Technology
3. Maisarah Mantil - Staff, Information Technology
4. Warda T. Tahir - Education Program Specialist II
5. Mohammad Ahmad - Admin Assistant VI
6. Mohammad Hersihad Lugayak - Data Management
7. Idris Watamama - Education Program Specialist II
8. Isha Jamahereen Guialal - Planning
9. Bairose Abo - Education Program Specialist I
10. Abdulkadir Abdullatip - Admin Officer 1
11. Ralph Jassani Salah - Education Program Specialist II
12. Nersa Ismael - DGME Staff
13. Hairudin Modales - Admin Assistant
14. Rashael Ali - Admin Assistant
15. Datu Tihad Maulana - Admin Assistant
16. Karim Abdullah - Admin Assistant
17. Alhuzairah Abubakar - Admin Assistant
18. Sittie Aisha Rashanie Camin - Education Program Specialist I

Activity Flow			
I. Context Setting and Rationale for the Activity II. Presentation of the Madrasah MIS and BEMIS III. Plan for implementation (activity schedule, roles and responsibilities)			
Duration (minutes/hour per topic)	Topic/Session	Methodology	Facilitator/Presenter
AM			
8:00 – 8:30	Registration and Opening Ceremonies		
8:30 – 9:15	Context Setting	Presentation and discussion	Warda Tahir
9:15 – 11:00	“Madrasah IS as a Sub-System of BEMIS”  Presentation of BEMIS  Presentation of Madrasah IS Data Collection Forms (including data definitions) Process Flow Data management guidelines (e.g. schedule, data quality mechanisms, etc)	System Walk-through	Abdulraffi Abas – BEMIS presentation  Mohammad Lugayak / Mohammad Ahmad – MIS presentation
11:00 – 12:00	Plenary Discussion Validation of data definitions, tools Comments/feedback on the MIS	Presentation and Plenary Discussion	Warda Tahir/ Mohammad Lugayak
PM			
1:00 – 3:00 PM	Presentation of Draft Workplan  WS Activity Group 1: Validation of Workplan and Roles & Responsibilities  WS Activity Group 2: Validation and Data Quality Strategy	Presentation and group activity	Warda Tahir - presentation and facilitator for the WS Activity Group 1  Ustadz Mohammad Ahmad / Bernie Seville - Facilitator for WS Activity Group 2
3:00 PM – 5:00 PM	Presentation of group outputs and finalization of Workplan	Presentation and Plenary	