



Republic of the Philippines  
**Bangsamoro Autonomous Region in Muslim Mindanao**  
**Ministry of Basic, Higher and Technical Education**  
 Cotabato City



**Office of the Minister**

Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
 OFFICE OF THE MINISTER

**REGIONAL MEMORANDUM**

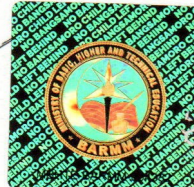
No. 1437  
 Series of 2022

RELEASED

BY: Hijir  
 DATE: NOV 22 2022  
 TIME: 8:50 AM  
 Ctrl. No: 2022-11-272

TO : **ABDULLAH P. SALIK, JR.,** Director General for Basic Education  
**ALL SCHOOLS DIVISION SUPERINTENDENTS**

FROM : **MOHAGHER M. IQBAL**  
 Minister



SUBJECT : **COORDINATION MEETING CUM WORKSHOP**

DATE : November 18, 2022

Republic of the Philippines  
 Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
 INFORMATION AND COMMUNICATIONS DIVISION  
 Office of the Minister  
 RELEASED  
 By: **HAYDER A. ABDUL**  
 Date: NOV 22 2022  
 Time: 9:00 AM  
 Control No: 2022-11-272

1. The Ministry of Basic, Higher and Technical Education (MBHTE), through the Information and Communications Technology Unit (ICTU) of the Basic Education Sector, will be conducting a **Coordination Meeting cum Workshop** on December 12-16, 2022 (inclusive of travel dates) in Davao City (specific venue shall be finalized and communicated directly to the participants).
2. Said activity will be participated by all Information Technology Officers/IT Focals and selected School ICT Coordinators (please refer to Annex A).
3. The activity aims to:
  - a. gather education technology best practices among the Schools Division Office (SDO) implementers for effective teaching-learning integration;
  - b. formulate a set of standards on IT utilization, integration, and monitoring;
  - c. prepare SDO projects, activities and programs (PAPs) Plan to be incorporated in the budget formulation; and
  - d. familiarize the participants with the possible network apps on education resource materials for the last miles schools.
4. All participants are hereby requested to prepare a 5-minute presentation on the Division PAP Plan and the current status of the DepEd Computerization Program for future support programs from our education partners and resource allocation.
5. Traveling expenses, per diem, food, and hotel accommodation of the participants shall be charged to the ICT Funds subject to the usual accounting and auditing rules and regulations.
6. For information and compliance.





## ANNEX A

**LIST OF PARTICIPANTS**  
**COORDINATION MEETING CUM WORKSHOP**  
 Davao City, December 12-16, 2022

Division/Office	Name	Position/Designation
1. Region DGBE	Abdullah P. Salik, JD	Director General
2. Region OMin	Mobarak P. Pandi	Chief, ICD
3. Region – ICT Unit	Aratoc A. Macarambon	Administrative Officer IV, Head ICT Unit
4. Region – ICT Unit	Swerlan Gutierrez	Administrative Aide
5. Region – ICT Unit	Mercy O. Macarambon	Administrative Assistant
6. Region – ICD	Haron Salah	Head IT Section
7. Region – ICD	Al-Jazzed G. Laguindab	Administrative Assistant
8. NCR	Sherwin Lomeda	OER Specialist
9. SDO – Cotabato City	Shoraya Jane M. Bagundang	IT Officer I
10. SDO – Cotabato City	Bai Sheina B. Kusain	Teacher III
11. SDO – SGA	Abdulsanny M. Mangkong	Computer Programmer/IT Focal
12. SDO – SGA	Ansare K. Ganion	Teacher 1/School IT Coordinator
13. SDO - Lanao del Sur 1	Mohaimen U. Potawan	Teacher 1/IT Focal
14. SDO - Lanao del Sur 1	Macaya M. Tarangas	Teacher School IT Coordinator
15. SDO - Lanao de Sur 2	Beberly C. Pandao	MT/IT Focal
16. SDO - Lanao del Sur 2	Asnipah Marohom	Teacher 1/School IT Coordinator
17. SDO – Marawi City	Norfaidah P. Usoph	Teacher 1/IT Focal
18. SDO – Marawi City	Saliha S. Calil	Teacher 1/School IT Coordinator
19. SDO – Maguindanao 1	Florida D. Maddie	Teacher 3/IT Focal
20. SDO – Maguindanao 1	Abubakar A. Maguid	Teacher 1/School IT Coordinator
21. SDO – Maguindanao 2	Ronald D. Usman	Teacher 3/IT Focal
22. SDO – Maguindanao 2	Abunaif G. Gayak	Teacher 1/School IT Coordinator
23. SDO - Basilan	Raffy H. Indanan	Administrative Assistant/IT Focal
24. SDO – Basilan	Conrad Garcia	Teacher 3/School IT Coordinator
25. SDO – Lamitan City	Reynald Sykimte	Teacher 1/IT Focal
26. SDO – Lamitan City	Juvy Espino	Teacher 1/School IT Coordinator
27. SDO – Sulu	Abdurasul Sajili	Principal 1/IT Focal
28. SDO – Sulu	Alvin I. Tapsi	Teacher 1/School IT Coordinator
29. SDO Tawi-Tawi	Al-Jastrie Mohd Arip	MT1/IT Focal
30. SDO Tawi-Tawi	Arsher Mohammad	Teacher 1/School IT Coordinator