



**Republic of the Philippines**  
**Bangsamoro Autonomous Region in Muslim Mindanao**  
**Ministry of Basic, Higher and Technical Education**  
 Cotabato City



**Office of the Minister**

**REGIONAL MEMORANDUM**

No. 108  
 Series of 2023

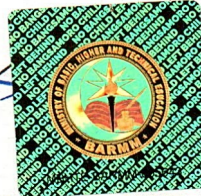
Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
 OFFICE OF THE MINISTER

RELEASED

TO : **ALL SCHOOLS DIVISION SUPERINTENDENTS**  
**ALL SCHOOLS DIVISION SPORTS OFFICERS**  
**ALL OTHERS CONCERNED**

BY: Hajir  
 DATE: 08 FEB 2023  
 TIME: 8:20 A.M.  
 Ctrl. No. 2023-02-033

FROM : **MOHAGHER M. IQBAL**  
 Minister



SUBJECT : **SEARCH FOR THE 2023 BARMMAA MEET TOURNAMENT MANAGERS**  
 DATE : February 3, 2023

1. The Ministry of Basic, Higher and Technical Education announces the **Search for the BARMMAA Tournament Managers** who will serve in the 2023 edition of the BARMMAA Meet.
2. The Tournament Managers shall perform the following duties and functions:
  - a. Assist the Ministry in the planning and staging of activities for their respective sports;
  - b. Formulate standards for competitions, playing venues, and management of tournaments in the BARMMAA Meet;
  - c. Ensure readiness and preparedness of their respective playing venues; and
  - d. Oversee the conduct of the BARMMAA Meet for their respective events.
3. The Ministry shall abide by the 55-year-old age limit for technical officials who are qualified to officiate in any sports meet, provided they are physically and mentally healthy and have authority in the school (school head, direct supervisor).
4. All qualified MBHTE personnel who will meet the requirements in the enclosed **Criteria in the Selection of Tournament Managers for the 2023 BARMMAA Meet** are encouraged to submit their application in a portable data file (PDF) through e-mail at [mbhte.bpsd@deped.gov.ph](mailto:mbhte.bpsd@deped.gov.ph) with a subject (Full Name\_Division\_Event) on **or before February 17, 2023**. The prerequisite application portfolio shall be arranged in this order:
  - a. Letter of intent addressed to the **Minister thru the BPSD Director**
  - b. PSA Birth Certificate
  - c. Updated Personal Data Sheet (PDS)
  - d. Training certifications
  - e. License/s and accreditation documents

Ministry of Basic, Higher and Technical Education  
 INFORMATION AND COMMUNICATIONS DIVISION  
 Office of the Minister  
 RELEASED  
 By: Maulan  
 Date: FEB 08 2023  
 Time: 8:25 AM  
 Control No. 2023-02-033







**Republic of the Philippines**  
**Bangsamoro Autonomous Region in Muslim Mindanao**  
**Ministry of Basic, Higher and Technical Education**  
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## Office of the Minister

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- f. Endorsement of School Head/Direct Supervisor and Schools Division Superintendent
- g. All documentary evidence related to the attached criteria
5. Enclosed is the Criteria for the Selection of Tournament Managers for the 2023 BARMMAA Meet.
6. Application with late and incomplete documents required for submission shall not be accommodated for shortlisting.
7. Accordingly, all personnel previously designated as BARMMAA Tournament Managers are hereby officially relieved from their functions and duties but are still encouraged to submit their applications should they be interested to serve anew in the 2023 BARMMAA Meet in such capacity.
8. Should you have concerns or other clarifications, kindly contact the Bureau of Physical Education and Sports Development at mobile number 0917-558-8406 or e-mail [mbhte.bpesd@deped.gov.ph](mailto:mbhte.bpesd@deped.gov.ph).
9. For information and guidance.

## **CRITERIA IN THE SELECTION OF TOURNAMENT MANAGERS FOR THE 2023 BARMMAA MEET**

- 1. Education** **10%**
  - Must have obtained a degree in any PE and Sports related courses, or its equivalent.
  
- 2. Experience** **30%**
  - Must have documented experiences in performing jobs related to running/managing a tournament which includes among others, formulating ground rules of the sport, scheduling, scoring, technical officiating, and the like.
  
- 3. Specialized Training and Skills** **20%**
  - Specialized training for skills development in fields related to the work, duties, and functions of the position.
  
- 4. License/s and Accreditation** **20%**
  - Official recognition from authorized sporting organizations, local and international, as having a particular status or being qualified to perform or manage a sports tournament/competition.
  
- 5. Potential** **20%**
  - This criterion covers personal qualities, communication skills, leadership/management skills, technological skills and interpersonal skills.