



Republic of the Philippines
 Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 Cotabato City



Office of the Minister

Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 OFFICE OF THE MINISTER

REGIONAL MEMORANDUM

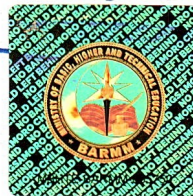
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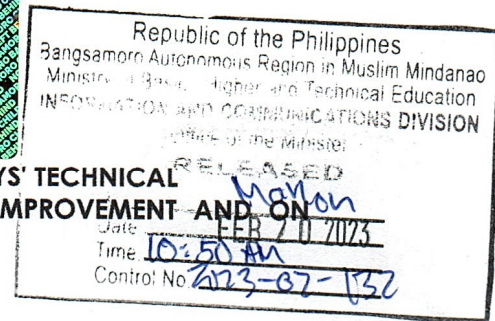
TO : HARON S. MELING, Deputy Minister
 ABDULLAH P. SALIK, JR., Director General for Basic Education
 PROF. TAHIR G. NALG, Director General for Madaris Education
 MILDRED ABAS, HR Consultant
 MONETTE E. ESTACIO-KARI, Chief, Human Resource Mngt. Division
 JOURDAN K. PANGILAN, Chief, Planning, Policy and Research Division

FROM :  MOHAGHER M. IQBAL
 Minister

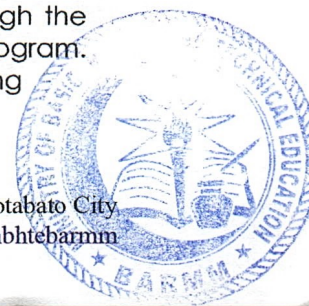


SUBJECT : JOINT CO-DESIGN WORKSHOP FOR PATHWAYS' TECHNICAL ASSISTANCE TO THE MBHTE ON QUALITY IMPROVEMENT AND ON STRUCTURE AND FUNCTIONAL DESIGN

DATE : February 15, 2023



1. The Ministry of Basic, Higher and Technical Education (MBHTE) is mandated to establish, maintain, and support a complete and integrated system of quality education that is meaningful, relevant, and responsive to the needs, ideals, and aspirations of the people in Muslim Mindanao. In addition, Chapter 2, Section 8 of the Bangsamoro Education Code (BEC) directed that this education system must have "processes, inputs, outputs, and outcomes of education that adhere to a set of standards, conforming to the minimum standards of the National Government.
2. In line with this mandate and as stated in the Regional Memorandum No. 038, series of 2022, the Ministry developed the **One MBHTE Quality Framework**, which included the draft quality policy and quality standards for specific areas in the Ministry, cross-cutting management processes in the Office of the Minister and specific processes within the directorates. These are aligned with the Ministry's guiding principles of inclusivity, equity, rights-based, rooted in context, integrated, balanced and moral governance.
3. The aforementioned Memorandum further stated that the One MBHTE Quality Framework shall be **'operationalized into 'standards, processes, tools, and methodologies for application in various mission-critical systems** of MBHTE, particularly in the delivery of the curriculum.' This operationalization commenced last year through an envisioned trial process improvement approach with the Directorates for Basic Education and Madaris Education, Human Resource Management Division, and all the School Division Offices (SDO), with the assistance of Education Pathways to Peace in Mindanao Program (Pathways) through the Support for MBHTE Quality Improvement for Curriculum Delivery System Program. Meraki Consulting was the Technical Assistance (TA) Provider. A Co-Designing





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Workshop was held in August 2022, with the aim of applying these quality policies and standards through a consultative, MBHTE-directed process. The QI is part of the QMS model developed to apply the tools and methods for process improvement.

4. However, **given the imperatives of the Ministry's Learning Recovery Plan**, it was deemed necessary to amend this trial process improvement approach to focus instead on teacher management specifically on instructional supervision in Basic and Madrasah Education. This will include strengthening of teacher development and teaching and classroom supervision, which are all essential to teacher performance management. This TA, now renamed Support for MBHTE Quality Improvement (QI) for Curriculum Delivery Systems has the following components:
 - a. Development of MBHTE quality management methodology based on the One MBHTE Quality Framework.
 - b. Development of prototypes of Quality Continuous Improvement (QCI) projects in the SDOs (clustered), in the Office of the Minister (OMin), regional offices of the Directorate General for Madrasah Education, and the Directorate General for Basic Education
 - c. Documentation of the different prototypes and QCI Installation
5. In addition, since process and structure are fundamental components of an organizational design, Pathways will provide support to MBHTE in refining its functional structure and in completing the work on the scope of responsibilities of key functional areas of the four sub-sectors and of Office of the Minister which was started in 2022. For this, MBHTE successfully completed four workshops conducted separately among the different sub-sectors. The Ministry shall continue to define, refine, and formalize the organizational structure that has clear delineation and alignment, is well understood by the organization, and subscribes to the fundamental principles of organizational design and to the existing guidelines promulgated by concerned oversight agencies.
6. Based on (5), it has been decided that the QI and Functional Design TAs will be jointly implemented. Similar to the earlier phase of the QI TA, Quality Design Teams (QDT) shall be created for each TA to ensure that the approach remains inclusive, collaborative, and MBHTE-directed. The QDTs are tasked to co-design the implementation of their respective TAs towards satisfactory completion of agreed outputs. The recommended members of the QDT, based on the scope of the amended TAs, are listed in Annex A.
7. The TA implementation of the QI TA will then be turned over to the Quality Improvement Team (QIT), members of which will be nominated by their respective heads of offices and whose work will be under the same supervision.
8. The governing body for the TAs will be the One MBHTE Quality Executive Group headed by the Deputy Minister and composed of the different DGs and key officers at the OMIN. The Deputy Minister shall be appointing key personnel for its office to the QDT. DGBE and DGME will provide regular activity reports to the Deputy Minister, with specific recommendations. The QDT on the functional structure design work will report on the completed functional structures of the directorates and the



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OMIN. Pathways will continue to support both TAs with Meraki as the provider for TQM and Lava Team as the TA provider for functional structure.

9. The officers identified to be part of this Program are enjoined to support and actively participate in all activities. As a first activity, a **Joint co-design workshop with MBHTE on the QMS and Functional Design Pathways TA** will be held on **7-9 March 2023** in **Davao City**. The venue has yet to be determined. This activity has the following objectives:
 - a. Build awareness and understanding of the draft Quality Management Framework and tools
 - b. Explain the rationale of the two TA efforts as part of the Quality Management System (QMS) and their intended benefits to MBHTE
 - c. Present operating principles on TQM and on organizational design
 - d. Collaboratively develop the intervention designs with key stakeholders from MBHTE and Pathways
 - e. Develop a work plan with indicative dates and key participants
 - f. Establish ownership of the interventions by MBHTE
 - g. Identify composition and clarify the role of QDTs and QITs vis-à-vis governance structure
10. The members of the QDTs must attend this event to ensure that the Program and work plan are properly designed in accordance with the mandates of the MBHTE.
11. Pathways will continue to support both TAs with Meraki as the provider for TQM and Lava Team as the TAW provider for functional structure.
12. Should you have concerns, kindly contact Lizette Ilaga, Project Coordinator, at mobile no. 0915-136-8401 or email at Ls.ilaga09@gmail.com and Raphael Emperio, at mobile number 0955-948-0580 or email at raphywilliams789@gmail.com.
13. For immediate dissemination and strict compliance.

Annex A. List of Participants for the Co-design workshop with MBHTE on QMS TQM and Functional design TAs

	NAME	DESIGNATION	OFFICE
1	Dr. Mildred Abas	HR Consultant	Office of the Minister
2	Dr. Fatima Adza	HR Consultant	Office of the Minister
3	Jourdan Pangilan	Chief, Planning, Policy and Research Division	Office of the Minister
4	Monette Estacio-Kari	Chief, Human Resource Management	Office of the Minister
5	Mobarak Pandi	Chief, Information and Communication Division	Office of the Minister
6	Ustadz Haron Salah	Chief, Information Technology	Office of the Minister
7	Atty. Mojahid S. Guro	Chief, Legal Division	Office of the Minister
8	Noveilyn Buendia	Chief, Finance	Office of the Minister
9	Engr. Samera B. Monib	Chief Administrative Office	Office of the Minister
10	Abdul Raffi Abas	Chief, ESD	Office of the Minister
11	Sittie Johaira Guro	Chief, Internal Audit	Office of the Minister
12	Beñamine Ubpon	Planning Officer III	Office of the Minister
13	Saddam Tambulangan	RPSU	Office of the Minister
14	<i>For nomination</i>	<i>For nomination</i>	Office of the Deputy Minister
15	Margie Pendulat	Chief, Quality Assurance, QAD	DGBE
16	Crisalyn Miraato	Head of Quality Assurance	DGBE
17	Lynito S. Tadle	Education Program Specialist II	DGBE
18	Camilo Bangcola	Education Program Specialist II	DGBE
19	Clarissa Kempao	Regional Testing Coordinator	DGBE
20	Norilyn Abdulla	Regional Student Assessment Officer	DGBE
21	Nor Ain Sani	Regional Student Assessment Officer	DGBE
22	Elma Maliga	Education Program Supervisor	DGBE
23	Dr. Alizabrie Sungka	Chief, School Management Division	DGBE
24	Dir. Johnny Balawag	Director, Bureau of Basic Education	DGBE
25	Yul Olaya	Chief, Curriculum and Learning	DGBE
26	Alkan Sangkula	Director I, SPED	DGBE
27	Judith Caubalejo	Director I, IPED	DGBE

	NAME	DESIGNATION	OFFICE
28	Yusoh Thong Amino	Director I, Sports	DGBE
29	Daud Kadon	Director I, ALS	DGBE
30	Abdulkahar Guiambangan	Regional Education Supervisor	DGME
31	Mohtar H. Salik	Senior Educational Program Specialist	DGME
32	Maimona Bayan	Senior Educational Program Specialist	DGME
33	Abdulgafor Abdulhamid	Chief Education Program Supervisor	DGME
34	Dr. Tim U. Sanchez	School Division Superintendent	Basilan Division
35	Dr. Myra B. Mangkabung, CESE	School Division Superintendent	Lamitan City Division
36	Dr. Kiram K. Irilis	School Division Superintendent	Sulu Division
37	Lermalyn A. J alas-Sangogot, Ed.D.	School Division Superintendent	Tawi-Tawi Division
38	Bai Meriam A. Kawit, Al-Hadja	School Division Superintendent	Maguindanao I Division
39	Dr. Alma M. Abdula-Nor	School Division Superintendent	Maguindanao II Division
40	Dr. Sahanee Macarampat-Sumagayan	School Division Superintendent	Lanao del Sur I Division
41	Dr. Rubina M. Macabunar	School Division Superintendent	Lanao del Sur II Division
42	Dr. Anna Zenaida Unte-Alonto	School Division Superintendent	Marawi City Division
43	Concepcion Ferrer-Balawag Ph.D, CESO V	School Division Superintendent	Cotabato City Division
44	Dr. Edgar S. Sumapal, CESWE	School Division Superintendent	Special Geographic Area Division
45	Rowel Dumanglas	Senior Education Program Specialist	DGHE
46	Faida Latip	Supervising TESD Specialist	TESD