



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
Ministry of Basic, Higher and Technical Education
 Cotabato City



Office of the Minister

REGIONAL MEMORANDUM

No. 210
 Series of 2023

Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 OFFICE OF THE MINISTER

RELEASED

BY: Hajir
 DATE: 15 MAR 2023
 TIME: 2:30 PM
 Ctrl. No. 2023-03-151

TO : **HARON S. MELING**, Deputy Minister
MILDRED ABAS, HR Consultant
FATIMA ADZA, HR Consultant
MONETTE E. ESTACIO-KARI, Chief, Human Resource Management Division
JOURDAN K. PANGILAN, Chief, Planning, Policy and Research Division
ALL OTHERS CONCERNED

FROM :  **MOHAGHER M. IQBAL**
 Minister

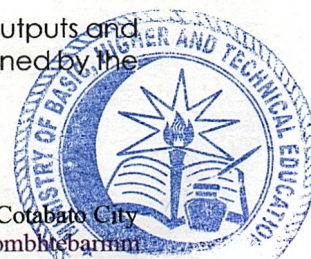


Republic of the Philippines
 Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
INFORMATION AND COMMUNICATIONS DIVISION
 Office of the Minister
RELEASED
 By: HAYDER A. ABDUL
 Date: MAR 15 2023
 Time: 2:35 PM
 Control No. 2023-03-151

SUBJECT : **MBHTE OFFICE OF THE MINISTER WORKSHOP FOR PATHWAYS' TECHNICAL ASSISTANCE ON STRUCTURE AND FUNCTIONAL DESIGN**

DATE : March 10, 2023

1. The Education Pathways to Peace in Mindanao will provide technical assistance (TA) through its service provider in designing and conducting workshops that will enable the Ministry of Basic, Higher and Technical Education's (MBHTE) offices and actors to collaboratively identify and define functions required by the mandates of their offices at the regional level. The TA team is expected to identify possible overlaps, redundancies, gaps of the different functions across the MBHTE, both at the vertical and horizontal levels, and recommend organizational and Human Resource solutions to address these overlaps, redundancies, and gaps.
2. As an initial activity, a joint co-design workshop for Pathways' TA to the MBHTE on Quality Improvement and on Structure and Functional Design was conducted last March 7-9, 2023. As a result, teams had been created to participate in forthcoming activities for co-designing of functional designs for the different directorates and offices in the Ministry.
3. As the TA follows through previous activities conducted by Pathways along functional designing, the Office of the Minister (OMin) is the priority office to undergo a function designing workshop. In line with this, representatives from OMin have been identified to attend the **Function Design workshop** to be held on **March 20-21, 2023** in Cotabato City (specific venue shall be communicated directly to the participants once finalized).
4. The activity aims to:
 - a. present operating principles of organizational design;
 - b. orient representatives of the different Functional Units of OMin on the outputs and outcomes of the Joint Inception Workshop and the initial activities planned by the Organization Design Team (ODT);





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- c. collaboratively develop and draft the functional roles and responsibilities; and
 - d. surface overlaps, gaps, and other issues on structure and functions that affect the day-to-day operation
5. Should you have concerns, kindly contact Lizette Ilaga, Project Coordinator, at mobile no. 0915-136-8401 or email at Ls.ilaga09@gmail.com and/or Raphael Emperio, at mobile number 0955-948-0580 or email at raphywilliams789@gmail.com.
6. For immediate dissemination and strict compliance.