



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
Ministry of Basic, Higher and Technical Education
 Cotabato City



Office of the Minister

Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 OFFICE OF THE MINISTER


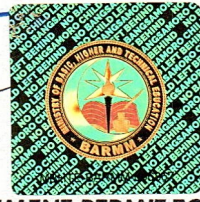
REGIONAL MEMORANDUM

No. 231
 Series of 2023 8

RELEASED
 BY: Hjain
 DATE: 24 MAR 2023
 TIME: 2:20 P.M
 Ctrl. No. 2023-03-183

TO : **ABDULLAH P. SALIK, JR.,** Director General for Basic Education
ALL SCHOOLS DIVISION SUPERINTENDENTS

ATTENTION : **ALL DIVISION PRIVATE SCHOOL SUPERVISORS/COORDINATORS**

FROM : 
MOHAGHER M. IQBAL
 Minister 

SUBJECT : **APPLICATION FOR GOVERNMENT PERMIT TO OPERATE (PTO) OR
 GOVERNMENT RECOGNITION OF PRIVATE SCHOOLS FOR SY 2023-
 2024**

DATE : March 20, 2023

1. The Ministry of Basic, Higher and Technical Education's (MBHTE) Basic Education Subsector, through its Quality Assurance Division's (QAD) Evaluation and Inspection Technical Working Group for the Issuance of Permit to Operate (PTO), hereby directs all private schools with temporary status to renew their Permits to Operate (PTO) or apply for Government Recognition for School Year 2023-2024.
2. 2 sets of application documents (1 for SDO and 1 for the Region) containing the attached checklist of requirements must be endorsed by the Schools Division Superintendents and must be sent to the Ministry following this address:

To: **MOHAGHER M. IQBAL**
 Minister
 Ministry of Basic, Higher and Technical Education – BARMM
 Bangsamoro Government Center, Cotabato City

Thru: **ABDULLAH P. SALIK, JR.**
 Director General for Basic Education
 Ministry of Basic, Higher and Technical Education – BARMM
 Bangsamoro Government Center, Cotabato City

3. The schools division offices (SDOs), through the Division Private School Supervisors/Coordinators, must ensure that all application documents are complete and that the Division Private Schools Inspection Team has conducted an ocular inspection before endorsing the application documents to the regional office.

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 INFORMATION AND COMMUNICATIONS DIVISION
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4. In addition, an e-copy of the updated list of the requirements for the Government Permit to Operate (PTO) or Government Recognition will be emailed to the SDOs. Private schools intending to apply for renewal or government recognition must secure a copy of the list from the SDOs.
5. Basic Education's QAD will **NOT** process applications without the endorsement of the SDO. Further, **NO** other payments shall be collected from the applicant schools other than the application and inspection fee of Php 2,000.00 which will be paid at the MBHTE Cashier before the release of the approved PTO or government recognition.
6. Should you have concerns or other inquiries, you may contact the QAD Office at mobile number 0955-703-8806.
7. For information dissemination and compliance.