



Republic of the Philippines  
**Bangsamoro Autonomous Region in Muslim Mindanao**  
**Ministry of Basic, Higher and Technical Education**  
 Cotabato City



**Office of the Minister**

Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
 OFFICE OF THE MINISTER

**REGIONAL MEMORANDUM**

No. 243  
 Series of 2023

RELEASED

BY: Nadyra  
 DATE: 29 MAR 2023  
 TIME: 10:43am  
 Ctrl. No. 2023-03-234

TO : **ABDULLAH P. SALIK, JR.**, Director General for Basic Education  
**MONETTE E. ESTACIO-KARI**, Human Resource & Management Division  
**JOURDAN K. PANGILAN**, Planning Division  
**ABDUL RAFFI A. ABAS**, Education Support Division  
**HUMAN RESOURCE STUDY GROUP**  
**ALL SCHOOLS DIVISION SUPERINTENDENTS**  
**ALL CONCERNED SCHOOL HEADS**

Republic of the Philippines  
 Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
**INFORMATION AND COMMUNICATIONS DIVISION**  
 Office of the Minister  
**RELEASED**  
 By: JOHAIRISH APRIL U. KUSAIN  
 Date: MAR 29 2023  
 Time: 10:50 am  
 Control No. 2023-03-234

FROM :   
**MOHAGHER M. IQBAL**  
 Minister



SUBJECT : **UPDATING OF BASIC EDUCATION TEACHING AND NON-TEACHING PERSONNEL INFORMATION**

DATE : March 23, 2023

1. In light of the need to improve the human resource management of the Ministry of Basic, Higher and Technical Education, the Human Resource Study Group needs the updated and actual number of positions present and reporting in the schools and those who are officially reassigned to other schools and offices.
2. The updating of the information shall enhance the policies and guidelines of the ministry in terms of human resource development such as hiring, promotion, designation, and reassignment of personnel.
3. In this connection, the schools are directed to submit their respective updated personnel data. An online platform shall be used in this data gathering which can be accessed thru this link: <https://ee.humanitarianresponse.info/single/jBpu1OoL>.
4. **Administrative cases** shall be filed against school heads who will submit false information and data. All submitted data shall be validated and audited by the Human Resource Study Group.
5. The deadline for the submission will be on March 30, 2023, at 11:00 p.m.
6. For information and strict compliance.

