



**Republic of the Philippines**  
**Bangsamoro Autonomous Region in Muslim Mindanao**  
**Ministry of Basic, Higher and Technical Education**  
 Cotabato City



**Office of the Minister** Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
 OFFICE OF THE MINISTER

**REGIONAL MEMORANDUM**

No. 353  
 Series of 2023

**RELEASED**

BY: Hgnir  
 DATE: 22 MAY 2023  
 TIME: 10:25 AM  
 Ctrl. No. 2023-05-181

TO : **DEPUTY MINISTER**  
**ASSISTANT REGIONAL SECRETARY**  
**DIRECTORATE GENERALS**  
**BUREAU DIRECTORS OF THE DIRECTORATE OF BASIC EDUCATION**  
**CHIEF, LEGAL AFFAIRS DIVISION**  
**DIVISION CHIEFS OF THE DIRECTORATE OF BASIC EDUCATION**  
**ALL SCHOOLS DIVISION SUPERINTENDENT**  
**ALL CONCERNED**

FROM : MOHAGHER M. IQBAL  
 Minister



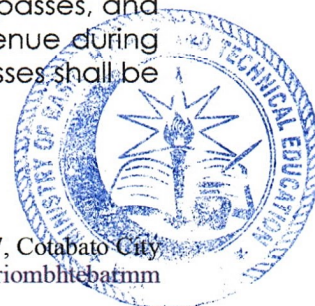
Republic of the Philippines  
 Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
 INFORMATION AND COMMUNICATIONS DIVISION  
 Office of the Minister  
**RELEASED**  
 By: Molon  
 Date: MAY 22 2023  
 Time: 10:30 AM  
 Control No. 2023-05-181

SUBJECT : **GENERAL GUIDELINES ON THE CONDUCT OF MAYOR'S NIGHT**  
 DATE : **MAY 22, 2023**

1. This is in view of the upcoming activity of the Ministry of Basic, Higher and Technical Education, which is the Bangsamoro Autonomous Region in Muslim Mindanao Association Athletic Meet (BARMMAA) 2023 that will be hosted by the Schools Division of Cotabato City on May 25-29, 2023 at Cotabato State University, Cotabato City.
2. Part of the major event of this activity is the Mayor's Night hosted by the City Government of Cotabato. This shall be held on May 24, 2023, at 5:00PM at People's Palace in partnership with the MBHTE-BARMM.
3. For the success of this event, the concerned Committee provides guidelines for the said event.

3.1 Thirty (30) participants shall be allocated for each School's Division Office. Five (5) of the thirty (30) participants shall be the stakeholders, including invitees from the Local Government Unit. The SDO shall be responsible for identifying and inviting the five (5) stakeholders while the Office of the Minister shall be responsible for the invitation of the stakeholders who will attend the BARMAA Meet 2023. It is advised that any invitation of stakeholders to the BARMAA shall all be coordinated and coursed through the Office of the Minister.

3.2 Every School Division Office shall be provided with thirty (30) gate passes, and the security personnel shall strictly check on this upon entering the venue during the Mayor's Night. This is to strengthen security measures. The gate passes shall be distributed to all SDOs on May 23, 2023.





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## Office of the Minister

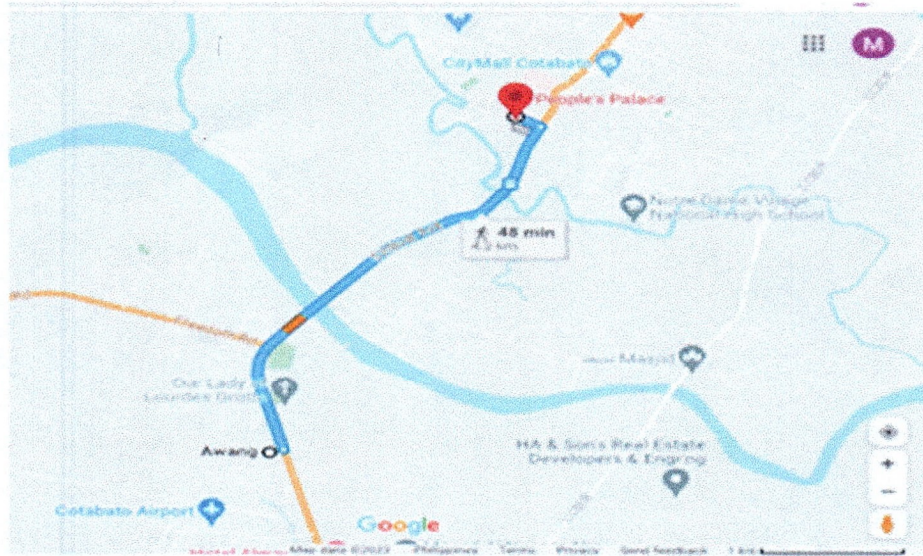
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3.3 There shall be designated seating assignments for each SDO participants. This is to smoothly guide the participants and visitors on their designated seating assignment. Refer to the attached seating arrangement for your reference. Usherettes from SDO Cotabato City and from government of Cotabato shall also assist the participants during the event.

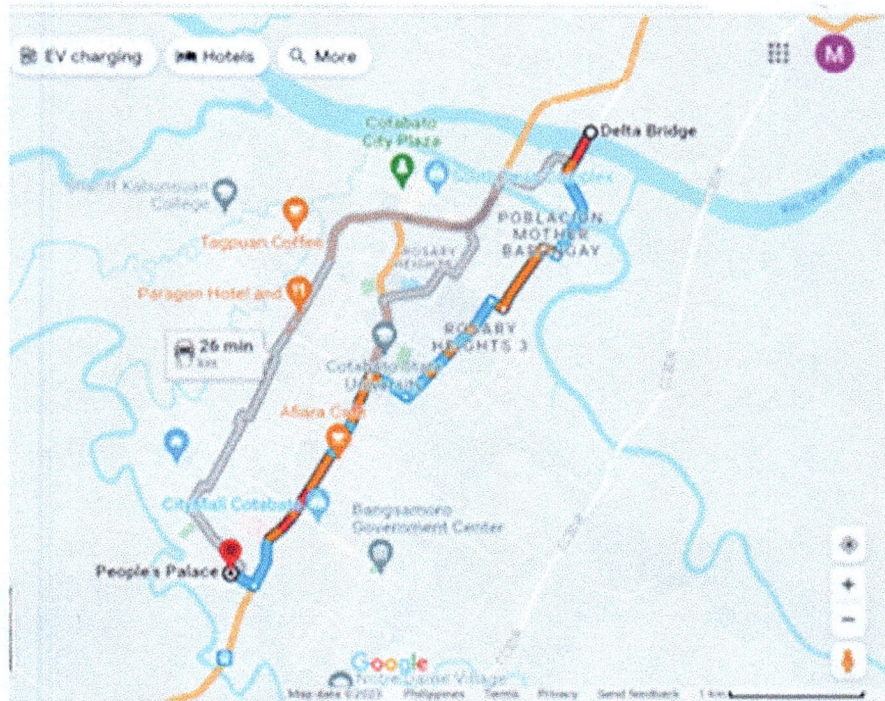
3.4 Each SDO shall agree among their participants on the attire they shall wear during the event. It shall be encouraged that each SDO shall wear a culturally-inspired attire showcasing their identity.

4. Attached to this memorandum are the following:
  - a. Attachment A: Mayor's Night Program
  - b. Attachment B: Seating Arrangement
  - c. Attachment C: Locator Map
5. For any concerns, questions, and clarifications, please directly contact Benjamin Wahab through this mobile number 09652982584.
6. For your guidance.

From Awang DOS Maguindanao to ~~People's~~ Palace



From Delta Bridge to People's Palace



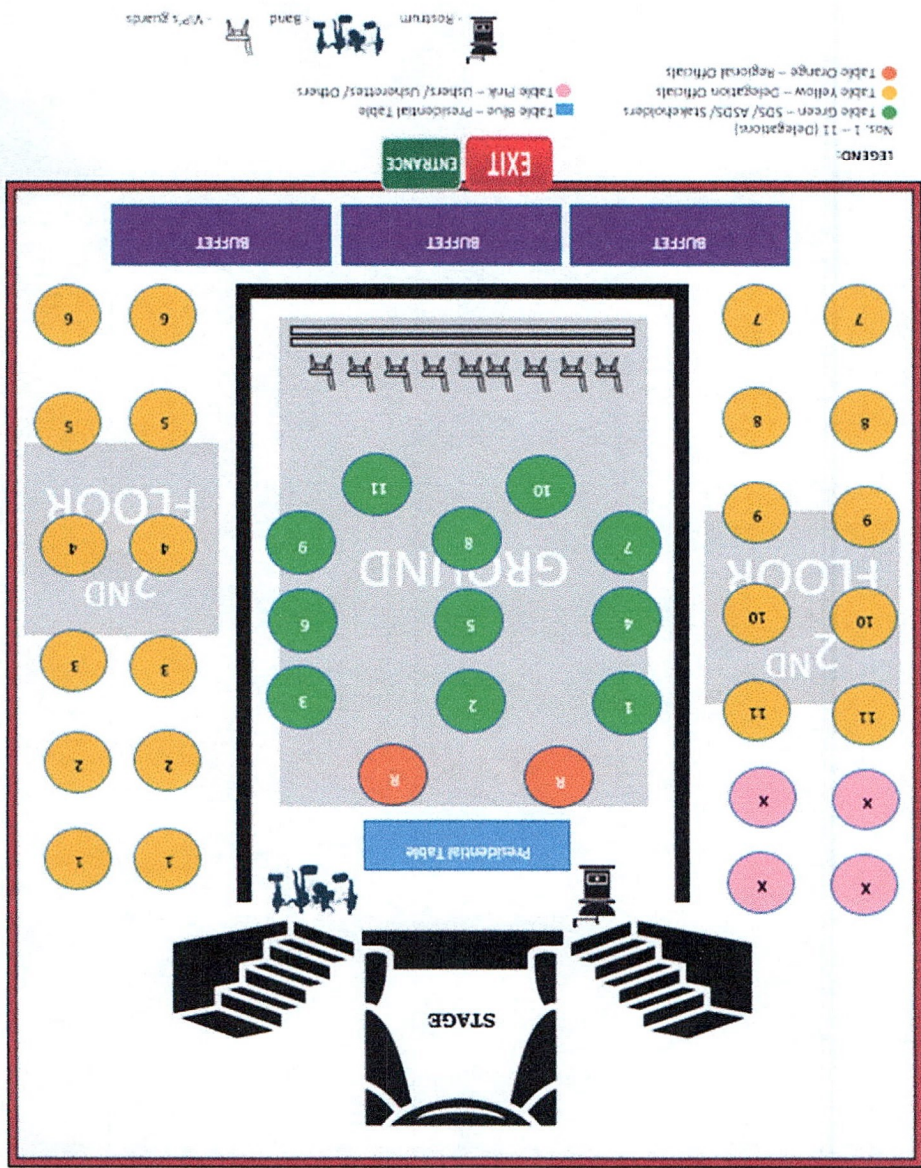
## Mayor's Night PROGRAMME

<b>Part I. Opening Salvo</b>	Band
<b>Part II. Program:</b>	
Prayer	AVP
Singing of the National Anthem	Cotabato City Division Choir
BARMM Hymn	
Cotabato City Hymn	
Division Hymn	
Welcome / Opening Remarks	<b>Hon. Mohammad Ali "Bruce" C. Matabalao</b> Mayor Cotabato City
Intermission Number -	Awit "Kalesa" by: Cotabato City Division Choir
Introduction of Guest Speaker /Keynote Speaker -	<b>Pancho G. Balawag, EdD</b> CID Chief
Special Message -	<b>Hon. Mohagher M. Iqbal</b> Minister MBHTE - BARMM
Intermission Number-	Cotabato City Division Dance Troupe "The Prime Movers"
Closing Remarks -	<b>Concepcion F. Balawag, PhD, CESO V</b> Schools Division Superintendent
<b>Part III. Dinner / Socialization with Band</b>	
<b>Part IV. Closing Dua</b>	<b>Ustadz Abu Hurairah M. Edza</b> MEDS (Des.)

-----Home Sweet Home-----

**Rachelle T. Amando, PhD**  
**Al-Bashir O. Mokamad**  
Masters of Ceremony





LEGEND:

- Nos. 1 - 11 (Delegation)
- Table Green - SDS/ ASDS/ Stakeholders
- Table Yellow - Delegation Officials
- Table Orange - Regional Officials

- Table Blue - Presidential Table
- Table Pink - Ushers/ Ushettes/ Others

- ☐ - Podium
- ☐ - Rostrum
- ☐ - Band
- ☐ - VIP's guards