



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
Ministry of Basic, Higher and Technical Education
 Cotabato City



Office of the Minister

REGIONAL MEMORANDUM

No. 421
 Series of 2023

Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 OFFICE OF THE MINISTER

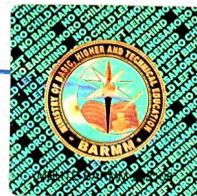
RELEASED

BY: Hajir
 DATE: 16 JUN 2023
 TIME: 1:20 P.M.
 Ctrl. No: 2023-06-123

TO : **ABDULLAH P. SALIK, JR.**
 Director General for Basic Education

ATTENTION : **ALL SCHOOLS DIVISION SUPERINTENDENTS**
ALL OTHERS CONCERNED

FROM :  **MOHAGHER M. IQBAL**
 Minister



SUBJECT : **1ST NATIONAL MONITORING AND EVALUATION (M&E) CONFERENCE**

DATE : June 7, 2023

Republic of the Philippines
 Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 INFORMATION AND COMMUNICATIONS DIVISION
 Office of the Minister
RELEASED
 By: Martin
 Date: JUN 16 2023
 Time: 1:25 PM
 Ctrl. No: 2023-06-123

1. This is pursuant to the provisions of the Education Code stating that the Bangsamoro Educational System is a subsystem of the national education system. In line with the Memorandum No. 2023-OD PS-1546-0508 and the letter of invitation to the Ministry of Basic, Higher and Technical Education (MBHTE) dated on May 22, 2023, regarding the conduct of the **1st National Monitoring and Evaluation (M&E) Conference** to be held on **June 19-23, 2023** (inclusive of travel time) at Greenleaf Hotel, General Santos City.
2. The M&E conference aims to support the implementation of BEMEF. Specifically, it aims to:
 - a. set the direction of DepEd's M&E system;
 - b. provide updates on the global and national M&E practices;
 - c. discuss the principles and standards of M&E;
 - d. discuss the M&E strategies and mechanisms of DepEd (e.g., BEIS, LIS, PMIS) as mechanisms of doing M&E in DepEd; and
 - e. promote cooperation among DepEd program managers and staff to support M&E initiatives across governance levels.
3. It will serve as a platform for dialogue on how the community of practice could fully support the implementation of the MATATAG Agenda. It will allow the participants to gain insights and learnings on M&E concepts, approaches, and strategies to be discussed in the conference sessions.





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Cotabato City



Office of the Minister

4. Thus, the Ministry hereby instructs the following personnel to attend the conference:

Name	Position	Office/Place of Assignment
Jourdan M. Pangilan	Division Chief	MBHTE Planning Division
Margie G. Pendulat	Division Chief	DGBE Quality Assurance Division
Camilo M. Bangcola	Section Chief	DGBE M&E Section
Dr. Delia Sandatan	M&E Officer	SDO Basilan
Arabia Kalaing-Abdulla, PhD (c)	M&E Officer	SDO Cotabato City
Noel Notario	ASDS & M&E Officer	SDO Lamitan City
Junaid Saligoín, JD	M&E Officer	SDO Lanao del Sur 1
Hasmine Maniri, JD	M&E Officer	SDO Lanao del Sur 2
Dr. Juliet P. Tambungalan	M&E Officer	SDO Maguindanao 1
Dr. Analyn M. Ballesteros	M&E Officer	SDO Maguindanao 2
Dr. Jamaliah Tomawis	M&E Officer	SDO Marawi City
Albin Guiani, PhD (c)	M&E Officer	SDO SGA
Kerwin Asid	M&E Officer	SDO Sulu
Abdul-Azis Iya	M&E Officer	SDO Tawi-Tawi

5. Travel expenses of participants from the regional office shall be charged to the MBHTE local funds while participants from the schools division offices (SDO) shall be charged against their respective SDO local funds, subject to the usual accounting and auditing rules and regulations.
6. Attached are the following documents for your reference:
- Annex A: Memorandum No. 2023-OD PS-1546-0508
 - Annex B: Letter of Invitation to the Ministry
 - Annex C: Indicative program of M&E Conference
7. Should you have concerns or other clarifications, kindly contact Camilo M. Bangcola, Chief, MBHTE-Basic Education M&E Section, at mobile no. 0948-770-5607 or email camilo.bangcola@deped.gov.ph.
8. For information, guidance, and strict compliance.



Republic of the Philippines
Department of Education
 PLANNING SERVICE

MEMORANDUM

2023-OD PS-1546-0508

TO : **REGIONAL DIRECTORS**
BUREAU/SERVICE DIRECTORS
DIVISION CHIEFS

FROM : **ROGER B. MASAPOL**
 Director IV, Planning Service

SUBJECT : **INVITATION TO THE 1ST DEPED NATIONAL MONITORING AND EVALUATION (M&E) CONFERENCE 2023**

DATE : **22 May 2023**

Consistent with the institutionalization of the Basic Education Monitoring and Evaluation Framework (BEMEF) in the Department of Education (DepEd) and in support to the Basic Education Development Plan (BEDP) and MATATAG Agenda, the Planning Service-Policy Research and Development Division (PS-PRDD) will conduct the Monitoring and Evaluation (M&E) Conference with DepEd technical personnel involved in the M&E activities in their respective divisions/units from the Central Office, Regions and Schools Division Offices. The M&E conference aims to support the implementation of BEMEF. Specifically, it aims to: (a) Set the direction of DepEd's M&E system; (b) Provide updates on the global and national M&E practices; (c) Discuss the principles and standards of M&E; (d) Discuss the M&E strategies and mechanisms of DepEd (e.g., BEIS, LIS, PMIS) as mechanisms of doing M&E in DepEd; and (d) Promote cooperation among DepEd program managers and staff to support M&E initiatives across governance levels. It will serve as a platform for dialogue on how the community of practice could fully support the implementation of the MATATAG Agenda. It will allow the participants to gain insights and learnings on M&E concepts, approaches and strategies to be discussed in the conference sessions.

The M&E Conference will be held in-person from **19-23 June 2023** (including travel dates) at **REGION XII** (final venue will be announced later) with the theme, "**M&E For Improved Basic Education Governance**". Expected participants are the following:

Office	Expected Participants
Central Office	DepEd Officials and Program Owners
Regional Office	*Chief, Quality Assurance Division QAD *Education Program Supervisor (M&E focal), QAD

Schools Division Office (SDO)	**Chief, School Governance Operations Division (SGOD) **Senior Education Program Specialist, School Management Monitoring and Evaluation Section (SMME)
BARMM Regional Office and Minister of Basic, Higher and Technical Education (MBHTE)	***Minister, BARMM ***Quality Assurance Division (QAD) Chief ***QAD Technical Staff **SDO M&E focal/officer
Select DepEd Partners will be invited as resource persons and participants <i>*one per region; **one per SDO; ***one staff</i>	

In this regard, we would like to invite the DepEd personnel involved in the M&E activities from the Central Office, Regions, and Schools Division Offices listed in **Annex B** to participate in this activity.

All participants shall accomplish the online registration through <https://bit.ly/MEConference2023> on or before June 01, 2023. Attached are the following documents for your reference:

1. Annex A: Indicative program of M&E Conference
2. Annex B: Target Participants

Traveling expenses of participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations. An information note shall be issued for further details on administrative and logistical arrangements regarding this conference. For more information regarding the activity, you may contact the Planning Service-Policy Research and Development Division (PS-PRDD) through email ps.prd@deped.gov.ph or telephone number (02) 8635-3976.

Annex A: Indicative Program

1st DepEd National M&E Conference Theme: M&E for Improved Basic Education Governance June 19-23, 2023

Day/Time	Activity
Day 1: 19 June 2023: Technical dry run and arrival of participants	
Day 2: 20 June 2023: Importance of M&E in the Basic Education Governance	
7:30 AM – 8:30 AM	Registration of Participants
8:30 AM – 9:30 AM	Opening Program National Anthem Ecumenical Prayer Introduction of Participants Welcome Remarks Inspirational Message Conference Objectives
9:30 AM – 10:30 AM	Keynote Message
10:30 AM – 10:45 AM	MORNING BREAK
10:45 AM – 12:00 NN	<i>MATATAG Agenda</i> <i>BEMEF</i> <i>Measuring Learning Proficiency amid the Learning Crisis</i> <i>Plenary Q&A</i>
12:00 NN – 1:00 PM	LUNCH BREAK
1:00 PM – 1:45 PM	<i>National Evaluation Policy Framework (NEPF) and National Practices on M&E</i>
1:45 PM - 2:30 PM	<i>Global Practices on M&E</i>
2:30 PM - 3:15 PM	<i>Ethics in Monitoring and Evaluation</i>
3:15 PM - 3:30 PM	AFTERNOON BREAK
3:30 PM – 4:15 PM	<i>Utilization of Evaluation Findings in Policy Formulation</i>
4:15 PM – 4:45 PM	<i>Plenary Q&A</i>
4:45 PM – 5:00 PM	Wrap-up of Day 1
Day 3: 21 June 2023: Learning from M&E Initiatives of Development and Government Partners (Simultaneous Break-out Sessions)	
9:00 AM - 4:00 PM	Breakout Room A: Establishing the Purpose and Scope in M&E and Sample Cases Breakout Room B: Gathering the Right Information and Sample Cases Breakout Room C: Analyzing Data and Sample Cases Breakout Room D: Communicating Findings and Sample Cases
Day 4: 22 June 2023: M&E Application to DepEd	
8:30 AM – 8:45 AM	Session Opening and Recap
8:45 AM - 9:45 AM	Basic Education Statistics and DepEd's Information and Data Management System
9:45 AM - 10:00 PM	MORNING BREAK
10:00 AM - 11:00 AM	Program Management Information System (PMIS)

11:00 AM - 11:15 AM	Plenary Q&A
11:15 AM - 12:00 NN	Closing Ceremonies Ways Forward Photo Op
12:00 NN - 1:00 PM	LUNCH BREAK
1:00 PM - 5:00 PM	Processing of documentation
Day 5: 23 June 2023: Wrap-up activity and Check-out of participants from the venue	

Annex B: Detailed List of Target Participants from EXECOM and CO Program/Policy Owners

Office	No. of Participants
Office of the Vice President and Secretary (OSEC)	1
Usec and Chief of Staff, Office of the Secretary (OSEC)	1
OSEC - Head Executive Assistant	1
Usec., Office of the Undersecretary for Curriculum and Teaching	1
USec., Office of the Undersecretary for Administration	1
ASec., Office of the Undersecretary for Administration	1
Bureau/Service/Office	
Bureau of Curriculum Development (BCD)	2
Bureau of Education Assessment (BEA)	2
Bureau of Learning Delivery (BLD)	2
BLD- Indigenous Peoples' Education Office (BLD-IPsEO)	1
Bureau of Learning Resources (BLR)	2
Bureau of Alternative Education (BAE)	2
Bureau of Human Resource and Organizational Development (BHROD)	2
National Education Academy of the Philippines (NEAP)	2
Literacy Coordinating Council Secretariat (LCCS)	1
Teacher Education Council Secretariat (TECS)	1
Disaster Risk Reduction and Management Service (DRRMS)	2

Bureau of Learner Support Services (BLSS)	2
Project Management Service (PMS)	2
Education Program Management Office (EPMO)	1
Learner Rights and Protection Office	1
Information and Communications Technology Service (ICTS)	2
Legal Service	2
Field Operations (inc. RO, SDO, Schools and LCs)	1
Palarong Pambansa Secretariat	1
Education Facilities Division	1
School Infrastructure Program Management Office	1
Sites Titling Office	1
Legislative Liaison Office	1
Alternative Dispute Resolution Office	1
Administrative Service	2
Finance Service	2
Voucher Program Management Office	1
Procurement Management Service	2
Public Affairs Service	2
External Partnership Service	2
Internal Audit Service	2



Republic of the Philippines
Department of Education
 PLANNING SERVICE

22 May 2023

MOHAGHER M. IQBAL

Minister

Ministry of Basic, Higher, and Technical Education (MBHTE)
 Bangsamoro Autonomous Region in Muslim Mindanao (BARMM)
 Central Office, RELC Bldg., Bangsamoro Government Center
 Rosary Heights 7, Cotabato City

Dear **Minister Iqbal**:

Greetings!

Consistent with the institutionalization of the Basic Education Monitoring and Evaluation Framework (BEMEF) in the Department of Education (DepEd) and in support to the Basic Education Development Plan (BEDP) and MATATAG Agenda, the Planning Service-Policy Research and Development Division (PS-PRDD) will conduct the **1st National Monitoring and Evaluation (M&E) Conference** with select DepEd technical personnel involved in the M&E activities in their respective divisions/units from the Central Office, Regions and Schools Division Offices, DepEd Officials, and DepEd partner organizations/agencies.

The M&E conference aims to support the implementation of BEMEF. Specifically, it aims to: (a) Set the direction of DepEd's M&E system; (b) Provide updates on the global and national M&E practices; (c) Discuss the principles and standards of M&E; (d) Discuss the M&E strategies and mechanisms of DepEd (e.g., BEIS, LIS, PMIS) as mechanisms of doing M&E in DepEd; and (d) Promote cooperation among DepEd program managers and staff to support M&E initiatives across governance levels. The M&E Conference will be held in-person from **19-23 June 2023** (including travel dates) at REGION XII (final venue will be announced later) with the theme, "**M&E For Improved Basic Education Governance**".

In this regard, we would like to invite you and your personnel from the Bangsamoro Administrative Region of Muslim Mindanao, Ministry of the Basic, Higher and Technical Education (BARMM-MBHTE), specifically from Quality Assurance Division (QAD) and Schools Division Offices (SDOs) listed as follows to participate in this activity.

Office	Number of Participants
Office of the Minister	1
Quality Assurance Division (QAD) Chief	1

Regional M&E Head of Basic Education Directorate of MBHTE	1
BARMM SDO M&E Focal/Officers*	11
TOTAL	14

*one per SDO

All participants shall accomplish the **online registration through <https://bit.ly/MEConference2023> on or before June 01, 2023 (Thursday)**. Attached is the indicative program of activities for your reference.

Traveling expenses of participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations. An information note shall be issued for further details on administrative and logistical arrangements regarding this conference. For more information regarding the activity, you may contact the Planning Service-Policy Research and Development Division (PS-PRDD) through email ps.prd@deped.gov.ph or telephone number (02) 8635-3976.

For your reference and appropriate action.

Very truly yours,


ROGER B. MASAPOL
 Director IV, Planning Service

Annex A: Indicative Program

1st DepEd National M&E Conference

Theme: M&E for Improved Basic Education Governance

June 19-23, 2023

Day/Time	Activity
Day 1: 19 June 2023: Technical dry run and arrival of participants	
Day 2: 20 June 2023: Importance of M&E in the Basic Education Governance	
7:30 AM – 8:30 AM	Registration of Participants
8:30 AM – 9:30 AM	Opening Program National Anthem Ecumenical Prayer Introduction of Participants Welcome Remarks Inspirational Message Conference Objectives
9:30 AM – 10:30 AM	Keynote Message
10:30 AM – 10:45 AM	MORNING BREAK
10:45 AM – 12:00 NN	<i>MATATAG Agenda</i> <i>BEMEF</i> <i>Measuring Learning Proficiency amid the Learning Crisis</i> <i>Plenary Q&A</i>
12:00 NN – 1:00 PM	LUNCH BREAK
1:00 PM – 1:45 PM	<i>National Evaluation Policy Framework (NEPF) and National Practices on M&E</i>
1:45 PM – 2:30 PM	<i>Global Practices on M&E</i>
2:30 PM – 3:15 PM	<i>Ethics in Monitoring and Evaluation</i>
3:15 PM – 3:30 PM	AFTERNOON BREAK
3:30 PM – 4:15 PM	<i>Utilization of Evaluation Findings in Policy Formulation</i>
4:15 PM – 4:45 PM	<i>Plenary Q&A</i>
4:45 PM – 5:00 PM	Wrap-up of Day 1
Day 3: 21 June 2023: Learning from M&E Initiatives of Development and Government Partners (Simultaneous Break-out Sessions)	
9:00 AM - 4:00 PM	Breakout Room A: Establishing the Purpose and Scope in M&E and Sample Cases Breakout Room B: Gathering the Right Information and Sample Cases Breakout Room C: Analyzing Data and Sample Cases Breakout Room D: Communicating Findings and Sample Cases
Day 4: 22 June 2023: M&E Application to DepEd	
8:30 AM – 8:45 AM	Session Opening and Recap
8:45 AM - 9:45 AM	Basic Education Statistics and DepEd's Information and Data Management System
9:45 AM - 10:00 PM	MORNING BREAK
10:00 AM - 11:00 AM	Program Management Information System (PMIS)
11:00 AM - 11:15 AM	Plenary Q&A

11:15 AM - 12:00 NN	Closing Ceremonies Ways Forward Photo Op
12:00 NN - 1:00 PM	LUNCH BREAK
1:00 PM - 5:00 PM	Processing of documentation
Day 5: 23 June 2023: Wrap-up activity and Check-out of participants from the venue	



1st DepEd National M&E Conference
 Theme: *M&E for Improved Basic Education Governance*
 June 19-23, 2023

INDICATIVE PROGRAM

Day/Time	Activity
Day 1: 19 June 2023: Technical dry run and arrival of participants	
Day 2: 20 June 2023: Importance of M&E in the Basic Education Governance	
7:30 AM – 8:30 AM	Registration of Participants
8:30 AM – 9:30 AM	Opening Program <ul style="list-style-type: none"> • National Anthem • Ecumenical Prayer • Introduction of Participants Welcome Remarks Inspirational Message Conference Objectives
9:30 AM – 10:30 AM	Keynote Message
10:30 AM – 10:45 AM	MORNING BREAK
10:45 AM – 12:00 NN	Anchoring M&E to MATATAG Agenda Basic Education Monitoring and Evaluation Framework Policy - <i>Dir. Roger B. Masapol, Planning Service</i> Measuring Learning Proficiency amid the Learning Crisis - <i>Usec. Gina O. Gonong, OUCT (to be confirmed)</i> Plenary Q&A
12:00 NN – 1:00 PM	LUNCH BREAK
1:00 PM – 1:45 PM	National Evaluation Policy Framework (NEPF) and National Practices on M&E - <i>Mr. Jesse David, Chief Economic Development Specialist, Social Sector Division of the Monitoring and Evaluation Staff, NEDA</i>
1:45 PM – 2:15 PM	Strengthening M&E Capacities in the Public Sector: Global Experience - <i>UNDP Independent Evaluation Office (Tentative)</i>
2:15 PM – 3:00 PM	Importance of Evaluations in Education Sector - <i>Aftab Opel, Country Director, Innovations for Poverty Action Philippines</i>
3:00 PM – 3:15 PM	AFTERNOON BREAK
3:15 PM – 4:00 PM	Utilization of Evaluation Findings in Policy Formulation - <i>PIDS (Tentative)</i>
4:15 PM – 4:45 PM	Plenary Q&A
4:45 PM – 5:00 PM	Wrap-up of Day 1



1st DepEd National M&E Conference
 Theme: *M&E for Improved Basic Education Governance*
 June 19-23, 2023

Day 3: 21 June 2023: Learning from M&E Initiatives of Development and Government Partners (Simultaneous Break-out Sessions)	
9:00 AM - 12:00 PM	<ul style="list-style-type: none"> ● Breakout Room A: Establishing the Purpose and Scope in M&E <ul style="list-style-type: none"> ○ <i>The Use of Theory of Change in Establishing M&E framework and Indicators (UNICEF)</i> ● Breakout Room B: Gathering the Right Information <ul style="list-style-type: none"> ○ <i>Measurement, Data Collection and Management Strategies (IPA)</i> ● Breakout Room C: Analyzing Data <ul style="list-style-type: none"> ○ <i>Basic quantitative and qualitative analysis (PSRTI)</i> ● Breakout Room D: Communicating Findings <ul style="list-style-type: none"> ○ <i>Communicating evaluation results (PIDS) (Tentative)</i>
1:00 PM - 5:00 PM	<p>Organizations' M&E Practices</p> <ul style="list-style-type: none"> ● Breakout Room A: Establishing the Purpose and Scope in M&E <ul style="list-style-type: none"> ○ <i>Sample Case/ Study on UNICEF's M&E practices re: Use of ToC</i> ○ <i>Understanding Key Performance Indicators in DepEd (EMISD)</i> ○ <i>Synthesis (PS-PRD)</i> ● Breakout Room B: Gathering the Right Information <ul style="list-style-type: none"> ○ <i>mEducation Intervention Impact Study by Youth Impact and IPA</i> ○ <i>Case Study on Teach for the Philippines' M&E for its Functional Literacy and Life Skills Programs</i> ○ <i>Synthesis (PS-PRD)</i> ● Breakout Room C: Analyzing Data <ul style="list-style-type: none"> ○ <i>Data Analysis for Education Systems Improvement – (EGRA/EGMA; LAPG; ELLNA) SEAMEO Innotech</i> ○ <i>Process Evaluation of Basic Education Research Agenda Policy (PS-PRDD) (Tentative topic)</i> ○ <i>Synthesis (PS-PRD)</i> ● Breakout Room D: Communicating Findings <ul style="list-style-type: none"> ○ <i>Mid-Term Evaluation for the Education Safe from Disasters Project: Developing an Ecosystem for Comprehensive School Safety in the Philippines - Save the Children</i> ○ <i>Assessment of Limited Face-to-Face Classes (Pilot and Progressive expansion) PS-PRDD</i> ○ <i>Synthesis (PS-PRD)</i>
Day 4: 22 June 2023: M&E Application to DepEd	
8:30 AM - 8:45 AM	Session Opening and Recap
8:45 AM - 9:45 AM	DepEd's Information and Data Management System - EMISD
9:45 AM - 10:00 AM	MORNING BREAK
10:00 AM - 11:00 AM	Program Management Information System (PMIS) - Mr. Marlon Custodio, SEPS, PS-PPD
11:00 AM - 11:15 AM	Plenary Q&A
11:15 AM - 12:00 NN	Closing Ceremonies, Ways Forward, Photo Op
12:00 NN - 1:00 PM	LUNCH BREAK
1:00 PM - 5:00 PM	Processing of documentation
Day 5: 23 June 2023: Wrap-up activity and Check-out of participants from the venue	



1st DepEd National M&E Conference
Theme: M&E for Improved Basic Education Governance
June 19-23, 2023
