



Republic of the Philippines  
**Bangsamoro Autonomous Region in Muslim Mindanao**  
**Ministry of Basic, Higher and Technical Education**  
 Cotabato City



**Office of the Minister**

Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
 OFFICE OF THE MINISTER

**REGIONAL MEMORANDUM**

No. 425  
 Series of 2023

**RELEASED**

BY: Hajir  
 DATE: 16 JUN 2023  
 TIME: 1:20 P.M.  
 Ctrl. No. 2023-06-127

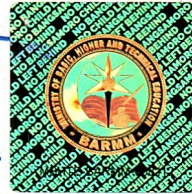
TO : **ABDULLAH P. SALIK, JR.,** Director General for Basic Education  
**YUL ADELFO V. OLAYA,** Chief, Curriculum and Instruction Division  
**MARGIE G. PENDULAT,** Chief, Quality and Assurance Division  
**BASIC EDUCATION BUREAU DIRECTORS**  
**ALL SCHOOLS DIVISION SUPERINTENDENTS**  
**SCHOOL HEADS / PILOT TESTERS**  
**ALL OTHERS CONCERNED**

Republic of the Philippines  
 Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
 INFORMATION AND COMMUNICATIONS DIVISION  
 Office of the Minister

**RELEASED**

By: Markon  
 Date: JUN 16 2023  
 Time: 1:25 PM  
 Control No: 2023-06-127

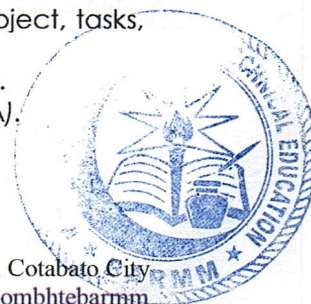
FROM :  **MOHAGHER M. IQBAL**  
 Minister



SUBJECT : **K-3 ASSESSMENT TOOL DEVELOPMENT PROJECT ORIENTATION FOR THE SCHOOLS DIVISION SUPERINTENDENTS AND PILOT TESTERS**

DATE : June 13, 2023

1. Based on the Ministry of Basic, Higher, and Technical Education's (MBHTE) Activity Evaluation Baseline results, the majority of the Grades 1 and 3 students are performing below expected standard levels (Education Pathways to Peace in Mindanao, 2021). This major concern can be addressed by improving the Ministry's Early Literacy and Numeracy Program to raise the performance of the learners and bridge the gap between the disparities in present-level performance.
2. The 2020 baseline results of the Student Learning Assessment in the Bangsamoro (SLAB) presented that 8 out of 10 children are not school-ready to read and write. The MBHTE took the initiative to address learning during the pandemic through the Learning Recovery Program (LRP). This is operationalized through the 5Bs Program, Bawat Bata sa Bangsamoro, Bumabasa at Bumibilang, which intends to address the learning loss of K-4 learners on foundational skills such as literacy, numeracy, and socio-emotional well-being.
3. One of the critical elements to respond to children's learning is to assess their current learning levels. The Basic Education Sector of the MBHTE, in partnership with the Readability Center and the Education Pathways for Peace Program, is now developing the Bangsamoro K-3 Assessment Tools (BK3AT), which will:
  - a. Conduct the Project Orientation for the 11 Schools Division Superintendents (SDS).
    - i. The orientation aims to present the objectives of the project, tasks, and timeline.
    - ii. The orientation will be on **June 22, 2023** in Cotabato City.
    - iii. The list of participants is attached for reference (Annex A).





Republic of the Philippines  
Bangsamoro Autonomous Region in Muslim Mindanao  
Ministry of Basic, Higher and Technical Education  
Cotabato City



## Office of the Minister

---

- b. Conduct the orientation on the BK3AT Project and Pilot Test Training to the testers and Division Testing Coordinators (DTC).
  - i. Pilot testing will be conducted to determine the reliability of the tool using the Filipino and English languages.
  - ii. There will be three (3) clusters of schools division offices (SDOs):
    - Cluster 1
      - Maguindanao del Norte
      - Maguindanao del Sur
      - SGA
      - Cotabato City
    - Cluster 2
      - Lanao del Sur I
      - Lanao del Sur II
      - Marawi City
    - Cluster 3
      - Tawi-Tawi
      - Sulu
      - Basilan
      - Lamitan City
4. There will be a total of 12 pilot testers distributed to all the clusters. All SDOs will identify one (1) pilot tester and one (1) test site except for the Sulu SDO. The Sulu SDO, being the biggest Division in terms of learners enrolled, will identify two (2) pilot testers and two (2) test sites to satisfy the required four (4) pilot testers per cluster.
5. The total number of respondents is 275. Each SDO will conduct testing on 25 respondents. Please refer to **Annex B**.
6. The Terms of Reference of the pilot tester is attached. Please refer to **Annex C**.
7. The names of the pilot testers, Division Testing Coordinators, and location of the test sites shall be submitted to Mr. Ronan Andrew Ulanday **on or before June 14, 2023**.
8. The training of the pilot testers will be held on June 19-22, 2023, inclusive of the travel dates, in Cotabato City.
9. The K-3 assessment tools pilot testing will simultaneously be held from June 26 to July 7, 2023. This will be followed by an online debriefing on July 10, 2023.
10. Travel expenses and per diem of all the participants shall be charged to READABILITY CENTER funds subject to usual auditing rules and regulations. Keep the necessary documents for the reimbursement process.
11. Should you have any queries kindly contact Mr. Ronan Andrew Ulanday, Project Coordinator, through mobile number 0945-153-3329.
12. For immediate dissemination and compliance.

**ANNEX A. List of Participants**

	<b>NAME</b>	<b>SDO/Office</b>
1	DR. BAI MERIAM A. KAWIT, AL-HADJA	Maguindanao I
2	DR. ALMA M. ABDULA-NOR	Maguindanao II
3	SAHANEE M. SUMAGAYAN, PH.D.	Lanao del Sur I
4	RUBINA MIMBANTAS-MACABUNAR, PH.D.	Lanao del Sur II
5	DR. ANNA ZENaida A. UNTE-ALONTO	Marawi City
6	DR. CONCEPCION F. BALAWAG	Cotabato City
7	DR. EDGAR S. SUMAPAL, AL-HADJ	SGA
8	DR. TIM J. UNDAIN-SANCHEZ, EDD, FRIEDR	Basilan
9	HJI. KIRAM K. IRILIS, PH.D.	Sulu
10	DR. MYRA MANGKABUNG, CESE	Lamitan
11	LERMALYN A. JALAS-TIDAL, Ed.D	Tawi-Tawi
12	ABDULBASIT L. TALICOP	BE - CID
13	AURA B. ABARICO	BE - CID

**ANNEX B. Sampling for the Pilot Testing of the Tools**

	Grade Level	Number of Respondents per Division	Mode of Administration
Literacy	K	2	Teacher-administered; one-on-
	1	2	
	2	2	
	3	2	
Numeracy	K	2	Teacher-administered; one-on-
	1	2	Learner self-report; whole-class
	2	2	
	3	2	
SEL & School Culture Survey	3	3	Learner self-report; whole-class administration
TOTAL learner respondents per Division		19	
SEL & School Culture Survey	K-3 Teachers	3	Teacher self-report; individual
SEL & School Culture Survey	K-3 Parents	3	Parent self-report; individual
TOTAL parent-teacher respondents		66	
TOTAL learner respondents		209	
TOTAL number of respondents		275	
TOTAL number of respondents per Division		25	

### **ANNEX C. Pilot Tester's Terms of Reference**

**POSITION:** ASSESSMENT TOOL PILOT TESTER

**REPORTING TO:** Assessment Tool Development Team Leader

**PURPOSE:**

The pilot tester will administer the K-3 assessment tools to selected learners in Kindergarten, Grade 1, Grade 2, and Grade 3; and teachers and parents/guardians.

**DUTIES:**

1. Attend the training on the use of the BK3AT.
2. Administer the BK3AT to selected areas.
3. Write a narrative report and complete a checklist on the implementation of the BK3AT which includes a description of children's responses and challenges experienced if any.

**QUALIFICATIONS:**

1. Previous experience on literacy and numeracy assessment in K - 3;
2. Professional experience working on basic education; preferably in early grades, with specific reference to the implementation of Mother Tongue programs;
3. Excellent command of languages specifically English, Filipino, and at least one of the local languages;
4. Ability to meet deadlines, deliver high-quality work, and have the flexibility to adapt to changing contexts;
5. Willingness to do fieldwork; and
6. At least a college degree in education or related fields.