



Republic of the Philippines  
Bangsamoro Autonomous Region in Muslim Mindanao  
Ministry of Basic, Higher and Technical Education  
Cotabato City



Office of the Minister

REGIONAL MEMORANDUM

No. 725  
Series of 2023

TO : DAUD D. KADON, Director, Bureau of Alternative Learning System  
MOHAMMAD FAISAL K. DIMALEN, Regional ALS Focal Person  
ALL SCHOOLS DIVISION SUPERINTENDENTS  
ALL DIVISION ALS FOCAL PERSONS

FROM : MOHAGHER M. IQBAL  
Minister

SUBJECT : LEARNING SESSION OBSERVATION AND INSTRUCTIONAL SUPERVISION  
TO ALTERNATIVE LEARNING SYSTEM (ALS) TEACHERS

DATE : September 11, 2023

1. To ensure the efficient implementation of the Alternative Learning System (ALS) specifically in managing learning sessions in the community learning centers (CLCs), operational information is vital in designing responsive and relevant policies and activities for teachers and learners in ALS.
2. Consequently, the Ministry of Basic, Higher and Technical Education (MBHTE), through its Bureau of Alternative Learning System (BALS), shall conduct a **learning session observation (M&E) and instructional supervision to ALS teachers in selected ALS learning centers in BARMM** in three (3) phases:

Phase	Date	Division	IS Team
Phase 1	September 19 to 26, 2023	Tawi-Tawi Sulu	<ul style="list-style-type: none"><li>• Dir. Daud D. Kadon</li><li>• Mohammad Faisal K. Dimalen</li><li>• Jihan G. Dilawanen</li><li>• Nur-ain P. Igasan</li><li>• Julasad S. Arsad,</li><li>• Bainaut M. Salazar</li><li>• Jelin M. Abpi</li><li>• Abdalnasser D. Dimaukom</li><li>• Johanna M. Ali</li><li>• Armando Patagani</li><li>• Jammadee J. Amat</li><li>• Almahdin A. Antoling</li><li>• Abdulhamid D. Manisi</li><li>• Anisa M. Kudto</li><li>• Shefraida M. Moreno</li></ul>



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Phase 2	October 1 to 9, 2023	Cotabato City Lanao del Sur 1 Lanao del Sur 2 Maguindanao del Norte Maguindanao del Sur Marawi City SGA	<ul style="list-style-type: none"><li>• Dir. Daud D. Kadon</li><li>• Mohammad Faisal K. Dimalen</li><li>• Jihan G. Dilawanen</li><li>• Nur-ain P. Igasan</li><li>• Julasad S. Arsad</li><li>• Bainaut M. Salazar</li><li>• Melchor V. Macbul</li><li>• Mupasser K. Anamon</li><li>• Nur-Aisha Gonzales</li><li>• Salip Bensal Butungah</li><li>• Surayni A. Tandil</li><li>• Zaida S. Nurbit</li><li>• Artemia M. Pamaran</li><li>• John Robert M. Labiano</li></ul>
Phase 3	October 23 to 27	Basilan Lamitan City	<ul style="list-style-type: none"><li>• Dir. Daud D. Kadon</li><li>• Mohammad Faisal K. Dimalen</li><li>• Jihan G. Dilawanen</li><li>• Nur-ain P. Igasan</li><li>• Julasad S. Arsad</li><li>• Bainaut M. Salazar</li><li>• Cairon A. Abantas</li><li>• Norhaya Guimbor</li><li>• Sarah U. Haji Omar</li><li>• Norjanah R. Datu-Dacula</li><li>• Madaniah M. Pacalundo</li><li>• Norquesa P. Somusen</li><li>• Sittie Naomie A. Domato</li></ul>

3. The activity aims to:

- a. collect information on the learning environment setting, delivery of content, and pedagogy of ALS programs; and
- b. benchmark on best practices and innovations in program delivery.

4. In connection to this, the following are enjoined to be members of the instructional supervision team of the MBHTE BALS:

Name	Office / Division
Dir. Daud D. Kadon	BALS
Mohammad Faisal K. Dimalen	BALS
Jihan G. Dilawanen	BALS
Nur-ain P. Igasan	BALS
Julasad S. Arsad	BALS



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Bainaut M. Salazar	BALS
Melchor V. Macbul	Basilan
Mupasser K. Anamon	Basilan
Jelin M. Abpi	Cotabato City
Abdulnasser D. Dimaukom	Cotabato City
Johanna M. Ali	Cotabato City
Artemia M. Pamaran	Lamitan City
John Robert M. Labiano	Lamitan City
Cairon A. Abantas	Lanao del Sur 1
Norhaya Guimbor	Lanao del Sur 1
Sarah U. Haji Omar	Lanao del Sur 2
Norjanah R. Datu-Dacula	Lanao del Sur 2
Armando Patagani	Maguindanao del Norte
Jammadee J. Amat	Maguindanao del Norte
Almahdin A. Antoling	Maguindanao del Sur
Abdulhamid D. Manisi	Maguindanao del Sur
Madaniah M. Pacalundo	Marawi City
Norquesa P. Somusen	Marawi City
Siffie Naomie A. Domato	Marawi City
Anisa M. Kudto	SGA
Shefraida M. Moreno	SGA
Nur-Aisha Gonzales	Sulu
Salip Bensal Butungah	Sulu
Surayni A. Tandil	Tawi-Tawi
Zaida S. Nurbit	Tawi-Tawi

X

5. Travelling expenses shall be charged to GAAB 2023 (Operations-Inclusive Education-Alternative Learning System).
6. Attached is the observation tool for reference.
7. Should you have concerns or other inquiries, kindly contact Mr. Mohammad Faisal Dimalen at email [mohammadfaisal.dimalen@deped.gov.ph](mailto:mohammadfaisal.dimalen@deped.gov.ph) or mobile no. +63995-743-3153.
8. For information, guidance, and compliance.

Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
 OFFICE OF THE MINISTER

**RELEASED**

By Hajir  
 15 SEP 2023

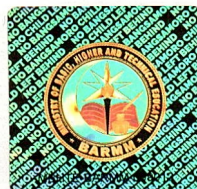
10:05 Am

2023-09-103

By Authority of the Minister  
**MOHAGHER M. IQBAL:**

**HARON S. MELING**  
 Deputy Minister

Republic of the Philippines  
 Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
**INFORMATION AND COMMUNICATIONS DIVISION**  
 Office of the Minister  
**RELEASED**  
 By Makon  
 Date SEP 15 2023  
 Time 10:10 AM  
 Control No. 2023-09-103



Observation Tool (COT for Teacher I-III)



**COT-RPMS**

**TEACHER I-III**

**RATING SHEET**

OBSERVER: \_\_\_\_\_ DATE: \_\_\_\_\_

TEACHER OBSERVED: \_\_\_\_\_ QUARTER: \_\_\_\_\_

SUBJECT & GRADE LEVEL TAUGHT: \_\_\_\_\_

OBSERVATION: 1  2  3  4

**DIRECTIONS FOR THE OBSERVERS:**

1. Rate each item on the checklist according to how well the teacher performed during the classroom observation. Mark the appropriate column with a (✓) symbol.
2. Each indicator is assessed on an individual basis, regardless of its relationship to other indicators.
3. For schools with only one observer, this form will serve as the final rating sheet.

INDICATORS	3	4	5	6	7	NO*
1. Applied knowledge of content within and across curriculum teaching areas.						
2. Used a range of teaching strategies that enhance learner achievement in literacy and numeracy skills.						
3. Applied a range of teaching strategies to develop critical and creative thinking, as well as other higher-order thinking skills.						
4. Displayed proficient use of Mother Tongue, Filipino and English to facilitate teaching and learning.						
5. Established safe and secure learning environments to enhance learning through the consistent implementation of policies, guidelines and procedures.						
6. Maintained learning environments that promote fairness, respect and care to encourage learning.						
7. Established a learner-centered culture by using teaching strategies that respond to their linguistic, cultural, socio-economic and religious backgrounds.						
8. Adapted and used culturally appropriate teaching strategies to address the needs of learners from indigenous groups.						
9. Used strategies for providing timely, accurate and constructive feedback to improve learner performance.						
<b>OTHER COMMENTS:</b>						

\* **NO** stands for **Not Observed** which automatically gets a rating of 3.

Signature over Printed Name of the Observer

Signature over Printed Name of the Teacher

3.7 (2023-2024) Proficient Teacher

This tool was developed through the Philippine National Research Center for Teacher Quality (PRCTQ) with support from the Australian Government

