



**Republic of the Philippines**  
**Bangsamoro Autonomous Region in Muslim Mindanao**  
**Ministry of Basic, Higher and Technical Education**  
 Cotabato City



**Office of the Minister**

**REGIONAL MEMORANDUM**

No. 749  
 Series of 2023

Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
**OFFICE OF THE MINISTER**

**RELEASED**

**TO :** **ABDULLAH P. SALIK, JR.**  
 Director General for Basic Education

BY: Hijir  
 DATE: 21 SEP 2023  
 TIME: 3:35 P.M.  
 CTRL No. 2023-09-140

**DR. CONCEPCION F. BALAWAG, CESO V**  
 Schools Division Superintendent, Cotabato City Division

**ATTENTION :** **REV. FR. ARNOLD L. FUENTES, DCC**  
 School Director, Notre Dame Cathedral of Cotabato City Elementary, Inc.

**FROM :** **MOHAGHER M. IQBAL**  
 Minister

**SUBJECT :** **REQUEST FOR DETAILED INFORMATION REGARDING THE NOTRE DAME CATHEDRAL OF COTABATO CITY ELEMENTARY, INC EDUCATIONAL POLICIES, PRACTICES, AND RESOURCES**

**DATE:** September 19, 2023

1. This has reference to the communication letter from Mr. Mario C. Rodriguez, Jr., RN and Mrs. Joybelle O. Rodriguez, RN, MAN, parents of Jacob Marcus O. Rodriguez, a Grade II pupil with special needs enrolled at Notre Dame Cathedral of Cotabato City Elementary, Inc. requesting detailed information regarding the Notre Dame Cathedral of Cotabato City Elementary, Inc. Educational Policies, Practices, and Resources that are in place and answers to their letter earlier forwarded to the School Director relative to the alleged decision of the school to dropout their son without prior notice nor warning.
2. It is believed that all the above concerns can only be answered by the school, thus, the concerned school is directed to submit to this office a written comment about the above allegations. As requested, please highlight and give emphasis on the following:
  - a. Prohibition or Dropping of learners
  - b. Inclusive Education and Services for Learners with disability
  - c. School Child Protection
  - d. Reasonable Accommodation for Learners with Disability
  - e. Reporting and Complaint Mechanism
3. For information and compliance.

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 Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
**INFORMATION AND COMMUNICATIONS DIVISION**  
 Office of the Minister  
**RELEASED**  
 By: Morlan  
 Date: SEP 21 2023  
 Time: 3:40 PM  
 Control No. 2023-09-140

By Authority of the Minister  
**MOHAGHER M. IQBAL:**

**HARON S. MELING**  
 Deputy Minister

