

Republic of the Philippines Bangsamoro Autonomous Region in Muslim Mindanao Ministry of Basic, Higher and Technical Education Cotabato City



Office of the Minister

REGIONAL MEMORANDUM No. 840

Series of 2023

TO

Bangsamoro Autonomous Region in Muslim Mindanao Ministry of Basic, Higher and Technical Education OFFICE OF THE MINISTER

RELEASED

ву: ОАТЕ: NOV U3 2023 ПМЕ: S:40 A M

Ctrl. No.

SCHOOL ADMINISTRATORS/SUPERINTENDENTS/PRINCIPALS

(Higher Education Institutions)

LUCY P. BABAYLO, In-Charge, Service Card

ALL SCHOOLS DIVISION SUPERINTENDENTS

ALL OTHERS CONCERNED

ALL DIRECTOR GENERALS

FROM

MOHAGHER M. IQBAL

Ministe

SUBJECT :

SUBMISSION OF EARNED LEAVE CREDITS AS OF OCTOBER 31, 2023

DATE

October 27, 2023

- This pertains to the earned leave credits of all employees who are holding non-teaching and/or designated with non-teaching positions in the Ministry of Basic, Higher and Technical Education. Both new and absorbed employees are required to ensure that their leave balances are updated in the records of the personnel in charge of the office.
- The Intergovernmental Fiscal Policy Board (IFPB) has convened in the past to address the
 concerns on the payment of Terminal Leave Benefits (TLB) and Monetization of Leave
 Credits (MLC). Part of the discussed topic during the meeting was the establishment of a
 Technical Working Group (TWG) that shall perform a very urgent task.
- In this connection, the Ministry of Finance, Budget and Management hereby directs the submission of Personnel Data for Leave Credits as of OCTOBER 31, 2023 for all eligible hired employees prior to and during their employment in BARMM.
- For your guidance, please see the attached format that needs to be filled up. The deadline for submission shall be on or before November 10, 2023.
- Failure to submit the said report shall be construed as no earned leave credits for those employees in the particular office.
- 6. For immediate dissemination and strict compliance.

Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
Ministry of Basic, Higher and Technical Education
INFORMATION AND COMMUNICATIONS DIVISION
Office of the Minister
RELEASED

By Authority of the Minister **MOHAGHER M. IQBAL:**

HARON S. MELING JD, Sh.C Deputy Minister





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ORGANIZATIONAL UNIT	ITEM NUMBER	POSITION TITLE	NAME OF PERSONNEL	APPOINTMENT in ARMM/PREVIOUS EMPLOYMENT	REVIOUS	MENT IN APPOINTMENT IN REVIOUS BARMM	
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Note: General Deniel and/or Controlled Corporation
GFL - Government Financial Institutios
LBJ - Local Government Mark
NBA - National Government Agency
SLC - State Universities and Colleges

Prepared and certified correct by.

Approved:

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																		Example:		PREVIOUS EMPLOYMENT BEFORE HIRED IN BARMM (LGU, SUC, NGA, GOCC, GFI, ABSORBED SECTORS (SOCIAL	
																		300	(As of October 31, 2021 to November 1, 2022)	TOTAL EARNED LEAVE CREDITS BEFORE HIRED IN BARMM	3
																			(As of November 2, 2022 to October (As of October 31, 2023)	TOTAL EARNED LEAVE CREDITS DURING BARMM	EARNED LEAVE CREDITS
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GET - Cooperment Financial Institution
GET - Cooperment Financial Institution
LGL - Local Geograms (Long
MAC - National Geograms of Colleges
SUC - State Universities and Colleges

Prepared and certified correct by:

Approved: