



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
Ministry of Basic, Higher and Technical Education
 Cotabato City



Office of the Minister

Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 OFFICE OF THE MINISTER

REGIONAL MEMORANDUM

No. 858
 Series of 2023

RELEASED

BY: Hajmir
 DATE: NOV 09 2023
 TIME: 4:30 p.m.

TO : **DAUD D. KADON**, Director, Bureau of Alternative Learning System
MOHAMMAD FAISAL K. DIMALEN, Regional ALS Focal Person
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL DIVISION ALS FOCAL PERSONS

FROM : **MOHAGHER M. IQBAL**
 Minister

SUBJECT : **SUBMISSION OF REQUIREMENTS FOR PROVISION OF 2023**
TRANSPORTATION ALLOWANCE FOR ALTERNATIVE LEARNING SYSTEM
(ALS) TEACHERS AND DIVISION ALS FOCAL PERSONS

DATE : November 6, 2023

1. In recognition of the services rendered by Alternative Learning System (ALS) Teachers and Division ALS Focal Persons on the implementation of ALS programs, especially in conducting intensive community-based learning sessions for out-of-school children, youth and adults, including *Tahfidz Al-Qur'aan* learners in far-flung and isolated communities as well as in other marginalized communities in the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM), the Bureau of Alternative Learning System (BALS) of the Ministry of Basic, Higher and Technical Education (MBHTE) shall provide them with monthly transportation/traveling allowance.
2. Consequently, all Division ALS Focal Persons are directed to submit in PDF format the following requirements through email mohammadfaisal.dimalen@deped.gov.ph on or before November 9, 2023:
 - a. List of all ALS teachers in their respective divisions. The list must be duly signed by the Schools Division Superintendent.
 - b. Consolidated accomplishment report from July 2022 to August 2023 (see Attachment 1).
 - c. Scanned copy (see Attachment 2) of (c.1) Appointment, (c.2) Designation Order, (c.3) Two (2) valid Identification cards, and (c.4) Landbank ATM card, pursuant to R.M. 019, s. 2023 entitled "Implementing Guidelines on the Provision/Payment of Transportation Allowance to Alternative Learning System (ALS) Implementers."
3. For information, guidance, and strict compliance.

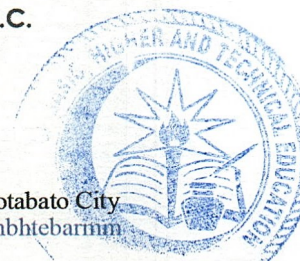
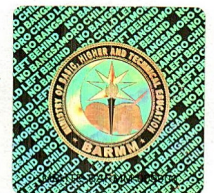
Republic of the Philippines
 Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 INFORMATION AND COMMUNICATIONS DIVISION
 Office of the Minister

RELEASED

By: Jerrick Sulano
 Date: NOV 09 2023
 Time: 4:35 PM
 Control No. 2023-11-057

By Authority of the Minister
MOHAGHER M. IQBAL:

HARON S. MELING, MD, Sh.C.
 Deputy Minister



Attachment 1. Consolidated Accomplishment Report Template

PART I

- A. ALS TEACHERS' PROFILE
- Name
 - Years of Service in Formal (If Any)/Als
 - Salary Grade
 - Designation
 - Educational Attainment, Field of Specialization
 - Picture of The Teacher (1x1 Size)
 - Email Address/ Contact Number
 - Number of Years in Teaching
 - Sex

PART II

- A. MAPPING (MOVs: letter to the barangay, actual pictures, etc.)
- B. ENROLLMENT (MOVs: AF3 S.Y 2022-2023, actual pictures, etc.)
- C. ORIENTATION (MOVs: learner's attendance during orientation (1 sample), actual pictures)
- D. FLT ADMINISTRATION (MOVs: actual picture (analyzed least learned competencies)
- E. TEACHING LEARNING PROCESS:
- Duly signed by proper authority, or as may be designated by the Schools Division Superintendent, **Weekly Lesson Log (WLL)** (1 sample per learning strand)
 - Duly signed by proper authority, or as may be designated by the Schools Division Superintendent, **Class Schedule S.Y 2022-2023**
- F. PRESENTATION PORTFOLIO ASSESSMENT
MOVs: Attachment/Summary of the Master list, pictures on the actual conduct of PPA – Phases 1 to 4
- G. COMPLETION CEREMONY
MOVs: Number of completers/attachment 10, summary of master list/ pictures, graduation program

PART III

- A. BEST PRACTICES/INNOVATION
Sample template

ACTIVITY	OBJECTIVES	DATE CONDUCTED	OUTPUT (MOVs)

NOTE: Other details and specifications on the preparation of the Consolidated Accomplishment Report

- Paper size : A4
- Orientation : Portrait
- Margin : 1 inch (left, right, upper and lower)
- Font Style : Century Gothic
- Font Size : 11
- Pictures : Aspect ratio – 3:4, lock aspect ratio when cropping, use original photo (do not put border designs), Four (4) pictures per activity.
- File Format : PDF

Attachment 2

