



**Republic of the Philippines**  
**Bangsamoro Autonomous Region in Muslim Mindanao**  
**Ministry of Basic, Higher and Technical Education**  
 Cotabato City



**Office of the Minister**

**REGIONAL MEMORANDUM**

No. 900  
 Series of 2023

Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
 OFFICE OF THE MINISTER

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
 (Lanao del Sur I, Lanao del Sur II, & Marawi City)

**FROM :** **MOHAGHER M. IQBAL**  
 Minister

**SUBJECT :** **PROVINCIAL WASH BOTTLENECK ANALYSIS AND STRATEGIC PLANNING WORKSHOP**

**DATE :** November 20, 2023

**RELEASED**

BY: Hajiri  
 DATE: NOV 24 2023  
 TIME: 8:20 Am  
 Ctrl. No. 2023-11-201

1. The United Nations Children's Fund (UNICEF) Philippines will conduct a **5-day seminar-workshop** on **November 27-December 1, 2023** at Go Hotel, Iligan City.
2. The activity aims to determine the bottlenecks to aid in the development of a 3-year Provincial WASH Strategic Plan for Lanao del Sur province with the guidance of the BARMM WASH Strategic Plan (2023-2025) and the Bangsamoro Development Plan 2023-2028. The other provinces will be scheduled for another date.
3. The following are the participants in the activity:
  - two (2) participants from the Regional Learners Health and Nutrition Unit
  - one (1) Division Planning Officer
  - one (1) Division Wash in School Program Coordinator
4. The participants are advised to bring the following:
  - Laptop and extension wire
  - Latest Division Three Start Approach (TSA) Status or any relevant WINS data
5. The UNICEF will cover the accommodation and meals for four (4) nights (November 27-30, 2023) while the transportation will be charged to the sending office.
6. Attached is a copy of the letter and program design for further details and reference.
7. Should you have concerns or other inquiries, kindly contact the MBHTE Learners Health and Nutrition Unit at email [armm.hnu@deped.gov.ph](mailto:armm.hnu@deped.gov.ph) and/or UNICEF focal point, MR. Niroid Altalaguire through his mobile number 09773100023 or [naltalaguire@unicef.org](mailto:naltalaguire@unicef.org)
8. For information, guidance, and compliance.

Republic of the Philippines  
 Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
 INFORMATION AND COMMUNICATIONS DIVISION  
 Office of the Minister

**RELEASE**

By: Marlon  
 Date: NOV 24 2023  
 Time: 8:25 Am  
 Control No.: 2023-11-94

By Authority of the Minister  
**MOHAGHER M. IQBAL:**

**HARON S. MELING, JR., Sh.C.**  
 Deputy Minister



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MALO: 2023-668  
14 November 2023

**HON. MOHAGHER IQBAL**  
Minister  
Ministry of Basic, Higher and Technical Education

Attention: **ABDULLAH "JUN" SALIK, JR.**  
Director General for Basic Education

Subject: Provincial WASH Bottleneck Analysis (BATS) and Strategic Planning Workshop

Dear Minister Iqbal,

Greetings!

As part of its continued commitment to BARMM and its provinces, the United Nations Children's Fund (UNICEF)Philippines will conduct a 3-day WASH workshop, in Lanao del Sur from November 28-30, 2023. The workshop aims to determine the bottlenecks to aid in the development of a 3-year Provincial WASH Strategic Plan for Lanao del Sur Province with the guidance of the BARMM WASH Strategic plan (2023-2025) and Bangsamoro Development Plan (2023-2028). The remaining provinces will be scheduled to another date.

We cordially invite **2 WASH technical personnel** from your ministry, and the **Planning Officers and WASH in SCHOOLS Coordinator of the 3 Schools Division Offices (LS1, LS2 and Marawi City) in Lanao del Sur**, to participate in the sessions in this workshop. UNICEF will cover the accommodation and meals for 4 nights (November 27 and 30) at Go Hotel, Iligan City; while the transportation expenses will be taken care of by the sending ministry.

For confirmation and additional information, kindly reach out to our UNICEF focal point, Mr. Niroid Altaguire, via email at [naltaguire@unicef.org](mailto:naltaguire@unicef.org) or mobile number 09773100023. We further request for the confirmation of the participants on or before Friday, November 17, 2023.

We look forward to your active participation in this crucial initiative and us to meaningfully support you in your goal to improve the health situation of our communities. Together, we can make a significant impact on WASH in BARMM. Attached herewith are the concept note, some reading materials and program for the team's reference.

Sincerely,

Carlos Vasquez  
Officer in Charge/ Chief WASH Section  
UNICEF, Mindanao Field Office

## 1. Introduction

Safeguarding long-term impacts of water, sanitation, and hygiene (WASH) investments is a complex task that requires strategic and ambitious approaches. It is not just about investing more in WASH service delivery but also about ensuring the sustainability of services and achieving the goals outlined in Sustainable Development Goal 6. The 2030 Agenda provides a global vision for sustainable development, including universal access to basic WASH services and safely managed water and sanitation services by 2030.

The proposed solution recognizes that focusing solely on installing new infrastructure is not enough. It emphasizes the importance of building systems that can deliver reliable and sustainable water and sanitation services in the long term. Good governance and accountability within the WASH sector are crucial for achieving sustainable results at scale. An enabling environment that empowers sector actors to perform their functions efficiently and collaborate effectively is necessary.

To address these challenges, the WASH Bottleneck Analysis Tool (WASH BAT) was developed. The tool aims to increase the efficiency of WASH sector resources by identifying barriers and proposing practical solutions to improve sector performance. It systematically assesses the enabling environment for WASH service delivery, examining barriers at the national, regional, service provider, and community levels.

The WASH BAT workshop brings together key stakeholders involved in WASH service delivery, including government staff, service providers, regulators, private sector representatives, NGOs, and UNICEF staff. The workshop helps participants understand the building blocks of the WASH enabling environment and the tool itself. It focuses on the governance functions within the enabling environment and the accountability relations between different actors. The workshop assesses the performance of key criteria, identifies bottlenecks, and prioritizes activities to address them. Costs, funding sources, and additional allocations are determined based on the priority level of the activities.

In summary, the WASH BAT is a valuable tool for assessing and improving the enabling environment for sustainable WASH service delivery. By addressing barriers and strengthening governance and accountability, the tool contributes to achieving lasting impacts and sustainable benefits for children's survival and development. It promotes a collaborative approach among stakeholders to drive positive change in the WASH sector.

## 2. Workshop Objectives:

The overall aim of the WASH BAT is to strengthen the Provincial WASH strategy/plans and increase the efficiency of WASH sector resources to achieve more sustainable and equitable outcomes. This is achieved through:

- Facilitation of a dialogue with sector financiers, in particular Provincial Finance Office and Provincial Planning and Development office and other donors. The implementation of the recommendations of the tool assures financiers that both existing and new expenditures are being evaluated in terms of how they optimally contribute to WASH sector aims.

- Use of WASH BAT Tools comprehensively aims to evaluate and optimize limited WASH resources by addressing major barrier. Through a rational, evidence-based approach. By formulate an investment strategy focusing on efficiency, equity, and sustainability.
- To develop WASH strategic plan to achieve greater equity, ensuring universal access to safely managed WASH services for the most vulnerable and marginalized populations, despite challenges in reaching them with large-scale water supply and sanitation systems.

### 3. Methodology

Despite the challenges posed by the COVID-19 pandemic, we have taken all necessary precautions and safety measures to conduct a face-to-face workshop. The participants from BARMM Provinces will be clustered in a venue in Zamboanga City, Mindanao, ensuring compliance with health protocols and guidelines.

The workshop will be designed to employ participatory, experiential, and interactive methodologies. Informal lecture-discussions with PowerPoint presentations, sharing of field experiences, Q&A, group work, group presentations, and card writing will be utilized to meet the workshop objectives.

With careful planning and adherence to health and safety measures, we are confident that this face-to-face workshop will provide a conducive learning environment, fostering collaboration and meaningful interactions among the participants. Our priority remains the safety and well-being of all involved, as we work towards achieving the desired outcomes of the workshop.

### 4. Transportation

Transportation reimbursement will be cared off by the sending agencies/ministry.

### 5. Participants

Offices	# of Participants
<b>Integrated Provincial Health Office</b>	<b>5</b>
<b>Provincial Government</b>	<b>5</b>
▪ Disaster Risk Reduction (DRR)	1
▪ PILG	1
▪ PPDO	1
▪ Chairman on Committee on Youth– SB	1
▪ Chairman on Committee on Education – SB	1
▪ Chairman on Committee on Health- SB	1
▪ PSSD	1
▪ Ministry of Health	5
▪ Bangsamoro Planning and Development Office	2
▪ Ministry of Basic Higher and Technical education	2

▪ School Division – Lanao del Sur	6
<b>Marawi City</b>	
City Health Officer	1
City Sanitary Inspector	1
City Interior and Local Government	1
City Administrator	1
City Planning and development officer	1
City Social welfare and development office	1
City disaster and risk reduction officer	1

## 6. Requirements

- 4 facilitators
- 1 main laptop for the plenary
- 3 laptop computers with internet connection one for each group
- 3 staff with computer skills and familiar with ZOOM App
- 3 breakout rooms (including main hall ???)

## 6. Schedule of Activities

**Day 1 – November 28 2021**

TIMING		ACTIVITY	Methodology/ Logistics	RESPONSIBLE PERSON
0730 - 0830	1 hour	<ul style="list-style-type: none"> <li>▪ Arrival of participants</li> <li>▪ Registration</li> </ul>		MOH
0830 - 0900	30 mins	<ul style="list-style-type: none"> <li>▪ Opening Prayer</li> <li>▪ Welcome Remarks</li> <li>▪ Message of Support</li> <li>▪ Introduction of Participants</li> </ul>		MOH/UNICEF
0900 - 1000	1 hour	<ul style="list-style-type: none"> <li>▪ WASH Concepts and Principles</li> <li>▪ Context/Background/WASH</li> </ul>	Data presentation	LDS and Marawi City
1000 - 1030	30 mins	<ul style="list-style-type: none"> <li>▪ WASH BAT introduction</li> </ul>		UNICEF
1030 - 1045	15 mins	COFFEE/TEA BREAK		
1045 - 1200	1.15 hrs	<ul style="list-style-type: none"> <li>▪ Program Development Cycle</li> <li>▪ Results-Based Management</li> </ul>	Inputs/Lecture	UNICEF
<b>1200 - 1300</b>	<b>LUNCH BREAK</b>			
1300 - 1400	1hr	<ul style="list-style-type: none"> <li>▪ WASH Situation Analysis in the BARMM</li> </ul>	<ul style="list-style-type: none"> <li>▪ Presentation</li> </ul>	BPDA
1400 - 1430	30 mins	WASH BAT – Rural Water sector	Inputs	UNICEF
1430 -1600	1.5 hrs	Presentation of output	Group Work	Facilitators and Participants
1600 - 1630	1 hr.	Feedback	Group Presentation	

1630-1700	.30 mins	Announcement for next day		UNICEF
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### Day 2 – November 29 2023

TIMING		ACTIVITY	METHODOLOGY	RESPONSIBLE PERSON
0730 - 0830	1 hour	Arrival and registration		MOH
0830 - 0845	15 mins	Recap and Schedule	Plenary	UNICEF
0845 - 0945	1 hr	WASH BAT – Sanitation sector	Group Inputs	
0945 - 1000	15 mins	Coffee/Tea Break		
1000 - 1200	2 hours	WASH BAT – Sanitation sector presentation	Group presentation	UNICEF
1200 - 1300	LUNCH BREAK			
1300 - 1400	1 hr	WASH BAT – Hygiene sector	Group Inputs	Participants
1400 - 1500	1 hr	WASH BAT – Hygiene sector Presentation	Inputs	UNICEF Consultant
1500 - 1515	15 mins	Coffee/Tea Break		
1515- 1700	1.45 hrs	Group Work: Results Framework		Participants

### Day 3 – November 30, 2023

TIMING		ACTIVITY	METHODOLOGY	RESPONSIBLE PERSON
0730 - 0830	1 hour	Arrival and registration		MOH
0830 - 0845	15 mins	Recap and Schedule for the day	Plenary	UNICEF
0845 - 0945	1 hour	WASH BAT – WASH in Institution sector	Group inputs	Participants
0945-1000	15 mins	Coffee/Tea Break		
1000-1100	1 hour	WASH BAT – WASH in Institution sector	Presentation	
1100-1200		WASH BAT – Finance sector		
1200 - 1300	LUNCH BREAK			
1300 - 1400	1 hour	WASH BAT – Finance sector	Presentation	
1400 - 1430	30 mins	Continuation of the Presentation of Group Outputs	Group Presentation	UNICEF
1400-1600		<ul style="list-style-type: none"> <li>▪ Evaluation</li> <li>▪ Next Steps</li> <li>▪ Closing Program</li> </ul>		MOH