



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
Ministry of Basic, Higher and Technical Education
Cotabato City



Office of the Minister

REGIONAL MEMORANDUM

No. 915
Series of 2023

TO : **ABDULLAH SALIK, JR.**
Director General for Basic Education

ALL SCHOOL DIVISION SUPERINTENDENTS

FROM : **MOHAGHER IQBAL**
Minister

SUBJECT : **CAPACITY BUILDING ON STRATEGIC PLANNING FOR THE PREPARATION OF DIVISION EDUCATION DEVELOPMENT PLAN (DEDP); EDUCATION IN EMERGENCIES (EIE) AND WINS INTEGRATION IN THE SCHOOL IMPROVEMENT PLAN**

DATE : 28 NOVEMBER 2023

1. The Ministry of Basic, Higher and Technical Education in partnership with UNICEF Mindanao Field Office will be conducting a back-to-back training on the following: a) Education in Emergencies (EiE) and WinS integration in SIP and b) Strategic Planning for the Preparation of Division Education Development Plan (DEDP). The Training Workshop will be conducted on December 4-10, 2023, exclusive of travel time, at Park Inn by Radisson Davao, Davao City, with following schedule:
 - **December 4-5, 2023** – Training on Education in Emergencies and WinS integration in SIP
 - **December 6-10, 2023** – Training on Strategic Planning for the preparation of DEDP
2. The purpose of the training programs are the following; a) build the capacity of DRR Focal point in responding to emergencies, and b) build the capacity of Division Planning Teams in the formulation of Division Education Development Plan and the process of integrating WinS in School Improvement Plans. Please refer to **Annex 1** for the Training Design.
3. Participants to the back-to-back training are the following:

Regional Office		
	1. Minister of MBHTE	10. Chief of DRRM
	2. Deputy Minister of MBHTE	11. Chief of CID
	3. Director General, Basic Education	12. Chief of Quality Assurance
	4. Director of Basic Education	13. Chief of SBM
	5. Director of ALS	14. Chief of Health and Nutrition Unit
	6. Director of IPED	15. Chief of Legal
	7. Director of Sports	16. WINS Focal
	8. Director of SPED	17. Basic Education Planning Focal
	9. Chief of Planning	18. Basic Education M&E Focal



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Division Offices	1. SDS 2. CID Chief 3. Planning Officer 4. DEDP Focal 5. WINS Coordinator	6. SBM Coordinator 7. M&E Coordinator 8. DRR Focal
Secretariat	1. Office of the Bureau of Basic Education (2) 2. Office of Planning Division (2)	

- Participants from Lanao Del Sur I and II, Maguindanao Del Sur, Maguindanao Del Norte, Cotabato City Marawi City, SGA and MBHTE Main Office will be provided with a rented van. For the participants from Basilan, Lamitan City, Sulu and Tawi-Tawi, boat and plane fare expenses will be reimbursed by UNICEF at the venue upon presentation of required documents. All other travel expenses shall be covered by the UNICEF. Please refer to the attached Administrative note (**Annex 2**)
- Attached for reference is the indicative program of activities for reference.
- For further information, you may coordinate with Mr. Johanny Balawag, Director I for Basic Education at **09175201032** or through email at **jbalawag@yahoo.com**.

For strict compliance of all concerned.

Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 OFFICE OF THE MINISTER

RELEASED

By: Hajmir
 DATE: NOV 28 2023
 TIME: 2:30 P.M
 Ctrl. No. 2023-11-231

By Authority of the Minister
MOHAGHER M. IQBAL:


HARON S. MELING, JR., Sh.C
 Deputy Minister



Republic of the Philippines
 Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 INFORMATION AND COMMUNICATIONS DIVISION
 Office of the Minister
RELEASED
 By: Mahn
 Date: NOV 28 2023
 Time: 2:35 PM
 Control No. 2023-11-261

