



Republic of the Philippines  
Bangsamoro Autonomous Region in Muslim Mindanao  
Ministry of Basic, Higher and Technical Education  
Cotabato City



Office of the Minister

REGIONAL MEMORANDUM

No. 002  
Series of 2024

TO : ALL SCHOOLS DIVISION SUPERINTENDENTS  
DIVISION ALS FOCAL PERSONS  
  
MOHAMMAD FAISAL K. DIMALEN, Regional ALS Focal Person

FROM : MOHAGHER M. IQBAL  
Minister

SUBJECT : NATIONAL TRAINING OF TRAINERS ON THE LIMITED SCALE-UP  
IMPLEMENTATION OF WORK-BASED LEARNING (WBL) AND BE YOUR-  
OWN BOSS (BYOB) IN THE ALTERNATIVE LEARNING SYSTEM

DATE : January 2, 2024

1. In line with Department of Education (DepEd) Memorandum DM-CT-2023-406, the Bureau of Alternative Education (BAE) in partnership with USAID Opportunity 2.0 through the Education Development Council (EDC) shall conduct the **National Training of Trainers on the Limited Scale-up of the Pilot Implementation of Work-Based Learning (WBL) and Be Your Own Boss (BYOB) in the Alternative Learning System (ALS) on January 8-12, 2024** (exclusive of travel dates) at Marriott Iloilo, Iloilo Business Park, Mandurriao, Iloilo City.
2. The activity aims to provide the trainers with an in-depth understanding of the content and delivery of BYOB and WBL. Likewise, this intends to capacitate the prospective core of trainers on the guidelines, processes and procedures of the monitoring and implementation of WBL and BYOB, strengthening their knowledge and skill in cascading the said training to ALS teachers in their respective divisions.
3. The following are the participants from this region:

Name	Designation	Office/Division
Jerrylyn M. Asanti	Division ALS Focal Person	SDO Basilan
Armando Patagani	Division ALS Focal Person	SDO Mag. del Norte
Nur-Aisha Gonzales	Division ALS Focal Person	SDO Sulu
Norhaya Guimbor	ALS Teacher	SDO Lanao del Sur I
Sanerah Petilian	ALS Teacher	SDO Lanao del Sur II
Sherwin Evangelista	ALS Teacher	SDO Lamitan City
Shefraida Moreno	ALS Teacher	SDO SGA
Sittie Naomie Domato	ALS Teacher	SDO Marawi City





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4. Participants are advised to bring their own laptops. The travel expenses and accommodation of participants will be charged to the EDC and USAID Opportunity 2.0.
5. Kindly see attachments for further details and reference.
6. For information and guidance.

Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
**OFFICE OF THE MINISTER**

**RELEASED**

BY: JASH  
 DATE: JAN 04 2024  
 TIME: 4:00 PM  
 Ctrl. No. 2024-01-008

By Authority of the Minister  
**MOHAGHER M. IQBAL:**

  
**HARON S. MELING, JR., Sh.C.**  
 Deputy Minister



Republic of the Philippines  
 Bangsamoro Autonomous Region in Muslim Mindanao  
 Ministry of Basic, Higher and Technical Education  
**INFORMATION AND COMMUNICATIONS DIVISION**  
 Office of the Minister  
**RELEASED**  
 By: Melhor  
 Date: JAN 04 2024  
 Time: 4:10 PM  
 Control No. 2024-01-008







Republic of the Philippines

## Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

### MEMORANDUM

DM-CT-2023-406

TO : **REGIONAL DIRECTORS  
MINISTER, MINISTRY OF BASIC, HIGHER AND TECHNICAL  
EDUCATION-BARMM**

FROM : **ALMA RUBY C. TORIO**  
Assistant Secretary  
Officer-in-Charge  
Office of the Undersecretary for Curriculum and Teaching

SUBJECT : **TRAINING OF TRAINERS ON THE LIMITED SCALE-UP  
IMPLEMENTATION OF WORK-BASED LEARNING (WBL) AND  
BE YOUR OWN BOSS (BYOB)**

DATE : **November 30, 2023**

In line with Memorandum No. DM-CT-2023-366 Implementing Guidelines for Limited Scale-up of the Pilot Implementation of Work-Based Learning (WBL) and Be Your Own Boss (BYOB) in the Alternative Learning System (ALS), the Bureau of Alternative Education (BAE) in partnership with USAID Opportunity 2.0 through the Education Development Council (EDC) shall conduct the **National Training of Trainers on the Limited Scale-up of the Pilot Implementation of Work-Based Learning (WBL) and Be Your Own Boss (BYOB) in the Alternative Learning System (ALS)** on **January 8 to 12, 2024** in Iloilo City (specific venue shall be communicated in a separate issuance).

This activity aims to provide the trainers with an in-depth understanding of the content and delivery of BYOB and WBL. Likewise, this intends to capacitate the prospective core of trainers on the guidelines, processes and procedures of the monitoring and implementation of WBL and BYOB, strengthening their knowledge and skill in cascading the said training to ALS teachers in their respective regions. Further, the session guides and training materials which shall be used in this activity are those developed by EDC.

Please see Attachment No. 1 for the List of Participants and Attachment No. 2 for the Indicative Program of Activities. Participants are required to bring their own laptops, and other related reading materials and references.

The travel expenses and accommodation of participants will be charged to the Education Development Council (EDC) and USAID Opportunity 2.0.

For queries or clarifications, please contact **Mr. Jeffrey F. Florendo**, *Senior Education Program Specialist*, BAE-Program Management and System Development (PMSDD) through email at [bae.pmsdd@deped.gov.ph](mailto:bae.pmsdd@deped.gov.ph).



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Immediate dissemination of and strict compliance with this Memorandum are directed.

Attachment No. 1

### National Training of Trainers on the Limited Scale-up of the Pilot Implementation of Work-Based Learning (WBL) and Be Your Own Boss (BYOB) in the Alternative Learning System (ALS)

#### List of Participants

REGION	NAME	DESIGNATION
I	Antonio Laceste	Regional ALS Focal Person
	Edwin Ferrer	Division ALS Focal Person
	Jean Tropel	Division ALS Focal Person
	Reynaldo Mangay-Ayam	Education Program Specialist II for ALS
	Joselito Pascua	Education Program Specialist II for ALS
	Jovito Isla Padua	Education Program Specialist II for ALS
	Nimfa Cruz Molano	Education Program Specialist II for ALS
Lorna Caguioa	Education Program Specialist II for ALS	
II	Roderic B. Guinucay	Regional ALS Focal Person
	Macrino A. Raymundo	Division ALS Focal Person
	Anna Grace M. Gallardo	Division ALS Focal Person
	Glenda Azurin	Education Program Specialist II for ALS
	Ermelyn S. Castillo	Education Program Specialist II for ALS
	Edgar B. Capuno	Education Program Specialist II for ALS
	Froilan Jeph C. Baculina	Education Program Specialist II for ALS
Manny Palattao	Education Program Specialist II for ALS	
III	Engelbert Agunday	Regional ALS Focal Person
	Reynaldo Cabrera	Division ALS Focal Person
	Allen S. Tuyogon	Division ALS Focal Person
	Aimee Berana	Education Program Specialist II for ALS
	Maureen Tipay	Education Program Specialist II for ALS
	Edgardo San Andres Jr.	Education Program Specialist II for ALS
	Roxane Benedicto	Education Program Specialist II for ALS
Vilma Marquez	Education Program Specialist II for ALS	
IV-A	Elaine Balaogan	Regional ALS Focal Person
	Rosemarie Encarnacion	Division ALS Focal Person
	Gerardo Mosca	Division ALS Focal Person
	Elma Aure	Education Program Specialist II for ALS
	Christine Joy C. Mayuga	Education Program Specialist II for ALS
	Norton Asacta	Education Program Specialist II for ALS
	Maria Francesca Fadri	Education Program Specialist II for ALS
April Claire Manlangit	Education Program Specialist II for ALS	
IV-B	Jean Lasquite	Regional ALS Focal Person
	Myla R Suguitan	Division ALS Focal Person
	Marites L. Arenio	Division ALS Focal Person
	Francis C. Macalinao	Education Program Specialist II for ALS
	Jay M. Bautista	Education Program Specialist II for ALS
	Michelle M. Mutya	Education Program Specialist II for ALS
	Mylene E. Benzon	Education Program Specialist II for ALS
Chona S. Recto	Education Program Specialist II for ALS	
V	Ricardo Tejerasas	Regional ALS Focal Person
	Kareen B. Ajero	Division ALS Focal Person
	Imelda Nardo	Division ALS Focal Person





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	Elvira A. Abanes	Education Program Specialist II for ALS
	Evangeline M. Maravillas	Education Program Specialist II for ALS
	Joseph C. Cruzana	Education Program Specialist II for ALS
	Salve Grace R. Tamayo	Education Program Specialist II for ALS
	Jane T. Tuplano	Education Program Specialist II for ALS
VI	Nestor Paul M. Pingil	Regional ALS Focal Person
	Corazon P. Aloro	Division ALS Focal Person
	Leila Valencia	Division ALS Focal Person
	Yolly Salem	Education Program Specialist II for ALS
	Grecian Villanueva	Education Program Specialist II for ALS
	Michelle Norico	Education Program Specialist II for ALS
	Hadjie Tropa	Education Program Specialist II for ALS
	Francis Librando	Education Program Specialist II for ALS
VII	Melona A. Lumantao	Regional ALS Focal Person
	Ronil D. Mnaayon	Division ALS Focal Person
	Luis Romo Arioja	Division ALS Focal Person
	Royce T. Coloscos	Education Program Specialist II for ALS
	Orley A. Perico	Education Program Specialist II for ALS
	Paz T. Bacolod	Education Program Specialist II for ALS
	Gregorio Montejares Jr.	Education Program Specialist II for ALS
	Blandina T. Sisonrojas	Education Program Specialist II for ALS
VIII	Alfredo Café	Regional ALS Focal Person
	Ranulfo I. Baay	Division ALS Focal Person
	Margilina Cortes Mendoza	Division ALS Focal Person
	Grace O. Cinco-Zanoria	Education Program Specialist II for ALS
	Oliver M. Cagara	Education Program Specialist II for ALS
	Mildred C. Gofredo	Education Program Specialist II for ALS
	Rina M. Aboganda	Education Program Specialist II for ALS
	Maria Lourdes Cabalhao Ociman	Education Program Specialist II for ALS
IX	Ramel P. Cael	Regional ALS Focal Person
	Lilian C. Damaso	Division ALS Focal Person
	Sandy R. Albarico	Division ALS Focal Person
	Ramil T. Gabin	Education Program Specialist II for ALS
	Osias Andus	Education Program Specialist II for ALS
	Alva Christine Blaya	Education Program Specialist II for ALS
		Nobleto Onnagan Jr.
X	Ray Butch Mahinay	Regional ALS Focal Person
	Levi M. Coronel	Division ALS Focal Person
	Julieta N. Dolero	Division ALS Focal Person
	January Gay Valenzona	Education Program Specialist II for ALS
	Anna Lyn F. Yosores	Education Program Specialist II for ALS
	Roselyn B. Bernido	Education Program Specialist II for ALS
	Eden F. Bacarra	Education Program Specialist II for ALS
		Pedrito L. Galleros Jr.
XI	Maricel Langahid	Regional ALS Focal Person
	Jaime C. Carlom	Division ALS Focal Person
	Jima A. Gelmo	Division ALS Focal Person
	Joy S. Magno	Education Program Specialist II for ALS
	Braian B. Mahinay	Education Program Specialist II for ALS
	Jhoniell S. Razonable	Education Program Specialist II for ALS
	Eddie Jr. A. Cabansag	Education Program Specialist II for ALS
		Delio C. Caya
XII	Crisanto Bulado	Regional ALS Focal Person
	Jocelyn C. Ordinario	Division ALS Focal Person
	Jennifer L. Mabalot	Division ALS Focal Person
	Shiela Mae D. Enero	Education Program Specialist II for ALS
	Maria Judith L. Magbanua	Education Program Specialist II for ALS
	Bernard F. Antolo	Education Program Specialist II for ALS
		Bebie H. Ambalغان





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	Bedaria T. Hassan	Education Program Specialist II for ALS
<b>CARAGA</b>	Josephine Chonie	Regional ALS Focal Person
	Felix N. Bagnol	Division ALS Focal Person
	Anamarie L. Ceniza	Division ALS Focal Person
	Wendel Federicos	Education Program Specialist II for ALS
	Marissa L. Cuaresma	Education Program Specialist II for ALS
	Ma. Reina S. Acevedo	Education Program Specialist II for ALS
	Elmer E. Hindap, Jr.	Education Program Specialist II for ALS
	Gilbert H. Japay	Education Program Specialist II for ALS
<b>BARMM</b>	Mohammad Faisal Dimalen	Regional ALS Focal Person
	Armando Patagani	Division ALS Focal Person
	Nur-Aisha Gonzales	Division ALS Focal Person
	Norhaya Guimbor	Education Program Specialist II for ALS (Acting Capacity)
	Sanerah Petilan	Education Program Specialist II for ALS (Acting Capacity)
	Sherwin Evangelista	Education Program Specialist II for ALS (Acting Capacity)
	Shefraida Moreno	Education Program Specialist II for ALS (Acting Capacity)
	Sittie Naomie Domato	Education Program Specialist II for ALS (Acting Capacity)
<b>NCR</b>	Charito A. Villanueva	Regional ALS Focal Person
	Dulce O. Santos	Division ALS Focal Person
	Ma. Jennica B. SY	Division ALS Focal Person
	Romulous Guino	Education Program Specialist II for ALS
	Gemma P. Abanilla	Education Program Specialist II for ALS
	Elsie Celeste	Education Program Specialist II for ALS
	Villa A. Cabrera	Education Program Specialist II for ALS
	Irish Gregorio	Education Program Specialist II for ALS
<b>CAR</b>	Alfredo B. Lanas	Regional ALS Focal Person
	Jovelyn B. Dugayon	Division ALS Focal Person
	Remy N. Dum-Ao	Division ALS Focal Person
	Fedencio R. Vallejo	Education Program Specialist II for ALS
	Rodriguez L. Belino	Education Program Specialist II for ALS
	Anacita G. Bongngat	Education Program Specialist II for ALS
	Angeline D. Rumpon	Education Program Specialist II for ALS
	Ligaya S. Taud	Education Program Specialist II for ALS

**\*\*\*Nothing Follows\*\*\***

Copy furnished:

**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations





Republic of the Philippines

**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

Attachment No. 2 to **DM-CT-2023-**  
**National Training of Trainers on the Limited Scale-up of the Pilot Implementation of Work-Based Learning (WBL) and Be Your Own Boss (BYOB) in the Alternative Learning System (ALS)**  
**PROGRAM OF ACTIVITIES**

Time	January 8, 2024	January 9, 2024	January 10, 2024	January 11, 2024	January 12, 2024
8:00-8:15 am	<ul style="list-style-type: none"> <li>Travel</li> <li>Registration of Participants</li> <li>Distribution of kits and materials</li> <li>Checking of Attendance</li> <li>Billeting</li> </ul>	<p><b>Parallel Sessions:</b></p> <p><b>A. WBL Concepts for Master Trainers</b></p> <p>Objectives: Explain the different concepts of Work-based Learning: Enumerate the different forms to use for WBL, and Model select WBL sessions</p> <p><b>B. Monitoring Training for EPSAs</b></p> <p>Objective: Capacitate EPSAs on the use of existing classroom observation tool for WBL and BYOB monitoring, and for them to provide necessary instructional coaching to ALS teachers</p>	<p><b>Continuation of Session 3: Continuation of BYOB</b></p> <p>Objectives: Explain the different concepts of Be Your Own Boss and Model self-learning activity sessions.</p>	<p><b>Session 5- Work-based Learning- Industry Linkage Coordination</b></p> <p>Objective: To capacitate DepEd ALS teachers on industry linkage coordination and management in order to transition youth into quality employment.</p>	<p><b>Session 6- Simultaneous Demo Teaching Sessions</b></p> <p>Objectives: Demonstrate effective teaching strategies using the A-P-I-E Approach in teaching WBL and BYOB Sessions; and use the observation forms in observing and coaching teachers.</p>
8:16-8:30 am					
8:31-9:00 am	<p><b>Opening Program</b></p> <ul style="list-style-type: none"> <li>National Anthem</li> <li>Prayer</li> <li>DepEd Quality Policy</li> <li>Acknowledgment of Participants</li> <li>Welcome Remarks</li> <li>Statement of Purpose</li> <li>Photo Opportunity</li> </ul>				
10:01-12:00 pm					

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**Department of Education**

**OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING**

**LUNCH**

12:01-1:00 pm 1:01-2:00 pm	<p><b>Session 1: Facilitation Skills</b>  <i>Objectives: Explain the following concepts: Activity-based, Participatory Approach, Learner-Centered, Experiential; and explain the different strategies in facilitation</i></p>	<p><b>Session 3: Continuation of WBL and BYOB Concepts for MT</b>  <i>Objectives: Explain the different concepts of Work-based Learning and Be Your Own Boss and Model self-learning activity sessions</i></p>	<p><b>Session 4: Planning for multiplier training and preparation for demo teaching</b>  <i>Objectives: Create an Action Plan for Roll-out Training; and Prepare for Demonstration Teaching</i></p>	<p><b>Continuation of Session 5- Work-based Learning- Industry Linkage Coordination</b>  <i>Objective: To capacitate DepEd ALS teachers on industry linkage coordination and management in order to transition youth into quality employment</i></p>	<p><b>Closing Program</b></p> <ul style="list-style-type: none"> <li>National Anthem</li> <li>Prayer</li> <li>Closing Remarks</li> <li>Wags Forward</li> <li>Key Take</li> <li>Awyags/ Insights</li> <li>Awarding of Certificates</li> <li>Photo Opportunity</li> </ul>
2:01-5:00 pm	<p><b>Session 2: Introduction to WBL and BYOB Concepts</b>  <i>Objective: Explain objectives, design, organization, and output of Work-based Learning and Be Your Own Boss</i></p>		<p>Trained participants on methodologies, strategies, approaches and techniques on the delivery of BYOB and WBL lessons.</p>	<p>Trained participants on developing a strong industry linkage prior to WBL implementation</p>	<p>Trained participants on the use of A-P-L-E Approach for effective delivery of WBL and BYOB lessons</p>
<p><b>Expected Output</b></p>	<p>Participants with strengthened understanding of the concepts of BYOB and WBL and improved facilitation skills</p>	<p>Participants with concrete knowledge on the use of varied assessment tools to validate learners' understanding of BYOB and WBL</p>	<p>John Calvin Rodill</p>	<p>Ernie M. Pamor</p>	<p>Kristine Lee S. Lumanog</p>
<p><b>Officer of the Day</b></p>	<p>Jeffrey F. Florendo</p>	<p>John Alvin V. Seradoy</p>			



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Republic of the Philippines  
**Department of Education**  
BUREAU OF ALTERNATIVE EDUCATION

**National Training of Trainers on the Limited Scale-up Implementation  
of Work-Based Learning (WBL) and Be Your Own Boss (BYOB)  
in the Alternative Learning System**

**ADMINISTRATIVE NOTE**

	<b>Reminders</b>
<b>VENUE</b>	<b>Courtyard by Marriott Iloilo, Iloilo Business Park, Mandurriao, Iloilo City</b>
<b>DATES</b>	January 8-12, 2024
<b>TRANSPORTATION, ACCOMMODATION, AND OTHER ARRANGEMENTS</b>	<ol style="list-style-type: none"><li>1. From Iloilo International Airport, participants may take taxi or grab to the hotel. It is advised to secure receipts of transportation for reimbursement by Education Development Center (EDC).</li><li>2. Participants from outside Iloilo City may check-in on January 7, 2024.</li><li>3. Breakfast, morning snacks, lunch, and afternoon snacks will be served from January 8 to 12, 2024. Dinner will be on a per diem/food allowance basis from January 7 to January 12 to be provided by EDC. Breakfast will still be available on January 13, 2024, before check-out.</li><li>4. If participants have additional concerns or questions regarding flight itinerary, ticket, room arrangements, or any other matters regarding the training, please coordinate with the following O2 Master Trainers: Joey Kusain (Luzon) - 0945-112-1800 Judith Jay Polestico (Visayas) - 0955-564-8701 Divorrah Mineses (Mindanao) - 0917-9560-363</li></ol>

**MARILETTE R. ALMAYDA**

Director IV, Bureau of Alternative Education  
Officer-in-Charge, Office of the Assistant Secretary for Curriculum and Teaching -  
Education Assessment and Alternative Education



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