



Republic of the Philippines
 Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 Cotabato City



Office of the Minister



REGIONAL MEMORANDUM

No. 169
 Series of 2024

TO : ALL MBHTE DIRECTORATES
 ALL OFFICE OF THE MINISTER DIVISIONS AND SECTIONS
 ALL SCHOOLS DIVISION SUPERINTENDENTS

FROM :  **MOHAGHER M. IQBAL**
 Minister



SUBJECT : **MODIFIED WORKING HOURS FOR MBHTE EMPLOYEES FOR THE MONTH OF RAMADAN 1445H**

DATE : March 7, 2024

1. This has reference to the issued Office of the Chief Minister Memorandum Circular No. 035, s. 2024 regarding the **modified working hours of officials and employees during the Month of Ramadhan.**
2. The Ministry of Basic, Higher and Technical Education (MBHTE) hereby adapts the **flexible working hours** from 7:30 a.m. to 3:30 p.m. for the period of Ramadan starting Tuesday, March 12, 2024.
3. The observance of the flexible working hours is following the CSC Resolution No. 81-127 dated November 13, 1981, which allows Muslim employees to render eight (8) working hours without noon break. The difference of two (2) hours is not counted as under time.
4. This flexibility extends to all MBHTE personnel, including both teaching and non-teaching staff, **ONLY** during the month of Ramadan.
5. For information and guidance.





Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
OFFICE OF THE CHIEF MINISTER
 Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

MEMORANDUM

Circular No. 035
 Series of 2024

FOR/TO : THE BANGSAMORO PARLIAMENT, ALL MINISTRIES, OFFICES, AND AGENCIES
 Bangsamoro Autonomous Region in Muslim Mindanao

SUBJECT : MODIFIED WORKING HOURS OF OFFICIALS AND EMPLOYEES DURING THE MONTH OF RAMADHAN

DATE : 25 Sha'ban 1445 AH | 06 March 2024

Pursuant to Presidential Decree (PD) No. 291 as amended by PD No. 322, and Civil Service Commission (CSC) Resolution No. 81-277 dated 13 November 1981, further clarified by CSC Resolution No. 02072 dated 20 May 2020, and the Bangsamoro Autonomy Act No. 17, the regular working hours of officials and employees of the Bangsamoro Autonomous Region in Muslim Mindanao is hereby **modified starting on the first day of Ramadhan**, to wit:

1. The flexible working shall be **7:30 a.m. to 3:30 p.m.** for the period of Ramadhan. It shall be allowed for Muslim officials and employees who fast during the holy month;
2. There shall be no diminution in the 40-hour workweek required under the Civil Service Law and Rules under these modified working hours;
3. The **flag raising ceremony** shall commence at **7:00 a.m. every Monday**, and **Flag lowering** shall be **3:10 p.m. every Friday**; and
4. After Eid'l Fitr, all officials and employees shall revert to their respective regular working hours, i.e. 8:00 a.m. to 5:00 p.m.

For **information, guidance, and compliance.**

By Authority of the Chief Minister
AHOD B. EBRAHIM

Bangsamoro Autonomous Region in Muslim Mindanao
 Office of the Chief Minister
OFFICE OF THE SENIOR MINISTER
RELEASED
 Name: ABDUL AZIS LU ALI
 Date: 08 MAR 2024 Time: 10:15 AM


ABUNAWAS L. MASLAMAMA
 Senior Minister

OCM-BARMM AMS-RD
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Bangsamoro Autonomous Region in Muslim Mindanao
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 DATE: 08 MAR 2024
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 Date: 08 MAR 2024
 Time: 10:30 AM