



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
Ministry of Basic, Higher and Technical Education
 Cotabato City



Office of the Minister

MEMORANDUM ORDER

No. 756
 Series of 2024

TO : DEPUTY MINISTER
 ASSISTANT REGIONAL CABINET SECRETARY
 ALL DIRECTOR GENERALS
 ALL DIRECTORS
 ALL DIVISION CHIEFS
 ALL OTHERS CONCERNED

FROM : MOHAGHER M. IQBAL
 Minister

SUBJECT : IMPLEMENTING RULES AND REGULATIONS (IRR) OF THE
 BANGSAMORO AUTONOMY ACT NO. 50 OR THE BANGSAMORO
 KULLIYAH FOR ISLAMIC STUDIES ACT OF 2023

DATE : October 28, 2024

Bangsamoro Autonomous Region in Muslim Mindanao
 MINISTRY OF BASIC, HIGHER AND TECHNICAL EDUCATION
 OFFICE OF THE MINISTER
RELEASED
 HAJNIR K. SEDIK
 By: _____
 Date: OCT 30 2024
 Time: _____
 Ctrl. No.: 2024-10-400

Republic of the Philippines
 Bangsamoro Autonomous Region in Muslim Mindanao
 Ministry of Basic, Higher and Technical Education
 INFORMATION AND COMMUNICATIONS DIVISION
 Office of the Minister
RELEASED
 By: [Signature]
 Date: OCT 30 2024
 Time: 2:55 PM
 Control No.: 2024-10-400

1. For the information and guidance of all concerned, attached is a copy of the Implementing Rules and Regulations (IRR) of Bangsamoro Autonomy Act (BAA) No. 50, entitled *An Act Creating the Bangsamoro Kulliyah for Islamic Studies, Repealing Muslim Mindanao Act No. 164, Otherwise Known as the Regional Madrasah Graduate Education Act of 2003, Providing Funds Therefor, and For Other Purposes.*
2. In accordance with Section 76 of this IRR, this shall take effect 15 days following its publication in any newspaper of general circulation and after filing/depositing with the Office of the National Administrative Register (ONAR) at the U.P. Law Center, Quezon City.
3. All Orders, Memoranda, and other issuances inconsistent with this Memorandum Order shall be considered amended accordingly upon its effectivity.
4. For information and wide dissemination.



1 **IMPLEMENTING RULES AND REGULATIONS OF BANGSAMORO AUTONOMY ACT**
2 **NO. 50, OTHERWISE KNOWN AS THE BANGSAMORO KULLIYYAH FOR ISLAMIC**
3 **STUDIES ACT OF 2023**
4

5 Pursuant to Section 23 of Bangsamoro Autonomy Act No. 50 (BAA 50) or
6 An Act Creating the Bangsamoro *Kulliyah* for Islamic Studies, Repealing
7 Muslim Mindanao Autonomy Act No. 164 (MMAA 164), Otherwise Known as
8 the Regional Madrasah Graduate Education Act of 2003, Providing Funds
9 Therefor and for Other Purposes, the following Implementing Rules and
10 Regulations (IRR) are hereby issued:

11
12 **RULE I**
13 **PRELIMINARY PROVISIONS**
14

15 **Section 1. Title.** – These rules and regulations shall be known as the
16 "Implementing Rules and Regulations of the Bangsamoro *Kulliyah* for
17 Islamic Studies Act of 2023" and shall hereinafter be referred to as the
18 "IRR" for brevity.
19

20 **Section 2. Declaration of Policy.** – It is the declared policy of the Bangsamoro
21 Government under Article IX, Section 16 of Republic Act No. 11054
22 (RA 11054), otherwise known as the "Organic Law for the Bangsamoro
23 Autonomous Region in Muslim Mindanao" to establish, maintain, and
24 support a complete and integrated system of quality education,
25 which shall be a subsystem of the national education system. The
26 Bangsamoro Government shall develop an educational framework
27 relevant and responsive to the needs, ideals, and aspirations of the
28 Bangsamoro people. For this purpose, the Bangsamoro Government
29 shall conform to the minimum standards set by the National
30 Government.
31

32 To achieve these, and in recognition of the need to institutionalize
33 Islamic studies as a component of the mainstream Bangsamoro
34 education and to further peace education in the Bangsamoro
35 Autonomous Region in Muslim Mindanao (BARMM), the Bangsamoro
36 Government, through the Ministry of Basic, Higher and Technical
37 Education (MBHTE), shall establish a Higher Education Institution (HEI)
38 that shall offer specialized degrees in Islamic studies and Arabic
39 language, aligned with the MBHTE's policies on, "no child in the
40 Bangsamoro left behind" and "produce, at least one, professional in
41 every family in the BARMM".
42

43 **Section 3. Main Thrust.** – Consistent with Article IX, Chapter 6, Sections 147 and
44 148 of Bangsamoro Autonomy Act No. 18 (BAA 18), otherwise known
45 as the "Bangsamoro Education Code of 2021", the Bangsamoro
46 *Kulliyah* for Islamic Studies, otherwise known as the "*Kulliyah*", as an
47 institute of Islamic higher learning, shall instill Islamic values necessary

48 for the realization of the Bangsamoro education goals and shall also
49 be a Centre for Educational Excellence and Research in Islamic
50 Revealed Knowledge and Human Sciences.

51
52 It shall be responsible for the preparation of teachers for Islamic
53 education and Arabic education in the Bangsamoro.

54
55 **Section 4. Scope and Application.** – These rules and regulations shall cover the
56 administration, operations, and governance of the Bangsamoro
57 *Kulliyah* for Islamic Studies and all providers of its educational and
58 auxiliary services which have been granted, or have applied for,
59 authorization and accreditation from the MBHTE.

60
61 **Section 5. Interpretation.** – These rules and regulations shall be construed and
62 applied in accordance with and in furtherance of the policies and
63 objectives of the BAA 50, BAA 18, Bangsamoro Autonomy Act No. 13
64 (BAA 13), otherwise known as the “Bangsamoro Administrative
65 Code”, RA 11054, Republic Act No. 8292 (RA 8292), otherwise known
66 as the “Higher Education Modernization Act of 1997”, and pertinent
67 rules and regulations.

68
69 In case of doubt, the same shall be construed liberally in favor of the
70 Bangsamoro Government and strictly against the Bangsamoro
71 *Kulliyah* for Islamic Studies.

72 73 **RULE II** 74 **DEFINITION OF TERMS**

75
76 **Section 6. Definition of Terms.** – As used in this IRR, the following terms shall be
77 understood to mean:

- 78
79 a. **Academic Staff** refers to qualified and competent teaching
80 personnel who are engaged in actual teaching, research
81 assignments, and/or other relevant mandates of the *Kulliyah*, either
82 on a full-time, contract of service/ job order or part-time basis, in all
83 levels.
- 84
85 b. **Act** refers to Bangsamoro Autonomy Act No. 50 (BAA 50), otherwise
86 known as the “Bangsamoro *Kulliyah* for Islamic Studies Act of 2023.”
- 87
88 c. **Alumni** – refers to the graduate of the *Kulliyah* including the
89 graduates of the former REM Academy.
- 90
91 d. **Alumni Association** refers is an organized group or society of the
92 alumni of the *Kulliyah* and the Rem Academy which are certified or
93 recognized by the Board through *Kulliyah* Alumni Relations Office.
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- e. **Auxiliary Services** refers to all kinds of services performed or rendered by the *Kulliyah* other than academic, such as clinic, cafeteria, janitorial, printing press, bookstore, and the like.
 - f. **Board** refers to the Board of Trustees of the *Kulliyah*, the governing board i.e, the highest policy-making body of the *Kulliyah*.
 - g. **Curricular Programs** - refers to the recognized academic programs, such as baccalaureate and postgraduate programs, including diploma, certificate or its equivalent, covering the mandatory curriculum and practicum specifications to strengthen professional practice.
 - h. **Faculty Association** refers to the sole registered or accredited faculty organization of the faculty members of the *Kulliyah*, its campus, or department, duly registered or accredited by the Civil Service Commission – Personnel Relations Office (CSC-PRO) and Ministry of Labor and Employment – Bureau of Labor Relations (MOLE-BLR) for their mutual aid and protection.
 - i. **Higher Education Institution (HEI)** refers to an institution of higher learning in the Philippines primarily offering degree-granting programs.
 - j. **Human Sciences** – refer to the knowledge that study human life and behavior excluding spiritual aspects, such as Sociology, Psychology, Political Sciences, and others.
 - k. **Islamic Revealed Knowledge** – refers to the knowledge that is derived from the Qur'an and the Sunnah of the Prophet or traditions of Prophet Muhammad (SAW). It includes but not limited to Aqeedah (Theology), Fiqh (Islamic Jurisprudence), Tafsir (Qur'anic Exegeses), Ulum ul Qur'an, Ulum ul Hadith.
 - l. **Islamic Revealed Knowledge and Human Sciences** – refers to a unique interdisciplinary program of the *Kulliyah* that study Human Sciences with the integration of the Islamic Revealed Knowledge and aim to balance the material progress with spiritual and moral standard.
 - j. **Kulliyah** refers to the Bangsamoro *Kulliyah* for Islamic Studies (BKIS).
 - k. **Ministry** refers to the Ministry of Basic, Higher and Technical Education (MBHTE)-
 - l. **Moral Governance** – refers to the set of rules, practices, and processes completely devoid of all the evils of graft and corruption,

142 and explicitly driven by the moral principles of utmost dedication,
143 devotion, honesty, justice, and integrity.

- 144
- 145 m. **Private Islamic Institution (PII)** – refers to any existing Islamic
146 Educational Institution within the BARMM region the offer Islamic
147 Education, such as private Jami'ah, private Kulliyah, Private
148 Madrasah, and Toril, which are recognized by MBHTE.
- 149
- 150 n. **Private Islamic Institutions Representative (PIIR)** refers to the Board
151 member who is a prominent citizen representing MBHTE-recognized
152 private Islamic institutions, distinguished in his or her profession or field
153 of specialization aligned to the mandate of the *Kulliyah*, and
154 possesses none of the disqualifications under this IRR.
- 155
- 156 o. **REMACADEMY** refers to the Regional Madrasah Graduate Academy
157 which was created by virtue of MMAA 164. It is a government-
158 supported academic institution of higher learning in Islamic and
159 Arabic studies.
- 160
- 161 p. **Special Trust Funds** refers to the total amount collected or charged
162 from the students for tuition and other fees for a specific purpose,
163 including the collection and receipts from sources other than
164 payment of tuition fees, held in trust by the *Kulliyah*.
- 165
- 166 q. **Specialized Program Offerings** – refer to curriculum programs
167 tailored to specific fields or areas of interest relevant to the BARMM
168 context.
- 169
- 170 r. **Student Trustee** refers to the President of the Student Government
171 Organization elected by the student council.

172

173 **RULE III**
174 **LOCATION**

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176 **Section 7. Location.** – The *Kulliyah* shall be situated in the Municipality of
177 Buluan, Province of Maguindanao del Sur, and such other areas as
178 may be determined by the Board.

179 **RULE IV**
180 **MANDATE**

181

182 **Section 8. Mandate.** – The *Kulliyah* shall be an institution of specialized higher
183 learning which shall primarily provide baccalaureate and graduate
184 degree programs. It shall promote instruction, research, extension
185 services, including resource generation, and leading innovation in its
186 areas of specialization.

187

188 **Section 9. Moral Governance.** - It shall also institutionalize moral governance
189 that is inclusive and reflective of the aspirations and ideals of the
190 Bangsamoro people. Moral governance shall be operationalized in
191 the *Kulliyah* in the following manners:

192
193 a. **Academic Integration** – Moral governance shall be embedded in
194 all curricular offerings, with courses explicitly covering ethics, and
195 Islamic moral principles. Specialized courses on moral
196 governance, Islamic law, and ethical leadership shall be
197 developed to promote these values among students.

198
199 b. **Research and Community Engagement** – All research activities
200 shall adhere to ethical standards aligned with moral governance,
201 with a focus on promoting social justice, transparency, and the
202 public good. Extension services shall prioritize projects that address
203 inequality and empower the Bangsamoro community.

204
205 c. **Administrative Practices** – The *Kulliyah* shall adopt a Code of
206 Conduct for all members, ensuring that transparency,
207 accountability, and ethical leadership are practiced at all levels.
208 Ethics committees shall be established to oversee compliance
209 with these principles.

210
211 **RULE V**
212 **CURRICULAR OFFERINGS**
213

214 **Section 10. Curricular Offerings.** - The Ministry shall issue the guidelines for
215 crafting the curricular offerings of the *Kulliyah*.

216
217 **Section 11. Coordination with CHED.** – The *Kulliyah* shall coordinate with CHED
218 through the Ministry for alignment of its programs.

219
220 **Section 12. Specialized Program Offerings.** – The *Kulliyah*, through the Board,
221 has the power to introduce, craft, and implement specialized
222 program offerings relevant to the Bangsamoro region, subject to the
223 approval of the Ministry and in coordination with the CHED.

224
225 **Section 13. Existing Programs.** – For degree programs already recognized by
226 CHED, the *Kulliyah* shall conduct regular review of its programs to
227 ensure alignment with CHED standards, and compliance with the
228 requirements of the Ministry.

229
230 **Section 14. New Programs.** – For new programs not currently recognized by the
231 CHED, the *Kulliyah* shall follow the procedure as adopted by the
232 Ministry. The *Kulliyah* shall promote the development of
233 interdisciplinary programs that integrate Islamic Studies with other
234 fields of specialization.

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RULE VI
POWERS

238 **Section 15. Powers as a Corporate Body; Exercise Thereof Not Absolute.** – The
239 *Kulliyah*, as a Ministry- supervised institution, shall have the powers of
240 a corporation as granted by the law. However, exercise of such powers
241 shall be limited to activities necessary to fulfill its educational mandate
242 and the objectives set out in BAA No. 50.

243 Where the Act is silent and ambiguous, the general incorporation law
244 shall apply in suppletory, provided that such interpretation aligns with
245 the institution's purpose as an educational entity.

246 In addition to the powers outlined under Section 9 of the BAA No. 50,
247 the Board shall exercise the following:

248
249 a. Enjoy the privileges provided by law to non-stock, non-profit
250 educational institutions, including but not limited to tax
251 exemptions, eligibility for public grants, and other benefits
252 afforded under national law.

253
254 b. Expand or create campuses in accordance with applicable laws.
255

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RULE VII
BOARD OF TRUSTEES

259 **Section 16. Composition.** – The Board of Trustees, hereinafter referred to as the
260 "Board", shall be the governing body of the *Kulliyah* and shall be
261 composed of the following:

262
263 a. Minister of Basic, Higher and Technical Education as the
264 Chairperson;

265
266 b. Director-General for Higher Education as the 1st Vice-Chairperson;
267

268 c. Director-General for *Madaris* Education as the 2nd Vice-
269 Chairperson;

270
271 d. Members:

- 272
273 1. The *Kulliyah* President;
274 2. Chairperson of the Committee on Basic, Higher and
275 Technical Education of the Bangsamoro Parliament;
276 3. The Bangsamoro *Mufti*;
277 4. President of the Faculty Association of the *Kulliyah*;
278 5. President of the Student Government Organization.
279 *Provided*, that, in the absence of a Student Government
280 Organization President, the Board shall schedule a maximum

- 281 of one (1) month for the campaign and election of student
282 trustee;
- 283 6. President of the Alumni Association; and,
- 284 7. Private Islamic Institutions Representative (PIIR) recognized by
285 MBHTE, chosen from among a list of at least three (3) persons
286 coming from Private Islamic Institution, as recommended by
287 the Director-General for Higher Education (DGHE) and the
288 Director-General for *Madaris* Education (DGME), based on
289 the normal standards and qualifications for the position.
290

291 **Section 17. Search, Qualifications, and Selection of the Private Islamic**
292 **Institutions Representative (PIIR).**
293

294 **17.1. Search for the PIIR.** – The search for the PIIR shall as much as possible
295 commence within six (6) months, but not earlier than eight (8)
296 months, prior to the expiration of the current term of the PIIR. The
297 Offices of the Director-General for *Madaris* Education (DGME) and
298 Director-General for Higher Education (DGHE) shall jointly seek
299 nominations of PIIR candidates from the Private Islamic Institutions.
300 The same Offices shall initiate the call for nominations through
301 publication using local or regional newspapers, multi-media
302 channels, radio, letters to various civic, social, and/or professional
303 organizations, social media sites, or online announcements, among
304 others. The Invitation for Application or Nomination shall be
305 published for at least two (2) consecutive weeks. The notice shall
306 include the minimum qualifications under Section 2.2, the
307 documentary requirements under Section 2.3, the deadline for
308 submitting the requirements, and the place for submission of the
309 application or nomination.
310

311 **17.2. Minimum Eligibility Requirements and/or Standards for the PIIR in the**
312 **Board.** – The PIIR must meet the following minimum conditions for
313 selection:
314

- 315 a. Be a Filipino citizen and of legal age;
- 316
- 317 b. Must be holding an administrative position in Private Islamic
318 Institution;
- 319
- 320 c. Have at least five (5) years of employment, business, or practice
321 of profession in the private sector;
- 322
- 323 d. Be domiciled in or a resident for at least two (2) years of the city
324 or province where the *Kulliyah* or its campuses are located;
325

- 326 e. Not connected with the *Kulliyah* or other government agencies
327 and instrumentalities in any manner, for one (1) year immediately
328 prior to his or her nomination to the PIIR position;
329
- 330 f. Not currently employed or appointed to any position in the
331 government (local, national, including government-owned and
332 controlled corporations), be it full time or part time, at the time of
333 nomination for the PIIR position;
334
- 335 g. Not related to any member of the present Board or their duly-
336 authorized representatives, within fourth civil degree of
337 consanguinity or affinity; and,
338
- 339 h. Not have been a candidate who lost in any national or local
340 election, except for barangay elections, within one (1) year after
341 such election.
342

343 **17.3. Documentary Requirements for Application or Nomination to the**
344 **PIIR.** – In order to observe the minimum requirements provided in
345 Section 2.2, the Nominee shall provide the following documentary
346 requirements:
347

- 348 a. Duly notarized application or nomination (with the conforme of
349 the Nominee);
350
- 351 b. Duly accomplished, computerized, and notarized Personal Data
352 Sheet (CSC Form 212)
353
- 354 c. Certificate of Employment stating Nominee's present position in
355 the Private Islamic Institution;
356
- 357 d. Service Record of Nominees who have been employed in the
358 government at any point;
359
- 360 e. NBI Clearance;
361
- 362 f. Certification of No Connection with the *Kulliyah* the Nominee is
363 applying or nominated to;
364
- 365 g. Signed Commitment and Availability of the Nominee to serve as
366 PIIR;
367
- 368 h. Signed Conforme to the Conditions of PIIR as provided in Section
369 2.12; and,
370
- 371 i. Other documents as may be required by the Board.

372 **17.4. Deadline for Submission of Applications or Nominations.** – The
373 Offices of the DGME and DGHE shall determine the deadline for the
374 submission of applications or nominations in accordance with the
375 timeline set by the Office of the Minister (OMIN). Application or
376 nominations shall be sent through the Secretariat constituted by the
377 Offices of the DGME and DGHE, addressed to the Minister not later
378 than ninety (90) days before the expiration of the term of the
379 incumbent PIIR.

380
381 Applications, nominations, and other documentary requirements
382 shall be filed personally, through a representative, by registered mail,
383 or by authorized private courier, with the Secretariat, provided that
384 all applications or nominations must be received on or before the
385 deadline. Online submission of documents may be allowed subject
386 to submission of hard copies of the same.

387
388 **17.5. Processing and Screening of PIIR Nominees.** – The Offices of the
389 DGME and DGHE shall conduct a series of meetings to evaluate all
390 the applications, nominations, documentations, and references
391 submitted to it. It shall, at its discretion, initiate and conduct
392 validation processes of these materials.

393
394 Only those applicants or nominees who meet the minimum
395 requirements will be considered for inclusion in the short list of
396 candidates.

397
398 In case there are less than the required candidates, the Office of the
399 DGME may set a new period for submission of applications or
400 nominations.

401
402 In any case, the Offices of the DGME and DGHE shall submit its report
403 and recommendation not later than (30) days prior to the expiration
404 of the term of the incumbent PIIR.

405
406 **17.6. Selection Criteria for Candidates.** – All qualified applicants and
407 nominees for the PIIR may be evaluated using the following criteria:

- 408
409 a. Prestige and prominence of the applicant or nominee;
410
411 b. Past and current membership in civic, social, religious, and
412 professional organizations;
413
414 c. Past and current achievements in the field of specialization; and
415
416 d. Knowledge, expertise, depth, and breadth of experience
417

418 **17.7. Ranking and Recommendation.** – The Offices of the DGME and
419 DGHE shall rank candidates using an evaluation tool and prepare a
420 shortlist of the required three (3) candidates.
421

422 The Offices of the DGME and DGHE shall also prepare a joint report
423 on all the nominations, pertinent documentation and references it
424 received, as well as the result of the validation process it conducted
425 on the qualified candidates' prominence, achievements, and
426 reputation. From these, the Office of the DGME shall state the bases
427 for its recommendations of the three (3) highest ranked candidates
428 to the OMIN to fill up the PIIR in the Board.
429

430 The joint reports and recommendations of the Offices of the DGME
431 and DGHE shall be submitted to the OMIN within sixty (60) days from
432 the closing of applications and nominations for the PIIR position but
433 not later than thirty (30) days prior to the expiration of the term of the
434 incumbent PIIR.
435

436 **17.8. Selection of the PIIR.** – The Minister shall select and appoint the PIIR
437 from the list of candidates per recommendation of the Offices of
438 the DGME and DGHE.
439

440 **17.9. Completion of the Search.** – The search process shall be completed
441 within a period of three (3) months.
442

443 **17.10. Terms and Conditions of the PIIR.** – The terms and conditions for
444 the PIIR shall be as follows:
445

- 446 a. The PIIR shall serve for a term of two (2) years. A PIIR shall not, after
447 his or her term ends, act in a hold-over capacity.
448
- 449 b. In case of death, incapacity, resignation, or other analogous
450 reasons, the PIIR's position shall be deemed vacated. A new
451 search process for a new PIIR must be established in accordance
452 with the provisions of this IRR. The new PIIR shall serve the full term
453 of two (2) years.
454

455 **17.11. Confidentiality of Information.** – The Offices of the DGME and
456 DGHE, the Secretariat, and the OMIN shall not use or divulge
457 confidential information officially known to its members by reason
458 of their office and not made available to the public, either:
459

- 460 a. To further their private interests, or give undue advantage to
461 anyone; or,
462
- 463 b. To prejudice the public interest.
464

465 **Section 18. No Compensation for the Chairperson, Vice-Chairpersons, and**
466 **Members of the Board; Reimbursement and Honorarium.** – The Board
467 shall serve without compensation, but they shall be reimbursed for:
468

- 469 a. Necessary Expenses, the amount of which shall be based on
470 existing government issuances, incurred in their attendance in the
471 Board meetings or in connection with the conduct of official
472 business authorized by resolution of the Board; and,
473 b. Honorarium, the amount of which is subject to applicable rules on
474 honorarium.

475
476 The reimbursement for necessary expenses and the honorarium shall
477 be subject to existing accounting and auditing rules and regulations.
478

479 **Section 19. Meetings.** – The Board may hold regular meetings or special
480 meetings.
481

482 **19.1. Regular Meetings.** – The Board must regularly convene at least
483 once every quarter.
484

485 **19.2. Special Meetings.** – The Chairperson may call for a special meeting
486 as the need arises.
487

488 A member of the Board may also propose for the conduct of a
489 special meeting through a written request to the Chairperson at least
490 five (5) days prior to the date of the intended special meeting.
491

492 **19.3. Frequency, Date, and Venue of Regular and/or Special Meetings.**
493 – The frequency and the date and venue of regular meetings of the
494 Board shall be determined by the Board itself, provided that the
495 Members shall receive the authorized allowances in only four (4)
496 regular meetings and four (4) special meetings per year, for purposes
497 of budget computation.
498

499 **19.4. Responsibility of the Kulliyah President.** – The *Kulliyah* President
500 shall be responsible in ensuring the smooth holding of the Board's
501 regular meetings or special meetings. He/She must ensure, through
502 the Board Secretary, the preparation of the agenda folders for
503 Board Meetings to be provided to the Chairperson and Members at
504 least five (5) days prior to any regular meeting and one (1) day prior
505 to a special session.
506

507 **19.5. Minutes of Meeting.** – The minutes of Board meetings shall be
508 confidential in character. Any request for a copy of the minutes or
509 excerpts shall be subject to the approval of the Vice-Chairpersons,
510 subject to existing laws and regulations. The approval or denial of
511 request shall be appealable to the Chairperson.

512 The minutes of the meeting shall be open to inspection/reproduction
513 by any Member upon demand in writing. The inspecting or
514 reproducing party shall remain bound by confidentiality rules under
515 prevailing laws, such as the rules on trade secrets or processes under
516 Republic Act No. 8293, otherwise known as the "Intellectual Property
517 Code of the Philippines," as amended, Republic Act No. 10173,
518 otherwise known as the "Data Privacy Act of 2012," and the Rules of
519 Court.

520
521 **Section 20. Quorum.** – A majority of all the members of the Board present and
522 holding office at the time of its regular meetings or special meetings,
523 shall constitute a quorum.

524
525 No regular meeting or special session of the Board, however, shall be
526 validly held without the Chairperson.

527
528 **Section 21. Presiding Officer.** – The Minister of MBHTE shall be the presiding
529 officer of the regular meetings and special meetings of the Board as
530 its Chairperson.

531
532
533 **Section 22. Manner of Voting.**

- 534
535 A. Unless otherwise provided in the IRR, a Board Resolution shall be
536 adopted by a majority of those present at a meeting in which there
537 is a quorum. The method of voting shall be one of the following:
538 i. by showing of hands;
539
540 ii. by voicing votes;
541
542 iii. by casting ballots; or
543
544 B. The Board may conduct its meetings via other modes, such as, but
545 not limited to, the use of video teleconferencing. The attendance
546 via other modes shall be counted in the determination of the
547 quorum in the said meeting. Trustees cannot attend nor vote by
548 proxy.
549
550 C. The Chairperson shall not cast a vote except when his/her vote is
551 necessary to attain a majority.
552
553 D. Every decision voted upon by at least a majority of all members
554 present shall be valid as an act of the Board.
555
556 E. The Board shall furnish a copy of all Board Resolutions to the Ministry.
557

558 **Section 23. Assumption to Office.** – The Chairperson, Vice-Chairpersons, and
559 government officials who are Board members in an *ex officio*
560 capacity shall perform their functions and duties upon their
561 assumption to office.

562 The right of the Faculty Association and Alumni Association Presidents,
563 and the Student Government Organization President to become
564 members of the Board shall automatically arise from their election
565 and qualification as such.

566
567 Except *ex officio* members, all Board members must take their oaths
568 of office before they could assume their functions in the Board.

569
570 **Section 24. Conflict of Interest.** – A Board member shall recuse themselves from
571 voting on any matter in which he or she has interest or wherein conflict
572 may arise.

573
574 Financial conflict of interest arises in a situation where one or more
575 Board members might gain or lose financially, directly or indirectly, as
576 a result of the approval of the resolution.

577
578 A non-financial conflict of interest arises when the matter to be voted
579 for
580 involves, directly or indirectly, one or more Trustees or their spouses
581 and/or relatives within the fourth civil degree of consanguinity or
582 affinity.

583

584

585 **RULE VIII** 586 **STRUCTURE OF THE KULLIYYAH**

587 **Section 25. Composition.** – The *Kulliyyah's* structure shall be composed of the
588 Board of Trustees, Office of the President, Academic Council, and
589 Administrative Council.

590
591 The Office of the President shall be supported by appropriate Services,
592 Divisions, Sections, and Units.

593

594 **Section 26. President of the Kulliyyah.** – The administration of the *Kulliyyah* is
595 vested in its President who shall render full-time service.

596

597 **Section 27. The Kulliyyah President; Selection; Appointment.** – The *Kulliyyah*
598 President shall be selected and appointed by the Chief Minister upon
599 the recommendation of a duly-constituted Search Committee for
600 *Kulliyyah* Presidency (SCKP). The *Kulliyyah* President shall have a salary
601 grade of 26.

602

603 **Section 28. Appointment of Officer-in-Charge in case of permanent vacancy**
604 **in the Office of the President.** – The Chief Minister shall designate an

605 Officer-in-Charge for the *Kulliyah* in case of permanent vacancy in
606 the Office of the President by reason of death, compulsory retirement,
607 resignation, removal for cause, or incapacity to perform the functions
608 of the office, pending the appointment of a new President: *Provided*,
609 That the Officer-in-Charge shall serve only for the unexpired portion of
610 the term.

611
612 Designation to fill an unexpired term shall not be considered an
613 appointment to a complete term.
614

615 **Section 29. Creation of the Search Committee for Kulliyah President (SCKP). –**

616 The following conditions shall apply in the conduct of the search for
617 the *Kulliyah* President:
618

619 a. The Board shall create a Search Committee for *Kulliyah* President
620 (SCKP) to search, screen, and recommend eligible candidates for
621 *Kulliyah* President, not later than six (6) months before the end of
622 the term of the incumbent *Kulliyah* President. The Board shall also
623 designate the members of the SCKP Secretariat to assist the SCKP
624 with its tasks and activities.
625

626 b. The SCKP shall have at least five (5) members selected by the
627 Board composed of qualified representatives from the academic
628 community, the private Islamic higher institutions, MBHTE-Higher
629 Education, MBHTE-Madaris Education, and MBHTE-Office of the
630 Minister (OMIN). The Board shall designate the Chairperson of the
631 SCKP from among the members of the SCKP. The SCKP shall meet
632 twenty (20) days from its constitution.
633

634 c. No SCKP member shall be related within the fourth civil degree of
635 consanguinity or affinity, had or have personal, social, professional
636 relationships, business interests or financial connections, and
637 political party affiliations to an applicant for *Kulliyah* President to
638 avoid conflict of interest.
639

640 d. If any of such relationship exists, the SCKP member shall disclose
641 the relationship to the Board. The disclosure or discovery of such
642 relationship and possible conflict of interest or partiality will serve
643 as basis for the Board to decide whether to revoke the
644 appointment of the concerned SCKP member.
645

646 e. The representative of the private Islamic higher institutions in the
647 SCKP must not in any way be directly or indirectly connected with
648 the *Kulliyah*.
649

- 650 f. To ensure the effective and efficient performance of its duties, the
651 Board shall allocate a budget and provide the facilities of the
652 *Kulliyah* to the SCKP.

653 **Section 30. Publication of Notice of Search for Kulliyah President.** – The SCKP
654 shall, within one (1) month from its constitution, prepare the notice of
655 search for Kulliyah President and publish it in online media channels
656 and at least one (1) newspaper of general circulation for at least
657 three (3) consecutive weeks.

658
659 The notice shall include the minimum qualifications under Section 8,
660 the documentary requirements under Section 9, the deadline for
661 submitting the requirements, and the place for the submission of the
662 application.

663
664 In addition to the requirements and processes mentioned in the
665 immediately preceding provisions, the Ministry shall ensure that the
666 Kulliyah President position be published in compliance with Republic
667 Act No. 7041 (RA 7041), otherwise known as the “Publication Law”
668 and the 2017 Omnibus Rules on Appointments and Other Human
669 Resource Actions (ORA-OHRA) (Revised July 2018) issued by the CSC.

670
671 **Section 31. Manner of Submission.** – The applications shall be sent through the
672 SCKP Chairperson, addressed to the Office of the Chief Minister.

673
674 The applications and other documentary requirements shall be filed
675 personally, through a representative, by registered mail, or by
676 authorized private courier with the SCKP Secretariat, provided that all
677 the applications must be received on or before the deadline.

678
679 **Section 32. Minimum Qualifications of the Kulliyah President.** – The minimum
680 qualifications of any applicant for the *Kulliyah* Presidency shall be:

- 681
682 a. Not less than thirty-five (35) years old and not a day older than the
683 sixty-first (61st) birthday at the time of the expiration of the term of
684 the incumbent *Kulliyah* President;
- 685
686 b. A Filipino citizen;
- 687
688 c. Holder of at least a Master's degree from a CHED-recognized HEI
689 or foreign institution accredited by its respective higher education
690 ministry/commission or appropriate regulatory body, which is
691 defined as Level 7 in the Philippine Qualifications Framework
692 (PQF), under Republic Act No. 10968, otherwise known as the “PQF
693 Act”;
- 694
695 d. Must be able to read and write in Arabic Language;
- 696

- 697 e. With proven track record of academic leadership as SUC/LUC
698 administrator (e.g., president, vice-president, dean, campus
699 administrator, director) or high-level management
700 executive/administrator, whether in the public or private sector,
701 for at least five (5) years; Nomenclature of the position, especially
702 in the private sector may be clarified by the Board as long as the
703 position is high-level management; and,
704
705 f. Must not have been convicted for a crime involving moral
706 turpitude, or an offense punishable by imprisonment for a period
707 exceeding six (6) years, or suspended administratively for twelve
708 (12) months, or dismissed from the service.
709

710 **Section 33. Documentary Requirements for the Kulliyah Presidential**
711 **Applicants.** – Interested applicants must submit one (1) set of original
712 and a number of photocopies as may be determined by the SCKP, of
713 the following documents to the SCKP Secretariat:
714

- 715 a. Formal application letter addressed to the Chief Minister through
716 the SCKP Chairperson
717
718 a. Detailed curriculum vitae, attested and signed by the applicant;
719
720 b. Transcript of records, training certifications, professional
721 accreditations, diplomas, and employment/service records;
722
723 c. Published research work, if any;
724
725 d. Signed and notarized statement containing the Proposed Vision,
726 Mission, and Development Goals for the *Kulliyah* by the
727 applicant;
728
729 e. Certificates/clearances from the following government agencies,
730 obtained no more than three (3) months from the filing date of the
731 application, indicating that the applicant has not been found
732 guilty in any administrative or criminal case:
733
 - National Bureau of Investigation (NBI)
 - Sandiganbayan
 - Civil Service Commission (CSC)
 - Office of the City Prosecutor
 - Office of the Ombudsman (for government employees)
 - Institution/Company where the applicant is presently
738 employed
739

740
741 In case of delay in the issuance of the agency/office concerned
742 due to fortuitous events, proof of payment of application fee
743 may be used in the application subject to submission of the

744 Certificates/Clearances at the time of the pre-evaluation
745 process by the SCKP. The deadline of which can be set by the
746 SCKP;

- 747
- 748 f. Birth certificate authenticated by the Philippine Statistics
749 Authority (PSA);
- 750
- 751 g. Medical certificate of physical fitness issued by a physician from
752 a government health institution not in any way connected with
753 the applicant or the *Kulliyah*;
- 754
- 755 h. Drug testing certificate pursuant to the CSC Memorandum
756 Circular No. 13, s. 2017;
- 757
- 758 i. Neuro-psychiatric examination result obtained from a
759 government health institution. In case there is none, the neuro-
760 psychiatric examination result shall be obtained from a DOH-
761 accredited institution not connected with the applicant;
- 762
- 763 j. Duly accomplished, computerized, and notarized Personal Data
764 Sheet (CSC Form 212); and,
- 765
- 766 k. Other documents that may be reasonably required by the Board.
- 767

768 The documentary requirements shall be submitted on or before the
769 deadline specified in the published notice of search and call for
770 applications referred to in Section 6.

771

772 **Section 34. Submission and Pre-Evaluation Process.** – The procedure for the
773 submission and pre-evaluation of applications for the *Kulliyah* Presidency is as
774 follows:

775

776 **34.1.** An applicant or his/her representative must submit all the required
777 documents to the SCKP Secretariat within the prescribed period.

778

779 **34.2.** The SCKP Secretariat shall transmit the original and photocopies of
780 the documents submitted by the applicant to the SCKP. All original
781 documents submitted by an applicant that is accepted by the
782 SCKP Secretariat must be returned to the applicant within sixty (60)
783 days after the completion of the search and selection processes.

784

785 **34.3.** The SCKP Secretariat shall submit a status report on the tasks
786 delineated in Subsections 7.1 and 7.2, as well as a summary of
787 documents received and the issues it encountered, to the SCKP
788 Chairperson within ten (10) calendar days after the deadline set in
789 the published notice.

790

791 **34.4.** Upon receipt of the SCKP Secretariat Report, the SCKP shall
792 convene within a reasonable period to determine if the documents
793 screened and pre-evaluated by the SCKP Secretariat are indeed
794 complete. The SCKP shall also look into the documentary issues that
795 the SCKP Secretariat encountered and reported, and all the
796 documents attached to the report to validate the decision of the
797 SCKP Secretariat. During this period, the SCKP is given the authority
798 to ascertain, validate the validity of the compliance with the
799 minimum requirements and/or documentary requirements.
800

801 **34.5.** If the SCKP decides to disqualify an applicant because of failure to
802 comply with all the minimum requirements and/or submit all the
803 documentary requirements, it shall immediately inform the
804 applicant, stating the reasons for the disqualification.
805

806 **34.6.** A motion for reconsideration (MR) of an applicant's disqualification
807 may be filed with the SCKP and should be resolved by the SCKP
808 within five (5) days from receipt of the MR. The decision of the SCKP
809 may be appealed to the Board. The decision or resolution of the
810 SCKP disqualifying an applicant for failure to submit the complete
811 requirements on time shall be final. All the original documents and
812 their photocopies shall be returned to the applicant.
813

814 **34.7.** In case the SCKP has determined, that there are three (3) or more
815 qualified applicants, the SCKP through its Chairperson shall
816 immediately send formal notices to the applicants inviting them to
817 proceed with the succeeding phases of the search, i.e., the public
818 presentation and panel interview to be held at the *Kulliyah*
819 premises.
820

821 **34.8.** In case the SCKP has determined that there are less than three (3)
822 applicants who have submitted applications or less than three (3)
823 applicants who have qualified, the SCKP shall report the same to
824 the Board.
825

826 **Section 35. Evaluation Process and Recommendation of the SCKP to the Board.**

827 – After the applicants have been qualified, the SCKP shall evaluate
828 them based on the following criteria:
829

830	Professional Competence	35%
831	Academic Background	25%
832	Public Forum/Presentation	25%
833	Panel Interview	15%
834	TOTAL	100%

835

836 The professional competence and academic background of
837 applicants shall be evaluated using the Profile Appraisal Form
838 attached as Annex "A" of this IRR.
839

840 **Section 36. Re-opening of Submission of Applications.** – The Board shall reopen
841 the submission of applications for *Kulliyah* President if upon report of
842 the SCKP:

843
844 a. Less than three (3) aspirants have submitted applications; or,

845
846 b. Less than three (3) aspirants have qualified.
847

848 The SCKP shall publish the Notice of Search in accordance with Section
849 4. Applicants who have already submitted his/her application and
850 documentary requirements during the previous search need not
851 submit anew.

852
853 After re-opening the submission of applications, and there are still less
854 than three (3) qualified applicants, the Board may choose to reopen
855 the search or choose from the qualified applicants per evaluation of
856 the SCKP.
857

858 **Section 37. Oath of Office.** – The duly-appointed *Kulliyah* President shall take
859 the oath of office before the Chief Minister and shall assume office in
860 accordance with the appointment.
861

862 **Section 38. Term of Office of the Kulliyah President.** – The *Kulliyah* President
863 shall have a term of four (4) years, the beginning and end of which
864 must be clearly specified in the appointment issued. The *Kulliyah*
865 President is eligible for reappointment to a second term in
866 accordance with this IRR.
867

868 **Section 39. Re-appointment of the Kulliyah President.** – The *Kulliyah* President
869 appointed shall be eligible for reappointment for one (1) term only.
870 The procedures for reappointment for a second term are as follows:
871

872 a. The incumbent *Kulliyah* President shall undergo a process of
873 evaluation on the key areas of governance. The SCKP shall be the
874 Evaluation Committee (EC). The EC shall formulate the criteria for
875 the evaluation of the performance of the incumbent, which shall
876 be submitted for the approval of the Board. The EC shall submit its
877 report to the Board addressed to the Board Chairperson. The
878 Board shall endorse the same to the Office of the Chief Minister.
879

880 b. The *Kulliyah* President whose term will reach the mandatory age
881 of retirement but not more than seventy (70) years old may signify
882 an intention for an extension of services for purpose of completion

883 of term within six (6) months prior to such mandatory retirement.
884 No *Kulliyah* President shall be extended beyond the age of
885 seventy (70).

886
887 c. A person appointed as the *Kulliyah* President may serve only two
888 (2) terms consisting of four (4) years each, or a maximum of eight
889 (8) years, regardless of the second term being by
890 "reappointment" or "extension." Upon the expiration of the two
891 terms of the *Kulliyah* President, the position shall be deemed
892 automatically vacated.

893
894 d. The minimum standard for the re-appointment of the *Kulliyah*
895 President is attached as Annex "B," without prejudice to the Board
896 to include additional criteria.

897
898 **Section 40. Hold-Over.** – In the event of the expiration of the term of the
899 *Kulliyah* President, he or she may continue be such in a hold-over
900 capacity, under the following conditions:

901
902 a. The Board has substantially undertaken the activities for the
903 evaluation for re-appointment of the incumbent *Kulliyah*
904 President;

905
906 b. The Board has not yet resolved whether the *Kulliyah* President will
907 be reappointed for a second term, or in case the *Kulliyah*
908 President has not signified his/her intention to be re-appointed or
909 is already proscribed to hold the position, the Chief Minister has
910 not yet appointed a new President.

911
912 c. The Chief Minister has approved the hold-over capacity before
913 the expiration of the term; and,

914
915 d. No hold-over capacity shall exceed the period of six (6) months or
916 one (1) semester. After the expiration of that period and no
917 *Kulliyah* President has been appointed, the Chief Minister shall
918 designate an OIC-*Kulliyah* President.

919
920 **Section 41. Re-appointment of *Kulliyah* President under Secondment.** – The re-
921 appointment of the *Kulliyah* President under secondment shall,
922 aside from complying with the requirements prescribed in this IRR,
923 strictly adhere to the requirements of the Civil Service Commission
924 (CSC) Memorandum Circular No. 15, s. 1999 as amended by CSC
925 Resolution No. 06-1165 dated July 5, 2006, the Guidelines on
926 Secondment, and the applicable provisions of the Omnibus Rules on
927 Appointments and Other Human Resource Actions (ORA-OHRA,
928 Revised July 2018) issued by the CSC.

929

930 **Section 42. Appointment of New Kulliyah President after Permanent Vacancy**

931 **Occurs.** – In case a new *Kulliyah* President is appointed by the Chief
932 Minister after a permanent vacancy occurs in the Office of the
933 *Kulliyah* President but during the term of office of the original
934 appointee, the new *Kulliyah* President shall be appointed in
935 accordance with Civil Service rules and this IRR and the new *Kulliyah*
936 President shall be entitled to hold office only for the unexpired term.
937 The new *Kulliyah* President may be eligible for reappointment to
938 another term. The service of the new *Kulliyah* President for the
939 unexpired term shall not count as a term for purposes of appointment
940 and reappointment.

941
942 **Section 43. Powers and Duties.** – The *Kulliyah* President shall be in charge with
943 the administration of the *Kulliyah* with the following specific powers,
944 functions, duties, and responsibilities:

- 945
946 1. Carry out the general policies laid down by the Board and shall
947 have the power to act within the ambit of said general policies
948 and shall have general supervision of all business and financial
949 operations of the *Kulliyah*. He/She shall direct or assign the details
950 of executive action.
- 951 2. Recommend disciplinary action against any member of the
952 *Kulliyah* personnel, faculty or non-faculty as well as any student
953 of the *Kulliyah* for violations of *Kulliyah* policies and guidelines or
954 existing laws, rules and regulations.
- 955
956 3. Serve as the official medium of communication among the
957 faculty, employees, students, the Board, and Councils.
- 958
959 4. Preside at commencement exercises and other public programs
960 and official functions of the *Kulliyah* and confer such degrees
961 and honors as granted by the Board. All diplomas and certificates
962 issued by the *Kulliyah* shall be signed by him/her.
- 963
964 5. Submit an annual report to the Board on the work of the past year
965 and needs for the current year. He/She shall also present to the
966 Board the annual budget of the *Kulliyah* with estimates of
967 income and expenditures, including the short, medium, and long-
968 term development and investment plans.
- 969
970 6. The *Kulliyah* President shall discharge the following specific
971 duties, authorities, and powers in accordance with existing laws,
972 rules, and regulations:
- 973
974 a. Endorse resignation of the officials, faculty members, and
975 employees to the Minister.
- 976

977 b. Endorse applications for leaves of absences;
978

979 c. Supervise and control, through the Vice Presidents for
980 Academic Affairs and College Deans, all programs of
981 activities of the *Kulliyah* and authorize the issuance of
982 adequate rules for the operations of the Colleges and
983 Departments;
984

985 7. Perform other duties and responsibilities, as may be authorized by
986 the Chief Minister and Minister of MBHTE.
987

988 **Section 44. Other Officers.** – A Vice-President for Academic Affairs, Vice-
989 President for Administration and Finance, and a Vice-President for
990 Research, extension and Development, who shall assist the *Kulliyah*
991 President, shall be appointed or designated by the Chief Minister
992 based on the applicable qualification standards.
993

994 When so warranted, and subject to the issuances of the concerned
995 government agencies, other Vice-Presidents may be designated by
996 the Chief Minister based on the applicable qualification standards,
997 upon the recommendation of the Board.
998

999 **Section 45. Minimum Qualifications of the Vice-Presidents.** – The minimum
1000 qualifications of any applicant for the *Kulliyah* Vice-Presidency shall
1001 be:
1002

1003 a. Not less than thirty-five (35) years old and not a day older than
1004 the sixty-first (61st) birthday at the time of the expiration of the
1005 term of the incumbent *Kulliyah* President;
1006

1007 b. A Filipino citizen;
1008

1009 c. For Academic Affairs and Research, Extension and
1010 Development, must be a holder of a Doctoral degree from a
1011 CHED-recognized HEI or foreign institution accredited by its
1012 respective higher education ministry/commission or
1013 appropriate regulatory body, which is defined as Level 7 in the
1014 Philippine Qualifications Framework (PQF), under Republic Act
1015 No. 10968, otherwise known as the "PQF Act". For
1016 Administration and Finance, must be a holder of at least a
1017 Masteral's degree from a CHED-recognized HEI or foreign
1018 institution; and
1019

1020 d. Must not have been convicted for a crime involving moral
1021 turpitude, or an offense punishable by imprisonment for a
1022 period exceeding six (6) years, or suspended administratively
1023 for twelve (12) months, or dismissed from the service.

1024 **Section 46. Duties and Responsibilities.** – The Board, through the Administrative
1025 Council, shall prescribe the duties and responsibilities of the Vice
1026 Presidents, College Deans, Directors, Heads, Chairpersons,
1027 Coordinators, and other officials in accordance with the provisions
1028 of the *Kulliyah* Code and such other existing laws, rules and
1029 regulations.

1030
1031 **Section 47. Filing of Report.** – On or before the fifteenth (15th) day of the
1032 second month after the opening of regular classes of every
1033 academic year, the *Kulliyah* President shall file with the Office of the
1034 Chief Minister, through the Office of the Minister of Basic, Higher and
1035 Technical Education, and with the Chairperson of the Committee on
1036 Basic, Higher and Technical Education of the Bangsamoro
1037 Parliament, a detailed report on the progress, conditions, and needs
1038 of the *Kulliyah*

1039
1040 **RULE IX**
1041 **THE KULLIYAH SECRETARY**
1042

1043 **Section 48. Secretary of the Kulliyah.** – The *Kulliyah* Secretary shall serve as
1044 the Secretary for the Board and Councils.

1045
1046 He/She shall, among others, keep all the records and the minutes of
1047 the proceedings of the Board and shall communicate to the
1048 Chairperson, Vice-Chairpersons, and members of the Board notice of
1049 all regular meetings, special sessions, and other undertakings of the
1050 Board. The *Kulliyah* President must ensure, through the Board
1051 Secretary, the preparation of the agenda folders for Board Meetings
1052 to be provided to the Chairperson, Vice-Chairpersons, and members
1053 at least five (5) days prior to any regular meeting and one (1) day prior
1054 to a special session.

1055
1056 In the absence of the Board Secretary for a scheduled meeting, an
1057 alternate Secretary may be designated by the Board for purposes of
1058 taking the minutes of the proceedings of the Board and assisting the
1059 *Kulliyah* President.

1060
1061 **Section 49. Designation.** – The *Kulliyah* Secretary shall be designated from
1062 among those holding a plantilla position in the *Kulliyah* and who has
1063 demonstrated exemplary service and possesses the necessary
1064 qualifications and experience to perform the duties of the Secretary.

1065
1066 **Section 50. Term of Office.** – The *Kulliyah* Secretary shall serve concurrently
1067 with the *Kulliyah* President's term, after which the *Kulliyah* Secretary
1068 shall revert to their permanent position, unless he/she is redesignated.
1069

1070 **Section 51. Transition of Records.** – The *Kulliyah* Secretary shall continue to
1071 perform the duties of the office until a new Secretary is designated.
1072 The outgoing Secretary shall provide assistance and orientation to the
1073 incoming *Kulliyah* Secretary and shall ensure that all official records,
1074 documents, and materials are handed over in an orderly and timely
1075 manner.

1076
1077 **RULE X**
1078 **ACADEMIC COUNCIL**
1079

1080 **Section 52. Academic Council.** – There shall be an Academic Council
1081 consisting of all permanent academic staff of the *Kulliyah*.
1082

1083 **Section 53. Powers and Duties.** – The Academic Council shall have the
1084 following powers and duties:

- 1085
- 1086 a. Act as a recommendatory body on all academic matters;
 - 1087
 - 1088 b. Review and recommend the curricular offerings of the *Kulliyah*
1089 subject to the approval of the Board;
 - 1090
 - 1091 c. Set the requirements for the admission of students, as well as for the
1092 graduation and conferment of degrees subject to the review and
1093 approval of the Board through the *Kulliyah* President; and
1094
 - 1095 d. Formulate academic policies, rules, and regulations on discipline
1096 subject to the approval of the Board; and,
1097

1098 **Section 54. Meetings and Quorum.** – . The *Kulliyah* President shall fix the
1099 schedule and venue of every meeting of the Council. A quorum for
1100 any meeting of the members shall consist of a majority of the
1101 members, and a majority of such quorum may decide any question
1102 at the meeting, except those matters that require the affirmative vote
1103 of a greater proportion as prescribed by relevant laws, rules, and
1104 regulations.
1105

1106 **RULE XI**
1107 **STUDENTS**
1108

1109 **Section 55. Student Diversity.** – The *Kulliyah* shall cultivate a climate of respect,
1110 inclusivity, and fairness, grounded in egalitarian principles. It shall
1111 actively encourage the participation and contribution of diverse
1112 perspectives, reflecting differences in race, sex, religion, culture, and
1113 other identities. To this end, the *Kulliyah* shall:

- 1114
- 1115 a. Promote policies and practices that ensures equality and inclusion
1116 for all students, regardless of background.

1117 b. Monitor the use of spoken and written language within the
1118 institution to prevent implicit biases, stereotyping, and other forms
1119 of social discrimination.

1120
1121 c. Establish a Diversity and Inclusion Committee responsible for
1122 reviewing and addressing issues related to student diversity,
1123 ensuring compliance with these principles across all areas of
1124 academic and social life.

1125
1126 **RULE XII**
1127 **KULLIYAH STAFFING PATTERN**

1128
1129 **Section 56. Applicability of Civil Service Rules.** – Administrative and non-
1130 teaching personnel of the *Kulliyyah* shall be covered by the
1131 appropriate civil service rules and regulations.

1132
1133 **Section 57. Creation of Technical Working Group (TWG).** – The MBHTE shall
1134 create a Technical Working Group (TWG) tasked with formulating the
1135 necessary staffing pattern for the *Kulliyyah*. The TWG members may be
1136 selected from the education sector, particularly those with a
1137 background in human resources management.

1138
1139 The TWG shall also formulate the scheme for ranking and promotion
1140 for the *Kulliyyah*.

1141
1142 **Section 58. Staffing Pattern.** The Ministry shall formulate the internal organic
1143 structure and staffing pattern of the *Kulliyyah* within three (3) months
1144 from effectivity of this IRR.

1145
1146 **Section 59. Prohibitions in the Selection of Faculty.** – The selection of faculty
1147 members for the *Kulliyyah* shall not involve inquiries into political
1148 beliefs, gender preference or identity, cultural or community
1149 affiliation, race or ethnic origin, religious opinion, or affiliation.

1150
1151 **RULE XIII**
1152 **ADMINISTRATIVE COUNCIL**

1153
1154 **Section 60. Administrative Council.** – There shall be an Administrative Council
1155 consisting of the *Kulliyyah* President as Chairperson, and its Vice-
1156 President for Administration and Finance, Deans, Directors,
1157 Department Heads, and other officials of equal rank, as Members.

1158
1159 The Minister of MBHTE, as Chairperson of the Board, shall constitute the
1160 Administrative Council.

1161
1162 **Section 61. Duties of the Administrative Council.** – The Administrative Council
1163 so formed and constituted shall review and recommend to the Board

1164 policies governing the administration, management, and
1165 development planning of the *Kulliyah*.

1166
1167 **RULE XIV**

1168 **TRANSITORY MECHANISMS AND INTERIM MEASURES**

1169
1170 **Section 62. Transition Plan.** – The Ministry shall form a TWG that will be
1171 responsible for the creation of a transition plan of programs and
1172 services to ensure minimal disruption to students and staff during the
1173 transition period.

1174 All assets, capital, records, funds, receivables, equipment, and
1175 facilities of the REMACADEMY shall, upon approval of the Act, be
1176 transferred to the *Kulliyah*.

1177
1178 **Section 63. Facilitation.** – The Ministry shall facilitate the necessary transfers to
1179 affect the transition contemplated in the preceding section. The
1180 following are the specific roles and responsibilities of the Ministry for
1181 the transition:

- 1182
- 1183 a. Provide capacity building in areas affected by the transition;
 - 1184
 - 1185 b. Identify the staff necessary for the continuous operation of the
 - 1186 *Kulliyah* during the transition;
 - 1187
 - 1188 c. Develop and execute the transition plan; and
 - 1189
 - 1190 d. Ensure availability of sufficient funding for the *Kulliyah* during the
 - 1191 transition.
 - 1192

1193 **Section 64. Funding.** – The amount necessary for the implementation of the Act
1194 shall be charged against the current year's appropriations of
1195 REMACADEMY. Thereafter, the amount necessary for the continued
1196 operation and maintenance of the *Kulliyah* shall be included in the
1197 appropriation for the Ministry under the General Appropriations Act
1198 of the Bangsamoro (GAAB).

1199
1200 **Section 65. Election of Student Trustee.** – In case the REMACADEMY does not
1201 have a Student Government Organization or does not have a
1202 Student Trustee elected by its students, the *Kulliyah* President must
1203 cause the holding of a free and honest election to choose the
1204 Student Trustee immediately after the effectivity of this IRR, allowing
1205 for this purpose at least one (1) week for the campaign and election
1206 of such Student Trustee.

1207
1208 **Section 66. Establishment of the Student Government Organization (SGO).** – The
1209 *Kulliyah* President shall see to it that there exists a free and

1210 independent SGO to ensure that the students are represented in the
1211 Board by the duly-elected Student Trustee.
1212

1213 **Section 67. Powers and Functions of the OIC-President.** – For purposes of this
1214 IRR, the OIC-President of the *Kulliyyah* shall exercise the powers and
1215 functions defined in his/her designation by the Chief Minister.
1216

1217 **Section 68. Status of Present Members of the Governing Board of**
1218 **REMACADEMY.** – Members of the Governing Board of REMACADEMY
1219 who are no longer members under this Act creating the *Kulliyyah* and
1220 as provided in this IRR shall no longer be considered as such
1221 immediately upon the effectivity of this IRR.
1222

1223 **Section 69. Alumni Association of the Kulliyyah.** – The *Kulliyyah* shall consider
1224 the alumni association of REMACADEMY as its alumni association
1225 until such time that the *Kulliyyah* shall have produced alumni. When
1226 the *Kulliyyah* has produced alumni, the *Kulliyyah* President shall
1227 cause the creation of an alumni association and its members shall
1228 vote for their alumni representative to the Board.
1229

1230 **Section 70. Temporary Seal.** – The TWG for the transition shall design a
1231 temporary seal or logo for use during the transition period. This
1232 temporary seal will be subject to the Minister's approval and will be
1233 used for official transactions and legal documents.
1234

1235 Once the Board has been formally constituted, a new seal may be
1236 adopted.
1237

1238 **RULE XV**
1239 **MISCELLANEOUS PROVISIONS**
1240

1241 **Section 71. Ownership and Titling of Properties.** – All parcels of lands belonging
1242 to the government and occupied by the REMACADEMY are hereby
1243 declared the property of the *Kulliyyah* and shall be titled under that
1244 name.
1245

1246 **Section 72. Special Trust Funds.** – shall be subject to the provisions of Republic
1247 Act No. 10931, otherwise known as the "Universal Access to Quality
1248 Tertiary Education Act," that shall be used for instruction, research,
1249 extension, or similar programs or projects.
1250

1251 **RULE XVI**
1252 **SEPARABILITY AND REPEALING CLAUSES**
1253

1254 **Section 73. Separability Clause.** – If for any reason, any part or provision of this
1255 IRR is declared invalid or unconstitutional, the remaining parts or
1256 provisions not affected thereby shall remain in full force and effect.

1257 **Section 74. Repealing Clause.** – All resolutions, rules and regulations,
1258 memoranda, orders, and other related issuances promulgated by the
1259 Board and/or by the *Kulliyah* President and such other authorities
1260 contrary to or inconsistent with the provisions of this IRR are hereby
1261 repealed or modified accordingly.

1262
1263 **RULE XVII**
1264 **REVISION, AMENDMENT, AND EFFECTIVITY**
1265

1266 **Section 75. Revision and Amendment.** – This IRR may be revised or amended
1267 by the MBHTE upon the recommendation of the Board: Provided, that
1268 a Committee shall be created to study and review any proposal to
1269 revise or amend this IRR before the MBHTE.

1270
1271 **Section 76. Effectivity.** – This IRR shall take effect fifteen (15) days following its
1272 publication in any newspaper of general circulation and after
1273 filing/deposit with the Office of the National Administrative Register
1274 (ONAR), U.P. Law Center, Quezon City.

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1280 **MOHAGHER M. IQBAL**
1281 Minister
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1304 ANNEX "A"

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1308 Name of Applicant: _____

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1310

PROFILE APPRAISAL

I. Professional Competence

35%

Criteria	Maximum Points	Suggested Points	Actual Points
A. Philosophy, Mission, and Vision			
1. Relevance to global development and national trust	15	5	_____
2. Comprehensiveness		4	_____
3. Responsiveness to the Bangsamoro ideals and objectives		3	_____
4. Realism		3	_____
B. Relevant Administrative Experiences			
1. Administrative Experiences – for every year of full-time administrator as: a. Executive positions in the government (e.g., Secretary, Undersecretary) b. University/College President c. University/College Vice-President d. University/College Dean/Director or Assistant Secretary	25	12	_____
2. Linkages in the Administration (i.e., International, National, Regional, Local)		8	_____
3. Relevance of professional experience to the position applied for		5	_____
C. Managerial Competence			
1. Managerial performance in executive positions occupied, with emphasis on quality and output	35	10	_____
2. Leadership, integrity, and morality a. Track record in the use of authority and influence b. Flexibility in the exercise of different leadership styles and behavior c. Success in reconciling difference among various interest groups (e.g., faculty, students, staff, etc.) d. Ability to source out funds e. Integrity and morality		15	_____
3. Assertiveness (honest, self-respecting, straightforwardness, tactful)		5	_____

4. Awards in management (i.e., International, National, Regional, Local)		5	_____
D. Acceptability in the Community			
1. Public reputation as professional and administrator	25	10	_____
2. Respect that the nominee commands in the community		10	_____
3. General perception of personal integrity		5	_____
TOTAL		100	

1311
1312

II. Academic Background 25%

Criteria	Maximum Points	Suggested Points	Actual Points
A. Tertiary Level Experience			
1. Teaching (for every year of full-time academic service in an HEI)	40	20	_____
2. Research (for every project undertaken other than dissertation)		10	_____
3. Extension (outreach program; for every year of participation in service-oriented projects in the community)		10	_____
B. Relevant Academic and Research Background <i>(Relevance of educational background to the position applied for, distinctive academic/technical training undergone that has prepared him/her for the responsibilities of a university/college president)</i>			
1. Educational qualification related to the present position (i.e., Post-doctorate, Doctorate degree, proficiency in Arabic language and studies, others)	60	25	_____
2. Innovations, patented inventions, publications, and other creative works and scholarly outputs during the last 10 years: a. For every scholarly/technical articles published (refereed and/or non-refereed) b. For every published book c. For every research published in a technical, scientific, professional journals d. For every cost and time saving innovations, patented inventions, and creative works		20	_____
3. Relevant seminars/conventions attended for the last 10 years: a. For expert services as presenter, resource person, training and active		10	_____

participation in conferences, conventions, seminar-workshops (i.e., International, National, Regional, Local)		
4. Professional/Government examinations passed	5	
TOTAL	100	

1313

1314

III. Public Forum 25%

Criteria	Maximum Points	Actual Points
A. Personal Traits		
1. Articulateness	25	_____
2. Poise		_____
3. Cohesiveness		_____
B. Grasp and Ability to Respond to the Situation		
1. Analytical skill	25	_____
2. Comprehensive reading of events/issues		_____
3. Ability to respond to current issues		_____
C. Mission, Vision, and Programs		
1. Relevance to global development and national thrust	25	_____
2. Comprehensiveness		_____
3. Responsiveness to provincial/regional/national issues		_____
4. Realism, attainability, practicality		_____
5. Clarity of presentation		_____
D. Public Image, Acceptability, and Rapport with Constituents and Personal Credibility		
1. General perception of his/her personal integrity	25	_____
2. Grasp and ability to respond to the situation		_____
3. Rapport with and acceptability to the community		_____
4. Public reputation as a professional and administrator		_____
TOTAL	100	

1315

1316

IV. Panel Interview 25%

Criteria	Maximum Points	Actual Points
A. Personal Traits		
1. Articulateness	25	_____
2. Poise		_____
3. Cohesiveness		_____
B. Grasp and Ability to Respond to the Situation		
1. Analytical skill	25	_____
2. Comprehensive reading of events/issues		_____
3. Ability to respond to current issues		_____
C. Mission, Vision, and Programs		

1. Relevance to global development and national thrust	25	_____
2. Comprehensiveness		_____
3. Responsiveness to provincial/regional/national issues		_____
4. Realism, attainability, practicality		_____
5. Clarity of presentation		_____
D. Public Image, Acceptability, and Rapport with Constituents and Personal Credibility		
1. General perception of his/her personal integrity	25	_____
2. Grasp and ability to respond to the situation		_____
3. Rapport with and acceptability to the community		_____
4. Public reputation as a professional and administrator		_____
TOTAL	100	

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1318

1319 ANNEX "B"

1320

1321 EVALUATION OF THE PERFORMANCE OF THE KULLIYYAH PRESIDENT

1322

1323 Name of the Kulliyyah President: _____

1324 For the Rater: Actual Points may range from 1-5 with 1 being the lowest and 5
1325 being the highest.

1326

Criteria	Actual Points
A. Academic Leadership	
1. Curricular development and improvement	_____
2. Research productivity	_____
3. Impact of extension programs	_____
4. Student progress and development	_____
5. Others: _____	_____
B. Institutional Leadership	
1. Overall governance and administrative efficiency	_____
2. Faculty and staff development	_____
3. Linkages, partnerships, and networking	_____
4. Physical/infrastructure development	_____
5. Institutional reputation	_____
6. Overall morale	_____
7. Others: _____	_____
C. Leadership in Resource Mobilization	
1. Fundraising efforts and funds raised	_____
2. Growth and sources of income	_____
3. Efficiency measures introduced	_____
4. Others: _____	_____
AVERAGE	

1327

1328 Scale:

- | | | |
|------|-------------|-------------------|
| 1329 | 4.21 – 5.00 | Outstanding |
| 1330 | 3.41 – 4.20 | Very Satisfactory |
| 1331 | 2.61 – 3.40 | Satisfactory |
| 1332 | 1.81 – 2.60 | Fair |
| 1333 | 1.00 – 1.80 | Needs Improvement |